Disclaimer

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http://www.unsw.edu.au

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Arms of THE UNIVERSITY OF NEW SOUTH WALES

Granted by the College of Heralds, London, 3 March 1952

In 1994 the University title was added to the Arms to create the new University Symbol shown.

Heraldic Description of the Arms

Argent on a Cross Gules a Lion passant guardant between four Mullets of eight points. Or a Chief Sable charged with an open Book proper thereon the word SCIENTIA in letters also Sable.

The lion and the four stars of the Southern Cross on the Cross of St George have reference to the State of New South Wales which brought the University into being; the open book with SCIENTIA across its page reminds us of its original purpose. Beneath the shield is the motto ‘Manu et Mente’ (‘with hand and mind’), which was the motto of the Sydney Technical College, from which the University has developed. The motto is not an integral part of the Grant of Arms and could be changed at will; but it was the opinion of the University Council that the relationship with the parent institution should in some way be recorded.
Aspiration

UNSW’s aspiration is to be a leading research intensive university in the Asia-Pacific region, focusing on contemporary and social issues through defined strengths in professional and scientific fields – a peer in good standing with the best globally.
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UNSW

The University of New South Wales occupies 38 hectares in Kensington, an inner south-eastern suburb of Sydney. It also has campuses in Canberra and Paddington as well as a number of research stations and teaching hospitals in other parts of New South Wales.

The University consists of eight Faculties: Arts and Social Sciences; the Built Environment; the Australian School of Business; Engineering; Law; Medicine; Science; and the College of Fine Arts. UNSW also provides undergraduate and graduate Programs through the University College at the Australian Defence Force Academy (UNSW@ADFA).

UNSW offers a wide range of first degrees, higher degrees, graduate diplomas and other programs and possesses substantial research facilities.

The total number of students in 2009 was 46,949, made up of 28,123 Bachelors, 13,583 higher degrees, 3,409 graduate diplomas, graduate certificates and postgraduate qualifying programs and 2,399 in non-award or cross-institutional studies.

The number of staff supporting these students was 7,597 of whom 4,783 were academic staff and 2,828 were general staff.

The University Library contains over two million items. The library website receives more than 13 million hits per year and provides access to more than 80,000 electronic resources, including e-journals, e-books, databases and theses.

Governance

The University is governed by a Council of 22 members representing University and community interests and led by the Chancellor. The Vice-Chancellor is the principal executive officer of the University and is responsible for the overall direction of corporate planning, budget activities and external relations. Under the Council, the Vice-Chancellor manages and supervises the administrative, financial and other activities of the University.

The University’s Executive Team, led by the Vice-Chancellor comprises: the Deputy Vice-Chancellor (Research); the Deputy Vice-Chancellor (Academic); Executive Director, Finance and Operations; Executive Director, University Services; the Chief Executive of the UNSW Foundation; and by invitation the President of the Academic Board.

There are eight faculty Deans, Rector of UNSW@ADFA, Pro-Vice-Chancellor (Research Strategy), Dean of Graduate Research, Pro-Vice-Chancellor (Students) and Registrar, and Pro-Vice-Chancellor (International). In accordance with the Register of Delegations, these officers have significant delegated authority in relation to their areas.

The Academic Board is the principal academic body of the University, responsible for academic standards and for formulating and recommending policy. The policy areas relate to functions contained on Academic Board under the By-law; student academic and student conduct (including disciplinary) matters; student admission, including special admission schemes and the award of postgraduate research degrees.
The University of New South Wales

**Governance**

**Chancellor**  
Mr David Michael Gonski, AC, BCom LLB UNSW, FAICD, FCPA

**Deputy Chancellor**  
Ms Gabrielle Upton, BA LLB UNSW, MBA NYU, GAICD

**Executive Team**

**Vice-Chancellor and President**  
Professor Fred Hilmer AO, LLB Syd., LLM Pennsylvania, MBA Wharton

**Deputy Vice-Chancellor (Academic)**  
Professor Richard Henry, AM MB BS Syd., MD DipClinEpi N’cle NSW, FRACP

**Deputy Vice-Chancellor (Research)**  
Professor Les Field, BSc PhD Syd., FAA

**President of the Academic Board**  
Professor Janet Chan, BSc, MSc, MA Toronto, PhD Syd., MArt UNSW, FASSA

**Executive Director, Finance and Operations**  
Mr Jonathan Blakeman, MPP Wellington, BCom, DipLGA Auckland, FNZIM, CA (NZ)

**Chief Executive, UNSW Foundation**  
Ms Jennifer Bott, BA Sydney, DipEd New Zealand

**Executive Director, University Services**  
Mr Neil Morris, BA Newcastle, NSW

**Dean of the Faculty of Medicine**  
Professor Peter Smith, BSc, MBBS, MD Qld. RFD MD FRACP FRCPA FAICD

**Dean of the Australian School of Business**  
Professor Alec Cameron, BSc BE (Hons) DPhil MS FAICD

**Pro-Vice-Chancellors**

**Pro-Vice-Chancellor (Students) and Registrar**  
Professor Joan Cooper BMath (Hons) PhD N’cle

**Pro-Vice-Chancellor (International)**  
Ms Jennifer Lang BA BEd MEd N’cle

**Pro-Vice-Chancellor (Research Strategy)**  
Professor Margaret M Harding BSc PhD DSc Sydney, CChem

**Ceremonial**

**Pro-Chancellors**  
The Hon. Susan Maree Ryan, AO, BA Sydney, MA ANU, AICD  
Dr Tina Clifton, MB BS (Hons) BHA UNSW  
Ms Jillian Segal, AM, BA LLB UNSW, LLM Harvard, FAICD

**Mace Bearers – UNSW Sydney**  
Emeritus Professor Elizabeth Ashburn OAM, BA Sydney, MA Macquarie, GradDipEd SCFAE, ASTC NAS, EdD  
Dr John Duncan Golder, BA Rdg, MA PhD Bristol  
Emeritus Professor Ross Ernest Griffith, BSc UNSW, PhD UNSW, PhD Uni TBC, CText FTI  
Emeritus Professor Peter Lindsay Rogers, BE Adel., MBA UNSW, DPhil DSc Oslo  
Dr Elizabeth Jane Tancred, BSc PhD UNSW  
Associate Professor Robert Zehner, BA Amherst, MA PhD Michigan, MASA, MPIA

**Mace Bearers – University College, ADFA**  
Emeritus Professor Peter J Dennis, AM, DipT(Sec) BA Adel., MA PhD Duke  
Emeritus Professor Robert Kirby Duggins, BSc, Lond., PhD Nott., CPEng, FIE Aust, MIMechE  
Emeritus Professor Roger Fairbairn McLean, MA NZ, PhD McGill  
Emeritus Professor Charles Sinclair Newton, Cand Scient Copenhagen, PhD ANU

**Mace Bearers – Overseas**  
Hong Kong  
Joseph To, BCom, LLB UNSW, Permanent Magistrate of the HKSAR
The Council

Dr Jennifer Alexander, MBBS(Hons), MCom UNSW, FAIM, FAICD, FRACMA, FACHSE, FFHM (RACP)
Professor Paul Compton, MSc (Biophysics) UNSW BSc (Physics) UNSW
Dr Christine Lynette Clifton, MB BS (Hons) BHA UNSW, Medical Practitioner
Terry James Davis, Managing Director
Professor Anthony Dooley, BSc PhD ANU
Professor Janet Chan, BSc MSc MA Toronto, PhD Syd., MArt UNSW, FASSA, President, Academic Board; Professor, Faculty of Science
David Michael Conski, AC, BCom LLB UNSW, FAICD, FCPA, Chairman, Investec Bank (Australia) Pty Ltd, Chancellor
Matthew Thomas Grounds, BCom LLB UNSW, Investment Banker
Professor Fred George Hilmer AO, LLB Syd., LLM Pennsylvania, MBA Wharton, Vice-Chancellor and President
Wallace MacArthur King AO, BEng UNSW, BE MEngSc UNSW, Hon DSc, Hon FIEAust, CPEng, FAICD, FAIM, FAIB, FTSE, CEO of Leighton Holdings
Geoffrey Francis Lawson, OAM, BSc PhD ANU, Company Director; Cricket Coach and Commentator
Brian Long, ACA
Warwick Negus, B.Bus UTS, MCom UNSW, ASIA, MAICD
Paul Ronald Pearce, MA Syd., LLB (Hons) Lon., MP, Member of the NSW Legislative Assembly
The Hon. Susan Maree Ryan, AO, BA Syd., MA ANU, AICD, Company Director, Writer
Associate Professor Shirley Scott, BMus BA(Hons) Qld, MEd UNSW, PhD Qld
Jillian Shirley Segal, AM, BA LLB UNSW, LLM Harvard, FAICD, Company Director, Lawyer and Consultant
Mr Samuel Thorp, Undergraduate student
Jennifer Melanie Till, BSc BA(Hons) MBT UNSW, GAICD, Clinical Research Unit
Gabrielle Cecelia Upton, BA LLB UNSW, MBA NYU, GAICD, Lawyer,
Deputy Chancellor
Professor Joseph Albert Wolfe, BSc Qld, BA UNSW, PhD ANU, Professor, Faculty of Science

Committees of Council

Finance Committee
Mr W Negus (Presiding Member)
Mr D Gonski, Chancellor
Ms G Upton, Deputy Chancellor
Professor F Hilmer, Vice-Chancellor and President
Professor J Chan, President, Academic Board
Mr M Grounds
Mr P Pearce

Student Affairs Committee
Professor A Dooley, (Presiding Member)
Professor J Chan, President, Academic Board
Professor R Henry, Deputy Vice-Chancellor (Academic) and Registrar
Professor J Wolfe
Mr N Morris, Executive Director, University Services
Ms J Till
Mr S Thorp

Audit Committee
Mr B Long (Presiding Member)
Ms G Upton, Deputy Chancellor
Dr J Alexander
Mr G Couttas

Honorary Degrees Committee
Mr D Gonski, Chancellor (Presiding Member)
Ms G Upton, Deputy Chancellor
Professor F Hilmer, Vice-Chancellor and President
Professor J Chan, President, Academic Board
Professor R King
Professor M Skyllas-Kazacos
Mr T Davis
Professor C Alexander (alternate for Professor King)
Professor J Gascoigne (alternate for Professor Skyllas-Kazacos)

Risk Management Committee
The Hon. SM Ryan (Presiding Member)
Professor F Hilmer, Vice-Chancellor and President (ex-officio)
Ms J Segal
Dr T Clifton
Mr S Thorp
Ms J Till
External Member — TBC

Nominations and Remunerations Committee
Mr D Gonski, Chancellor (Presiding Member)
Ms G Upton, Deputy Chancellor
Professor F Hilmer, Vice-Chancellor and President
Professor J Chan, President, Academic Board
Mr W King
Ms J Segal
The Academic Board

President
Professor J Chan

Deputy Presidents
Professor B Hibbert
Ms C Longbottom

Members Ex Officio
The Chancellor
The Deputy Chancellor
The Vice-Chancellor
The Deputy Vice-Chancellor (Academic)
The Deputy Vice-Chancellor (Research)
Pro-Vice-Chancellor (Students) and Registrar
Deans and Presiding Members of Faculties
Rector, University College
Presiding Member of the Academic Board of the University College

Elected Members – Professorial
School/Division/Centre/Unit
H Mitchell
Biotechnology and Biomolecular Sciences
B Hibbert
Chemistry
A Sowmya
Computer Science and Engineering
D Wiley
Dean's Unit, Faculty of Engineering
V Sahajwalla
Materials Science and Engineering
R Kumar
Medical Sciences
M Morris
Medical Sciences
D Wakefield
Medical Sciences
J Chan
Social Sciences and International Studies

Elected Members – Non-Professorial
School/Division/Centre/Unit
S Ross
Art
G Forsyth
Faculty Office, College of Fine Arts
P Ramburuth
Dean’s Unit, Australian School of Business
D Cohen
Biological, Earth and Environmental Sciences
V Murray
Biotechnology and Biomolecular Sciences
M Attard
Civil and Environmental Engineering

R Buckland
Computer Science and Engineering
D Fabian
English, Media & Performing Arts
S Gupta
Materials Science and Engineering
A Coster
Mathematics and Statistics
C Daly
Mining Engineering

Elected Student Members
I Qi
Undergraduate Electorate A
A Karki
Undergraduate Electorate B
S Majeed
Postgraduate Electorate A
K Kvale
Postgraduate Electorate B

Appointment under ‘Such Other Persons’ Category
M Harding
Pro-Vice-Chancellor Research Strategy
C Adam
Banking and Finance
D Lovell
Humanities and Social Sciences, ADFA
P Morrison
Marketing
R Harley
Media Arts
S Green
Nura Gili Indigenous Programs
R Weber
Physical, Environmental and Mathematical Sciences

Attending by Invitation
J Lang
Pro-Vice-Chancellor (UNSW International)
J Blakeman
Executive Director, Finance and Operations
N Morris
Executive Director, University Services
R Morrell
Academic Administration
M Kirby-Lewis
UNSW IT Services
A Wells
University Library

Committees of the Academic Board

Committee on Education
Presiding Member
R Kumar

Committee on Research
Presiding Member
D Wiley

Policy Advisory Committee
Presiding Member
J Chan

Postgraduate Coursework Committee
Presiding Member
B Hibbert

Pre-University Education Committee
Presiding Member
C Daly

Undergraduate Studies Committee
Presiding Member
P Adam
# Calendar of Dates

## Academic Calendar

### Academic Units Other than Medicine, Australian School of Business, and UNSW@ADFA

#### 2010

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<th>Event</th>
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<tr>
<td>Summer Term</td>
<td>23 Nov 2009 to 29 Jan 2010</td>
</tr>
<tr>
<td>Summer Teaching Period One (U1)</td>
<td>23 Nov 2009 to 29 Jan 2010</td>
</tr>
<tr>
<td>Summer Teaching Period One-A (U1A)</td>
<td>23 Nov 2009 to 18 Dec 2009</td>
</tr>
<tr>
<td>Xmas recess</td>
<td>19 Dec 2009 to 3 Jan 2010</td>
</tr>
<tr>
<td>Summer Teaching Period One-B (U1B)</td>
<td>4 Jan 2010 to 29 Jan 2010</td>
</tr>
<tr>
<td><strong>Semester 1</strong></td>
<td></td>
</tr>
<tr>
<td>O-Week activities</td>
<td>1 Mar to 28 Jun</td>
</tr>
<tr>
<td>Teaching Period One (T1)</td>
<td>22 Feb to 26 Feb</td>
</tr>
<tr>
<td>Teaching Period One-A (T1A)</td>
<td>1 Mar to 4 Jun</td>
</tr>
<tr>
<td>Mid-semester break</td>
<td>8 Mar to 23 Apr</td>
</tr>
<tr>
<td>Teaching Period One-B (T1B)</td>
<td>2 Apr to 11 Apr</td>
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<tr>
<td>Study Period (T1 only)</td>
<td>27 Apr to 4 Jun</td>
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<tr>
<td>Examinations (T1 only)*</td>
<td>5 Jun to 10 Jun</td>
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<tr>
<td>Mid-year recess</td>
<td>11 Jun to 28 Jun</td>
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<tr>
<td><strong>Semester 2</strong></td>
<td>19 Jul to 16 Nov</td>
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<tr>
<td>O-Week activities</td>
<td>14 Jul to 16 Jul</td>
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<td>Teaching Period Two (T2)</td>
<td>19 Jul to 22 Oct</td>
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<tr>
<td>Teaching Period Two-A (T2A)</td>
<td>26 Jul to 3 Sep</td>
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<tr>
<td>Teaching Period Two-B (T2B)</td>
<td>13 Sep to 22 Oct</td>
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<tr>
<td>Mid-semester break</td>
<td>4 Sep to 12 Sep</td>
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<tr>
<td>Study Period (T2 only)</td>
<td>23 Oct to 28 Oct</td>
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<tr>
<td>Examinations (T2 only)*</td>
<td>29 Oct to 16 Nov</td>
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#### 2011

<table>
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<tr>
<th>Event</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Summer Term</td>
<td>22 Nov 2010 to 28 Jan 2011</td>
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<tr>
<td>Summer Teaching Period One (U1)</td>
<td>22 Nov 2010 to 28 Jan 2011</td>
</tr>
<tr>
<td>Summer Teaching Period One-A (U1A)</td>
<td>22 Nov 2010 to 17 Dec 2010</td>
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<tr>
<td>Xmas recess</td>
<td>18 Dec 2010 to 2 Jan 2011</td>
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<tr>
<td>Summer Teaching Period One-B (U1B)</td>
<td>4 Jan 2011 to 28 Jan 2011</td>
</tr>
<tr>
<td><strong>Semester 1</strong></td>
<td></td>
</tr>
<tr>
<td>O-Week Activities</td>
<td>28 Feb to 27 Jun</td>
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<tr>
<td>Teaching Period One (T1)</td>
<td>21 Feb to 25 Feb</td>
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<tr>
<td>Teaching Period One-A (T1A)</td>
<td>28 Feb to 3 Jun</td>
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<tr>
<td>Mid-semester break</td>
<td>7 Mar to 15 Apr</td>
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<tr>
<td>Teaching Period One-B (T1B)</td>
<td>16 Apr to 25 Apr</td>
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<tr>
<td>Study Period (T1 only)</td>
<td>26 Apr to 3 Jun</td>
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<tr>
<td>Examinations (T1 only)</td>
<td>4 Jun to 9 Jun</td>
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<tr>
<td>Mid-year recess</td>
<td>10 Jun to 27 Jun</td>
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<tr>
<td><strong>Semester 2</strong></td>
<td>18 Jul to 15 Nov</td>
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<tr>
<td>O-Week activities</td>
<td>13 Jul to 15 Jul</td>
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<tr>
<td>Teaching Period Two (T2)</td>
<td>18 Jul to 21 Oct</td>
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<tr>
<td>Teaching Period Two-A (T2A)</td>
<td>25 Jul to 2 Sep</td>
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<tr>
<td>Teaching Period Two-B (T2B)</td>
<td>12 Sep to 21 Oct</td>
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<tr>
<td>Mid-semester break</td>
<td>3 Sep to 11 Sep</td>
</tr>
<tr>
<td>Study Period (T2 only)</td>
<td>22 Oct to 27 Oct</td>
</tr>
<tr>
<td>Examinations (T2 only)*</td>
<td>28 Oct to 15 Nov</td>
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*Examination dates are provisional and subject to change

Please note: The academic calendar can be viewed at [https://my.unsw.edu.au/student/resources/AcademicCalendar.html](https://my.unsw.edu.au/student/resources/AcademicCalendar.html). While UNSW has attempted to make this information as accurate as possible, it is provided as a service for users and for personal and/or educational use only. UNSW is not responsible for any omissions or inaccuracies.

## Public Holidays

### 2010

- New Year's Day: Friday 1 Jan
- Australia Day: Tuesday 26 Jan
- Good Friday: Friday 2 Apr
- Easter Monday: Monday 5 Apr
- ANZAC Day: Monday 14 Jun
- Queen's Birthday: Monday 19 July
- Labour Day: Monday 26 April
- Christmas Day: Saturday 25 December
- Boxing Day: Monday 27 December

### 2011

- New Year's Day: Saturday 1 Jan
- Australia Day: Wednesday 26 Jan
- Good Friday: Friday 22 Apr
- Easter Monday: Monday 25 April
- ANZAC Day: Monday 13 Jun
- Queen's Birthday: Monday 3 Oct
- Labour Day: Monday 26 Dec
- Christmas Day: Tuesday 27 Dec

*Yet to be proclaimed*
# Faculty of Medicine

## Medicine I, II

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<th>2011</th>
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<tr>
<td>Teaching Period 1</td>
<td>1 Mar to 30 Apr</td>
<td>28 Feb to 29 Apr</td>
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<tr>
<td>Mid-Session Break</td>
<td>2 Apr to 11 Apr</td>
<td>15 Apr to 24 Apr</td>
</tr>
<tr>
<td>Teaching Period 2</td>
<td>3 May to 25 Jun</td>
<td>2 May to 24 Jun</td>
</tr>
<tr>
<td>Mid-Year Break</td>
<td>26 Jun to 18 Jul</td>
<td>25 Jun to 17 Jul</td>
</tr>
<tr>
<td>Teaching Period 3</td>
<td>19 Jul to 10 Sep</td>
<td>18 Jul to 11 Sep</td>
</tr>
<tr>
<td>Recess</td>
<td>11 Sep to 19 Sep</td>
<td>5 Sep to 13 Sep</td>
</tr>
<tr>
<td>Teaching Period 4</td>
<td>20 Sep to 12 Nov</td>
<td>12 Sep to 11 Nov</td>
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</tbody>
</table>

**Please note** that teaching activities in Years 1 and 2 will be limited to 7 weeks with the end of course exam following in Week 8 of each teaching period.

## Medicine III

<table>
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<th>Period/Recess</th>
<th>2010</th>
<th>2011</th>
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<tr>
<td>Teaching Period 1</td>
<td>1 Mar to 23 Apr</td>
<td>28 Feb to 29 Apr</td>
</tr>
<tr>
<td>Mid-Session Recess</td>
<td>2 Apr to 11 Apr</td>
<td>15 Apr to 24 Apr</td>
</tr>
<tr>
<td>Study &amp; Examination Period</td>
<td>26 Apr to 14 May</td>
<td>25 Apr to 13 May</td>
</tr>
<tr>
<td>Teaching Period 2</td>
<td>17 May to 9 Jul</td>
<td>16 May to 8 Jul</td>
</tr>
<tr>
<td>Mid-Year Break</td>
<td>10 Jul to 18 Jul</td>
<td>11 Jul to 17 Jul</td>
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<tr>
<td>Teaching Period 3</td>
<td>19 Jul to 10 Sep</td>
<td>18 Jul to 9 Sep</td>
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<tr>
<td>Recess</td>
<td>11 Sep to 19 Sep</td>
<td>10 Sep to 18 Sep</td>
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<tr>
<td>Teaching Period 4</td>
<td>20 Sep to 12 Nov</td>
<td>19 Sep to 11 Nov</td>
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## Medicine IV (students enrolled in coursework TP1 – TP4)

<table>
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<tr>
<th>Period/Recess</th>
<th>2010</th>
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<td>Summer Teaching Period</td>
<td>18 Jan to 12 Mar</td>
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<td>15 Mar to 14 May</td>
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<td>Mid-Session Recess</td>
<td>2 Apr to 11 Apr</td>
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<td>29 Mar to 9 Jul</td>
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<tr>
<td>Mid-Year Break</td>
<td>10 Jul to 18 Jul</td>
<td>11 Jul to 17 Jul</td>
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<tr>
<td>Teaching Period 3</td>
<td>19 Jul to 10 Sep</td>
<td>18 Jul to 9 Sep</td>
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<tr>
<td>Recess</td>
<td>11 Sep to 19 Sep</td>
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<td>Teaching Period 4</td>
<td>20 Sep to 12 Nov</td>
<td>19 Sep to 25 Nov</td>
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<tr>
<td>Study and Examination Period</td>
<td>13 Nov to 26 Nov</td>
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## Medicine IV (students enrolled in ILP TP1 – TP4)

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**Please note:** the Phase 2 Portfolio will be due at the end of Teaching Period 4.

## Medicine V

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## Medicine VI

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## Australian School of Business (AGSM MBA Programs)

### MBA Program

**Orientation**
- 2010: 15 Jan
- 2011: 14 Jan

**Foundations of Management**
- 2010: 18 Jan to 5 Feb
- 2011: 17 Jan to 4 Feb

**Session 1**
- **8 Feb to 7 May** (incl. 1 week mid-term break)
  - Exam Week: 10 May to 14 May
  - Break: 17 May to 28 May
- **31 May to 20 Aug**
  - Exam Week: 23 Aug to 27 Aug
  - Break: 30 Aug to 10 Sep
### UNSW CALENDAR

**Session 3**  
Exam Week: 13 Sep to 3 Dec  
Break: 6 Dec to 10 Dec  
13 Dec to 7 Jan 2011  
**Session 1**  
Exam Week: 11 Jan to 2 Apr  
Break: 5 Apr to 9 Apr  
**Continuing Students***  
Exam Week: 10 Jan to 1 Apr  
* Only Session 1 is different to commencing students. Sessions 2 and 3 are the same.

**MBA (Executive) Program (Strategic Management Year)**

<table>
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<tr>
<th>Year</th>
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<th>Session 3</th>
<th>Session 4</th>
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<td>11 Jan to 16 Apr</td>
<td>5 Apr to 9 Jul</td>
<td>28 Jun to 1 Oct</td>
<td>20 Sep to 17 Dec</td>
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<tr>
<td>2011</td>
<td>10 Jan to 15 Apr</td>
<td>4 Apr to 8 Jul</td>
<td>27 Jun to 30 Sep</td>
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**Graduate Certificate in Change Management & Graduate Diploma in Management**

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<td>8 Feb to 7 May</td>
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<td>2011</td>
<td>7 Feb to 6 May</td>
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**Hong Kong MBA Program**

Graduate Diploma in Management & Master of Business Administration

<table>
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<th>Session 2</th>
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<td>2010</td>
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<td>29 Mar to 9 Jul</td>
<td>21 Jun to 1 Oct</td>
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</table>

Please note: Dates for Hong Kong Programs indicate the span of teaching periods only. For individual course start and end dates please refer to the Hong Kong Calendar on the Australian School of Business website: [http://www.asb.unsw.edu.au/futuresstudents/graduate/ugsmmba/hongkong/Pages/programdetails.aspx](http://www.asb.unsw.edu.au/futuresstudents/graduate/ugsmmba/hongkong/Pages/programdetails.aspx)

### UNSW@ADFA

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<th>Year</th>
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<th>Semester 1 ends</th>
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<th>Examinations commence</th>
<th>Examinations end</th>
<th>Mid-year recess</th>
<th>Semester 2 commences</th>
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<th>Semester 2 ends</th>
<th>Study Period</th>
<th>Examinations commence</th>
<th>Examinations end</th>
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### Meeting Dates in 2010 for Council and its Standing Committees

**Council**

- *Monday at 2.00pm*
- 8 February
- 22 March
- 21 June
- 23 August
- 18 October
- 13 December

**Audit Committee**

- *Monday at 4.00pm*
- 1 March
- Tuesday, 23 March (reserve)
- Tuesday, 6 April (2-3 pm)
- 26 July
- 1 November

**Finance Committee**

- *At 8.00am*
- Tuesday, 9 March
- Wednesday, 2 June
- Thursday, 23 September
- Thursday, 18 November

**Honorary Degrees Committee**

- *At 11.00am*
- Tuesday, 9 March
- Thursday, 18 November

**Nominations and Remunerations Committee**

- *At 10.00am*
- Tuesday, 9 March
- Thursday, 18 November

**Risk Management Committee**

- *Tuesday at 8.00am*
- 23 February
- 18 May
- 27 July
- Thursday, 11 November

**Student Affairs Committee**

- *Thursday at 4.00pm*
- 11 March
- 27 May (reserve)
- 2 September
Meeting Dates in 2010 for the Academic Board and its Standing Committees

**Academic Board** *
Tuesday at 10.00 am
- 2 (9) February
- 2 (9) March
- (6) April
- 4 (11) May
- 1 (8) June
- (6) July
- 3 (10) August
- 7 (14) September
- (5) October
- 2 (9) November
- 7 (14) December
*Dates in brackets are for deferred meetings if required*

**Committee on Education**
Monday at 2.00 pm
- 8 February
- 8 March
- 12 April
- 10 May
- 7 June
- 12 July
- 9 August
- 13 September
- 11 October
- 8 November
- 13 December

**Committee on Research** *
Thursday at 2.00 pm
- 4 (11) February
- 4 (11) March
- 8 (15) April
- 6 (13) May
- 3 (10) June
- 8 (15) July
- 5 (12) August
- 9 (16) September
- 7 (14) October
- 4 (11) November
- 9 (16) December
* Dates in brackets are for deferred meetings, the designated time being Thursday 12 midday.

**Policy Advisory Committee**
Thursday at 9.00 am
- 21 January
- 16 February (Tuesday)
- 25 March
- 22 April
- 20 May
- 24 June
- 22 July
- 26 August
- 21 September (Tuesday)
- 21 October
- 23 November (Tuesday)

**Postgraduate Coursework Committee**
Thursday at 10.00 am
- 11 February
- 11 March
- 15 April
- 13 May
- 10 June
- 15 July
- 12 August
- 16 September
- 14 October
- 11 November
- 16 December

**Pre-University and Alternative Education Committee**
Tuesday at 9.00 am
- 9 February
- 9 March
- 13 April
- 11 May
- 8 June
- 13 July
- 10 August
- 14 September
- 12 October
- 9 November
- 14 December

**Undergraduate Studies Committee**
Thursday at 2.00 pm
- 11 February
- 11 March
- 15 April
- 13 May
- 10 June
- 15 July
- 12 August
- 16 September
- 14 October
- 11 November
- 16 December
Important Dates in 2010

January 2010

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**New Year’s Day**

**Payment Due Date for U1B**

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**Summer Term Teaching Period U1B begins**

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**Last day to enrol in U1B courses**

**Census Date for U1B**

Last day to discontinue without financial and academic penalty from Summer Term U1B

Last day to finalise arrangements for HECS-HELP and FEE-HELP for Summer Term U1B

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**2:00pm** Committee on Education

** Deferred Academic Board (if required)**

**Deferred Committee on Research (if required)**

**2:00pm** Undergraduate Studies Committee

February 2010

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**O-Week activities begin**

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**9:00am** Policy Advisory Committee

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**2:00pm** Faculty of the Built Environment Faculty Board

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**Faculty of Science Standing Committee**
### March 2010

**M 1**  
Semester 1 begins – Teaching Period T1 (Faculties other than Medicine, AGSM and University College, ADFA)  
4:00pm Audit Committee

**T 2**  
10:00am Academic Board

**W 3**  
1:40pm Executive Committee of the UNSW @ ADFA Academic Board  
2:00pm Committee on Research

**F 4**  
11:00am Faculty of Engineering Standing Committee

**S 5**  
O-Week activities end

**Su 6**  
Last day to enrol in T1 courses  
Payment Due Date for T1

**M 7**  
Teaching Period T1A begins  
2:00pm Committee on Education

**T 8**  
8:00am Finance Committee  
9:00am Pre-University and Alternative Education Committee  
10:00am Deferred Academic Board (if required)  
10:00am Nominations and Remunerations Committee  
11:00am Honorary Degrees Committee

**W 9**  
3:00pm Faculty of Medicine Standing Committee

**Th 10**  
10:00am Postgraduate Coursework Committee  
12:00pm Deferred Committee on Research (if required)  
2:00pm Undergraduate Studies Committee  
4:00pm Student Affairs Committee

**F 11**  
11:00am Honorary Degrees Committee

**S 12**  
Last day to enrol in T1A courses  
Payment Due Date for T1A

**Su 13**

**M 14**  
2:00pm Faculty of the Built Environment Standing Committee

**T 15**  
2:00pm Faculty of Science Standing Committee  
3:00pm Faculty of Science Faculty Board

**W 16**  
Th 17

**F 18**  
S 19

**S 20**

**Su 21**

**M 22**  
2:00pm Council

**T 23**  
4:00pm Deferred Audit Committee (if required)

**W 24**  
1:00pm Faculty of Law Standing Committee

**Th 25**  
9:00am Policy Advisory Committee  
2:00pm Australian School of Business Standing Committee  
3:00pm UNSW @ ADFA Academic Board

**F 26**

**S 27**

**Su 28**

**M 29**

**T 30**

**W 31**

**April 2010**

**Th 1**  
Good Friday – Mid-semester break begins

**F 2**  
Easter Saturday

**S 3**

**Su 4**

**M 5**  
Easter Monday

**T 6**  
10:00am Deferred Academic Board (if required)  
2:00pm Audit Committee

**W 7**

**Th 8**  
2:00pm Committee on Research

**F 9**
<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tr>
<td>Su</td>
<td><strong>Mid-semester break ends</strong></td>
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<tr>
<td>M 12</td>
<td>2:00pm Committee on Education</td>
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<tr>
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<td>9:00am Pre-University and Alternative Education Committee</td>
</tr>
<tr>
<td>W 14</td>
<td>10:00am Postgraduate Coursework Committee</td>
</tr>
<tr>
<td>Th 15</td>
<td>12:00pm Deferred Committee on Research (if required)</td>
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<td></td>
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<td>F 16</td>
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<td>M 19</td>
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<tr>
<td>T 20</td>
<td>3:00pm Faculty of Arts &amp; Social Sciences Standing Committee</td>
</tr>
<tr>
<td>W 21</td>
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<tr>
<td>Th 22</td>
<td>9:00am Policy Advisory Committee</td>
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<tr>
<td>F 23</td>
<td><strong>Teaching Period T1A ends</strong></td>
</tr>
<tr>
<td>S 24</td>
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</tr>
<tr>
<td>Su 25</td>
<td><strong>Last day to discontinue without academic penalty from T1 courses</strong></td>
</tr>
<tr>
<td>M 26</td>
<td><strong>Anzac Day holiday</strong></td>
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<tr>
<td>T 27</td>
<td><strong>Teaching Period T1B begins</strong></td>
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<tr>
<td>W 28</td>
<td>2:00pm Deferred Faculty of the College of Fine Arts Standing Committee</td>
</tr>
<tr>
<td>Th 29</td>
<td>12:00pm Australian School of Business Faculty Board</td>
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**May 2010**

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**June 2010**

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**July 2010**

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<td>Commencement Universities Australia Common Vacation Week</td>
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<td><strong>W 7</strong></td>
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<tr>
<td><strong>Th 8</strong></td>
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<td><strong>O-Week Activities begin</strong></td>
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<td>Postgraduate Coursework Committee</td>
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<td>Undergraduate Studies Committee</td>
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<td>Semester 2 begins – T2 (Faculties other than Medicine, AGSM and University College, ADFA)</td>
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<tr>
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<td>Policy Advisory Committee</td>
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<td><strong>S 24</strong></td>
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<tr>
<td><strong>Su 25</strong></td>
<td><strong>Last day to enrol in T2 courses</strong></td>
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<td><strong>M 26</strong></td>
<td><strong>Teaching Period T2A begins</strong></td>
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<td>Deferred Faculty of the Built Environment Faculty Board (if required)</td>
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<td><strong>8:00am</strong></td>
<td>Risk Management Committee</td>
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<td><strong>3:00pm</strong></td>
<td>Faculty of Science Standing Committee</td>
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<td>Faculty of Medicine Standing Committee</td>
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**August 2010**

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<td><strong>F 6</strong></td>
<td>9:00am</td>
<td>Pre-University and Alternative Education Committee</td>
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<td>10:00am</td>
<td>Deferred Academic Board (if required)</td>
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<td><strong>Th 8</strong></td>
<td>10:00am</td>
<td>Postgraduate Coursework Committee</td>
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<td><strong>F 9</strong></td>
<td>12:00pm</td>
<td>Deferred Committee on Research (if required)</td>
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**September 2010**

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<td>4:00pm</td>
<td>Student Affairs Committee</td>
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<td><strong>F 3</strong></td>
<td>Mid-semester break begins</td>
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<td>UNSW Open Day (provisional)</td>
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<td>10:00am</td>
<td>Academic Board</td>
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<td><strong>W 7</strong></td>
<td>2:00pm</td>
<td>Committee on Research</td>
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<td><strong>Th 8</strong></td>
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<td>Committee on Education</td>
</tr>
<tr>
<td><strong>F 9</strong></td>
<td>9:00am</td>
<td>Pre-University and Alternative Education Committee</td>
</tr>
<tr>
<td><strong>S 10</strong></td>
<td>10:00am</td>
<td>Deferred Academic Board (if required)</td>
</tr>
<tr>
<td><strong>Su 11</strong></td>
<td>2:00pm</td>
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</tr>
<tr>
<td><strong>M 12</strong></td>
<td>Teaching Period T2B begins</td>
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</tr>
<tr>
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<tr>
<td><strong>W 14</strong></td>
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<tr>
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<tr>
<td><strong>F 16</strong></td>
<td>12:00pm</td>
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</tr>
<tr>
<td><strong>S 17</strong></td>
<td>2:00pm</td>
<td>Undergraduate Studies Committee</td>
</tr>
<tr>
<td><strong>Su 18</strong></td>
<td>Last day to enrol in T2B courses</td>
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**Census Date for T2 and T2A**

- Last day to discontinue without financial penalty from T2 courses, and without financial and academic penalty from T2A courses
- Last day to finalise arrangements for HECS-HELP and FEE-HELP for T2 and T2A
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<th>Day</th>
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<th>Time</th>
<th>Event Description</th>
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<tr>
<td>T</td>
<td>21</td>
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<tr>
<td>W</td>
<td>22</td>
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<tr>
<td>Th</td>
<td>23</td>
<td>1:00pm</td>
<td>Deferred Faculty of the College of Fine Arts Faculty Board (if required)</td>
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<td></td>
<td></td>
<td>3:00pm</td>
<td>Faculty of Medicine Standing Committee</td>
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<tr>
<td></td>
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<td>8:00am</td>
<td>Finance Committee</td>
</tr>
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<td>3:00pm</td>
<td>UNSW @ ADFA Academic Board</td>
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<td>Census Date for T2B</td>
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<td></td>
<td>Last day to discontinue without academic or financial penalty from T2B courses</td>
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**October 2010**

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<td>UNSW Postgraduate Expo (provisional)</td>
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<td>Executive Committee of the UNSW @ ADFA Academic Board</td>
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<td>Faculty of Medicine Standing Committee (if required)</td>
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<tr>
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<td>21</td>
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<td>11:00am</td>
<td>Faculty of Engineering Standing Committee</td>
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**November 2010**

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<td>9:00am</td>
<td>Pre-University and Alternative Education Committee</td>
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<td>Risk Management Committee</td>
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<td>Deferred Committee on Research (if required)</td>
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<td>Undergraduate Studies Committee</td>
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<td>Nominations and Remunerations Committee</td>
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<td>Honorary Degrees Committee</td>
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**December 2010**

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Honorary Degrees Awarded by the University

The styles and titles shown are as at the date of award.

Brian David Outram Anderson, Hon.DSc 2001
Rabbi Raymond Apple, Hon.LLD 2006
Gillian May Armstrong, Hon.DLitt 2000
Maurice Arnold, Hon.MD 1989
Neil Armfield, Hon.DLitt 2006
David James Asimus, Hon.DSc 1985
The Hon. Robert William Askin, Hon.DLitt 1966
Professor Leszek Balcerowicz, Hon.LLD 2008
HE Professor Marie Roslyn Bashir, Hon.DSc 2004
Marian Elizabeth Bate, Hon.DUniv 2001
Emeritus Professor Sir Philip Baxter, Hon.DSc 1971
The Hon. Jack Gordon Beale, Hon.DSc 1997
Professor Geoffrey R Belton, Hon.DSc 1998
John Anthony Bell, Hon.DLitt 2006
Isobel Ida Bennett, Hon.DSc 1995
General Sir Phillip Harvey Bennett, Hon.LLD 1987
Professor Leszek Balcerowicz, Hon.LLD 2008
HE Professor Marie Roslyn Bashir, Hon.DSc 2004
Marian Elizabeth Bate, Hon.DUniv 2001
Emeritus Professor Sir Philip Baxter, Hon.DSc 1971
The Hon. Robert William Askin, Hon.DLitt 1966
Professor Leszek Balcerowicz, Hon.LLD 2008
HE Professor Marie Roslyn Bashir, Hon.DSc 2004
Marian Elizabeth Bate, Hon.DUniv 2001
Emeritus Professor Sir Philip Baxter, Hon.DSc 1971
The Hon. Jack Gordon Beale, Hon.DSc 1997
Professor Geoffrey R Belton, Hon.DSc 1998
John Anthony Bell, Hon.DLitt 2006
Isobel Ida Bennett, Hon.DSc 1995
General Sir Phillip Harvey Bennett, Hon.LLD 1987
Anthony Richard Berg, Hon.DBus 2009
Jenny Birt, Hon.DUniv 1998
Emeritus Professor Lindsay Michael Birt, Hon.DSc 1992
Arthur Bishop, Hon.DSc 1997
Lieutenant-Colonel Sir Charles Bickerton Blackburn, Hon.DSc 1952
Emeritus Professor Ralph Beattie Blacket, Hon.MD 1999
Catherine Élise Blanchett, Hon.DLitt 2009
David Greenberg Block, Hon.LLD 1992
The Hon. Lionel Frost Bowen, Hon.DLitt 1999
Frank Symonds Bradhurst, Hon.DSc 1955
Professor Anthony Vernon Bradshaw, Hon.DSc 1987
Joan Brashil, Hon.DLitt 1999
Sir Francis Gerard Brennan, Hon.LLD 2005
Father Frank Tenison Brennan, Hon.LLD 2005
George Patrick Bridger, Hon.MD 1995
Katharine Brisbane, Hon.DLitt 1994
Harold James Brown, Hon.DSc 1976
Ian Glencross Radcliffe Burgess, Hon.DSc 1999
Sir MacFarlane Burnet, Hon.DSc 1952
The Hon. Elizabeth Andreas Evatt, Hon.LLD 1996
Paul Anthony Fagan, Hon.MD 1995
Lady (Vincent) Fairfax, Hon.DLitt 2004
Herbert (Bert) Flugelman, Hon.DLitt 2007
The Hon. John Malcolm Fraser, Hon.LLD 2003
Professor Christopher Frayling, Hon.DLitt 1999
Carrillo Baillieu Gantner, Hon.DLitt 2006
Peter Robert Garrett, Hon.DLitt 1999
Professor Bronislaw Geremek, Hon.DLitt 2003
Peter Gillingham, Hon.DSc 2004
George Noel Gittoes, Hon.DLitt 2008
Romaaldo Giurgola, Hon.DSc 1988
Gerald Gleeson, Hon.DLitt 1998
James Timothy Gleeson, Hon.DLitt 2001
Goh Chok Tong, Hon.LLD 2005
Professor Raymond Marshall Golding, Hon.DSc 1986
Rear Admiral James Vincent Purcell Goldrick, Hon.DLitt 2006
Sir John Goodsell, Hon.DSc 1976
Professor Donald Morrison Grant, Hon.DSc 1997
General Peter Courtney Grattan, Hon.DSc 1993
Professor Charles Alexander Menzies Gray, Hon.DSc 1975
Dorothy Green, Hon.DLitt 1987
The Hon. Deirdre Mary Grusovin, Hon.DUniv 2003
Professor Michelle Haber, Hon.DSc 2008
Emeritus Professor Arthur Stanley Hall, Hon.DSc 2000
Air Vice-Marshal Julie Margaret Hammer, Hon.DEng 2009
Catherine Mary Harris, Hon.DBus 2008
Vaclav Havel, Hon.DLitt 1995
The Hon. Robert James Lee Hawke, Hon.LLD 1987
Harry Frederick Heath, Hon.DSc 1979
The Hon. Robert James Heffron, Hon.DSc 1955
Professor Alexander Scott Henderson, Hon.MD 2000
Elaine Henry, Hon.DLitt 2006
Dr Kenneth Ross Henry, Hon.DBus 2009
Bill Henson, Hon.DLitt 2005
Kenneth Edward Cowley, Hon.DBus 2008
Emeritus Professor Kenneth Russell Cox, Hon.MD 1999
Professor Philip Sutton Cox, Hon.DSc 2000
Gianfranco Cresciani, Hon.DLitt 2005
Michael Jenkins Crouch, Hon.DBus 2007
His Excellency Sir Roden Cutler, Hon.DSc 1967
Emeritus Professor Eric Charles Daniels, Hon.DUniv 2007
Professor Ian Darian-Smith, Hon.DSc 1989
Donald Bruce Dawe, Hon.DLitt 1997
Victoria de los Angeles, Hon.DLitt 1995
His Excellency The Hon. Sir William Patrick Deane, Hon.LLD 2001
Arthur Denning, Hon.DSc 1957
Robert Dessaix, Hon.DLitt 2002
Anne Deveson, Hon.DLitt 1993
Julian Disney, Hon.LLD 1999
Charles ‘Chicka’ Dixon, Hon.DLitt 2006
Michael James Dodson, Hon.LLD 1999
James Bartram Douglas, Hon.DSc 2003
Milo Kanangra Dunphy, Hon.DSc 1996
Emeritus Professor Sir Hugh Ennor, Hon.DSc 1968
The Hon. Elizabeth Andreas Evatt, Hon.LLD 1996
Paul Anthony Fagan, Hon.MD 1995
Lady (Vincent) Fairfax, Hon.DLitt 2004
Herbert (Bert) Flugelman, Hon.DLitt 2007
The Hon. John Malcolm Fraser, Hon.LLD 2003
Professor Christopher Frayling, Hon.DLitt 1999
Carrillo Baillieu Gantner, Hon.DLitt 2006
Peter Robert Garrett, Hon.DLitt 1999
Professor Bronislaw Geremek, Hon.DLitt 2003
Peter Gillingham, Hon.DSc 2004
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Dorothy Green, Hon.DLitt 1987
The Hon. Deirdre Mary Grusovin, Hon.DUniv 2003
Professor Michelle Haber, Hon.DSc 2008
Emeritus Professor Arthur Stanley Hall, Hon.DSc 2000
Air Vice-Marshal Julie Margaret Hammer, Hon.DEng 2009
Catherine Mary Harris, Hon.DBus 2008
Vaclav Havel, Hon.DLitt 1995
The Hon. Robert James Lee Hawke, Hon.LLD 1987
Harry Frederick Heath, Hon.DSc 1979
The Hon. Robert James Heffron, Hon.DSc 1955
Professor Alexander Scott Henderson, Hon.MD 2000
Elaine Henry, Hon.DLitt 2006
Dr Kenneth Ross Henry, Hon.DBus 2009
Bill Henson, Hon.DLitt 2005
Giancarlo Elia Valori, Hon.DSc 2005
Professor Denis Newell Wade, Hon.DSc 1999
Emeritus Professor Mark Sebastian Wainwright, Hon.DSc 2007
Charles Harold Warman, Hon.DSc 1983
Robert Joseph Webster, Hon.DSc 1962
Professor Gerald Westheimer, Hon.DSc 1988
Nicholas Richard Whitlam, Hon.DUniv 1996
Professor Judith Ann Whitworth, Hon.MD 2005
Robyn Williams, Hon.DSc 2006
Emeritus Professor Albert Henry Willis, Hon.DUniv 1996
Harry Matthew John Windsor, Hon.MD 1985
James David Wolfensohn, Hon.DSc 2006
Sir Albert Edward Woodward, Hon.LLD 1986
Lieutenant-General Sir Eric Woodward, Hon.DSc 1958
John Halden (Hal) Wootten, Hon.LLD 1994
The Hon Neville Kenneth Wran, Hon.LLD 2006
Judith Arundel Wright McKinney, Hon.DLitt 1985
Simone Young, Hon.DMus 2001
Dr John Samuel Yu, Hon.DSc 2006
Honorary Fellowships Awarded by the University

The University Council introduced the award of Honorary Fellowships from 1 January 2007
Christopher Joseph Dalzell Fell, 2009
Gordon Howitt, 2007
Roger Alexander Layton, 2009
John Lewis Lightfoot, 2007
Stuart Barton Babbage, 2008
Honorary Dean of Emeriti
Robert King, BSc DiplEd PhD

Emeritus Chancellor
*Sir Robert Webster, CMG CBE MC Hon.DSc FASA

Emeriti of the University
Honorary Dean of Emeriti
Robert King, BSc DiplEd PhD

Emeritus Chancellor
*Sir Robert Webster, CMG CBE MC Hon.DSc FASA

Emeriti Professors
David Keith Aitken, BSc PhD DSc FRAS FAIP
William Randall Albury, BA PhD
Derek William Allen, BE PhD MEngSc FTSE FIEEE MIEE MIEEE
*P.N. Vincent Angus-Leppan, BSc(Eng) PhD DipTP FISAust MILS(Natal) MAIC
Stephen John Charles Angyal OBE, PhD DSc FAA FRAC
Mark Aronson, BLRiUS LLB DipPhil
Elizabeth Ashburn OAM, BA MA GradDipEd ASTC EdD
Anne Elizabeth Ashford, BA(Hons) MA PhD
*Henry Ingham Ashworth OBE, MA BAArch FRIBA FRAIA HonFRAIC FAIB MRAPI
Frederick William Ayscough, BSc MSc CEng MIChemE ARAC
*Emery Balint, MCE PhD FIEAust FICE FAIB Hon.FAICS
John Ballinger AM, BArch (Hons) FRAIA
Michael Leslie Banner, BEng MEngSc PhD
Peter Hosford Barry, BSc PhD DSc
Peter Erne Baume AO, MBBS MD Hon.DUniv Hon.LittD FRACP HonFRACGP FAFPHM
*Sir Philip Baxter KBE, CMG BSc PhD Hon.DSc FTS FAA FRACGP FAAO
Richard J Bearman, AB, PhD CChem FAIC FRAC
*Francis Clifford Beavis, MA BSc PhD LLB FGS
*Brian Dugan Beddie, BA PhD FASSA
Philip Bell, BA PhD
Roger Bell BA MA(Hons) PhD
Bruce Bennett AO, BA DiplEd MA MAEd DLitt FACE FAHA
Donald Drysdale Betts, BSc MSc PhD FRSC
*John Beveridge AO, MBBS FRACP
* William Peter Birkett, MEC FCPA
*Michael Lindsay Birt AO CBE, BSc PhD DPhil Hon.DLittD SCET FTS FIA Aust
*Pak Lim Chu, ME PhD DSc CChem FAIR
*Raymond Alfred Arthur Bryant, MEc ASTC CPEng FIMechE FRAeS FIEAust
*Villiam Teodor Buchwald, MSc PhD FIMA
Kenneth Alan Buckle, BSc PhD FTSE FIAFoST FAIFST MIFT
Kerry Patrick Byrne, BE BSc PhD MEngSc
Stewart James Campbell, BSc MSc PhD FAIP FInstP CPhys
*Harvey McKay Carey, MBBS MSc DGO FRACS FRCSEd FRCOG
*Athol Sprott Carrington, MCom Hon.DLitt FCPIA FASA CANZ CMANZ FCIS MACS HonFCA
George William Kenneth Cavill, MSc PhD DSc FRAC FAFA
John Ewart Cawte AO, MBBS MD DPM PhD FRANZCP FRCpsych FAPA
Malcolm Chaikin AO OBE, PhD DipEng CText FTI FTS
Mary Elizabeth Chan, BA MA PhD
Thomas Grandin Chapman, BSc PhD FIEAust
Jean Stephane Jacques Roger Henri Chaussivert, LèsL MèsL CPalAc
Colin Chesterman AO, MBBS DPhil FRACP FRCAA
Michael Rainsford Chesterman, BA LLB LLM
* Pak Lim Chu, ME PhD CEng FIEAust MSIME MIEEE MIEEE FOSA
Tajana Cizova, BA DiplSlavStudies
Peter Steele Clezy, BSc PhD DSc CChem FRAC
Herrmann Barry Collin AM, BSc MAppSc PhD LOSc FAAO
Roger Ryerson Collins AM, BSc(Hons) PhD
Geoffrey Norton Cooper OAM, MSc PhD MASM
Martin Cooper OAM, BSc MA Ed PhD DipEd
Hans Gerard Leonard Coster, MSc PhD MIP ChP FAIP
Roger David Cowell AM, BA PhD FAHA
Kenneth Russell Cox OAM, BA MB MS Hon.MD FRCS FRACS FACS
Frank Keble Crowley, MA PhD DPhil FAHA
Alexander Cuthbert, Dip.Arch DiplTP MSc PhD
Ian Gordon Dance, MSc PhD CChem FRACI FRAC
Ann Emily Daniel, BA PhD
Eric Charles Daniels, MArch ASTC(Hon) Hon.DUniv LFRAlA I Hon.MIES
*Louis Walter Davies AO, BSc DPhil FInstP FAIP CPhys FIRE FIEAust
CPeng FIEEE FTS FFA
Graham de Vahl Davis AM, BE (Hons I) PhD CEng MicMechE FIEAust
MASME FTS FEA
Jeremy Davis AM, BCA MBA FIAICD
Terence John Dawson, BHRusc PhD
Peter John Dennis AM, BA MA PhD, DipT, FRHistS
Lawrence Doctors, BE (Hons I) MEngSc PhD
Grahame Robert Dowling, BCom DiplBusStud MCom PhD
S. Bruce Dowton, MBBS MD FACMG FRACP
Robert Kirby Duggins, BSc PhD CEng CEng
Dexter Colboyd Dunphy AM, BA MEd DipEd PhD
John Michael Dwyer AM, MBBS PhD Hon.DUniv FRCP FRCPath
Geoffrey K Eagleson, BSc PhD MA
*Ronald Alexander Edwards, BSc PhD ASTC FAIST FTS
Frederick Ehrlich OAM, MA MBBS PhD DipPhys&RehabMed MRCPsych
FRCS FRCSEd(Edin) FAFRM(MRCP) MACLM
Solomon Encel, MA PhD
*Frederick John Evans, BSc BE Hon.DSc SMIREE FIEEE FIEAust
Christopher Joseph Dazell Fell AM, BSc PhD CEng FTSE FIEHem O Hon.
FIE Aust MAmerI ChE
Robin Fell, BE MEngSc CEng FIEAust
Max Feughelman, BSc DSc ASTC FAIP
*Peter Thomas Fink AO CB CBE, BE CEng FIEAust MicMechE FRAcS FRINA MAIAA FTS
*Gareth Edward Roberts AM, BArch MCD LFRAIA FRAPI MRTP1 ARIBA
John Roberts, BSc PhD
Colin Rogers, BA MEd MSc PhD DSc FIMA FinstP (UK) FAA
Peter Lindsay Rogers, BE MBA DPhil DSc FIEAust
Jarlath Ronayne AM, MA PhD FRSC FTSE
Frederick William Dickes Rost, MSc(Med) MBBS PhD DCP DipRMS
Arie Rotem, BA MA PhD FAIIM
Frank Ferdinad Roxborough AM, BSc PhD CPEng FIEAust FAusIMM
*Francis Felix Rundle, MD BS BSc FRCS FRACS FACNS
*Rowland Sammut, BSc PhD
James Stanley Shannon, DIC PhD DSc FRAC
Ian Gayford Sharpe, BS MA PhD AAIBF
Ivan Anthony Shearer AM, RFD, LLM SJID
*Peter Frank Sinnett, MBBS FRACP FACRM
Maria Skyllas-Kazacos AM, BSc PhD FRACI MES FEAust CPE
*eugene Bryan Smyth, Hon.DSc ASTC FASA FCAA FCIS
Lloyd Earle Smythe AM, BSc MSc PhD FRACI
Peter Spooner, DipLD ASTC Fila FAILA ARIBA
John Stringer, MA
Noel Levin Svensson AM, MMechE PhD CPEng FIEAust
John Swelle, BA PhD
*George Szekeres, DipChemEng Hon.DSc FAA
Andrew Llewellyn Terry
Edward Owen Paul Thompson, MSc DipEd PhD ScD Hon.DUinv
*John Basil Thornton, BA BSc
Arthur Raymond Toakley, BCE BA MEngSc PhD Hon.DUinv LMus CPEng
FIEAust
*Frederick Edward Anthony Towndrow, FRIBA FRAIA FAPI
David James Tracey, BSc PhD
*Graham Douglas Tracy AO, MBBS FRCS FRACS HonFACS HonFCSSA
HonED HonFRCP
John Charles Trinder, BSurv MSc PhD FISAm
Dennis Edgar Turner OAM, BSc(Econ) FAIM
*Leonard Charles Frederick Turner, MA FASSA
Harold Rupert Valentine, BE MS ASTC FIEAust
Somu Sundaram Valliappan, BE MSc PhD DSc CPEng FASCE FIACM
*James Matthew Vincent, DSci Agr DipBact Hon.DSc FAIA S FTS
Anthony Vinson AM, BA MA(Hons) PhD DipSooc
*Rex Eugene Vowels AO, ME SMIEEE CPEng FIEAust MIEE
Mark Sebastian Wainwright AM, BAppSc MAppSc PhD DSc DSc FTSE
FIEAust FChemE FRACI
Phil Waite, GradCertHEd
*Robert John Walsh, AC OBE, MBBS FRACP FRCPA FAA
Ian William Webster AO, MBBS MD FRACP FRACGP FRACMA FARM
FAPHM
Hans Leo Westerman AM, ME FRAT MIEAust
Harry Whitmore, LLB LLMM
Anthony John Wicken, BSc PhD MA FASM FAIBiol
David Emil Leon Wilcken, MD BS FRCP FRACP
Albert Henry Willis, Hon.DUniv DScEng CPEng FIMechE FIEAust WhSc
Neville Reginald Willis, BSc: BSc MSc FRGS FAIM
Geoffrey Victor Herbert Wilson AM, MSc DSc PhD FAIP MIIR
*George Graham Winterton, LLB LLM JSD
*John Fell Dalrymple Wood, BSc BE FIEAust FAIB
Ronald William Woodhead, BE ME CPEng FIEAust FAIB
John (Hal) Wootton AC, QC, BA LLB Hon.LLD
Chung-Tong Wu, BArch PhD MSc MRAPI RAIA
Dianne Yerbury AO, LLB PhD GradDipTechSci HonDIntRel HonDLitt
David Young, BE, BSc(Hons) PhD FTSE

**Emeriti Scientia Professors**
Conal Condren, BSc MSc PhD
Eugenie Ruth Lumbers, MBBS MD DSc FAA
*Patrick James O’Farrell, BA MA PhD FAHA
Michael Paddon-Row, BSc PhD
Mark Joseph Rowe, BPharm MSc PhD DSc
David Lawrence Trimm AM, BSc PhD DIC CPEng FTSE FRACI FChemE
FIEAust

**Emeriti Registrars**
Crystal Conduos OAM, BCom MLib
*Godfrey Lionel Macauley, BSc
Ian Richard Way, BE MBA FIEAust

**Emeritus Librarian**
Allan Roy Horton, BA Hon.DLitt FALIA

**Emeritus Archivist**
Laurence Thomas Dillon, BA DipArchivAdmin AIMM

*Deceased*
President*
Wallace Charles Wurth, CMG, LLB Hon.LLD FSTC 1949–1955
*Before the title Chancellor was introduced in 1955 by Act of Parliament, the position was entitled President.

Chancellors
Wallace Charles Wurth, CMG, LLB Hon.LLD FSTC 1955–1960
Sir Robert Webster, CMG, CBE, MC, Hon.DSc FASA 1970–1975
The Hon. Gordon Jacob Samuels, AC, QC, MA Hon.DSc 1976–1994
The Hon. Sir Anthony Frank Mason, AC, KBE, BA LLB Hon.LLD FASSA 1994–1999
Dr John Samuel Yu, AC, MB BS(Hons) Syd., DCH RCP&S Lond., FRACP, FRACMA, Peadiatrician 2000–2005

Vice-Presidents*
Roy William Harman, MSc DS FACI 1949–1953
*Before the title Deputy Chancellor was introduced in 1955 by Act of Parliament, the position was entitled Vice-President.

Deputy Chancellors
Sir Robert Webster, CMG, CBE, MC, Hon.DSc FASA 1960–1970
The Hon. Sir Kevin Ellis, KBE, LLB BSc 1970–1975
Francis Mackenzie Mathews, BE Hon.DSc FSTC, FIEAust 1976–1981
Carmel Josephine Hume Niland, AM, MA 1990–1992
Catherine Mary Rossi Harris, PSM, BCom, FAICD, 2000–2003
John Henry Pascoe, AO, BA, LLB ANU, AICD, 2004–2005

Directors*
Arthur Denning, BSc DipEd Hon.DSc ASTC 1949–1952
Sir Philip Baxter, KBE, CMG, BSc PhD Hon.DSc FTS, FAA, FRACI FIEAust, MIChemE 1953–1955
*Before the title Vice-Chancellor was introduced in 1955 by Act of Parliament, the position was entitled Director.

Vice-Chancellors
Sir Philip Baxter, KBE, CMG, BSc PhD Hon.DSc FTS, FAA, FRACI FIEAust, MIChemE 1955–1969
Sir Rupert Myers, KBE, MSc PhD, Hon.LLD Hon.DSc Hon.DEng Hon. DLitt CPEng, FTSE, FRACI, FAIM, MAusIMM 1969–1981
Lindsay Michael Birt, AO, CBE, BAGSc BSc PhD DPhil Hon.LittD Hon. LLB Hon.DSc 1981–1992
John Rodney Niland, AC, BCom MCom PhD, Hon.DSc FASSA 1992–2002
Wyttr R Hume, BSc Dent, BDS, PhD, DSc, FRACDS, FACD, FICD 2002–2004
Mark Sebastian Wainwright, AM, MAppSc, PhD, DSc, CPEng, FTSE, FRACI, FIEAust 2004–2006

Deputy Vice-Chancellors
Jarlath Ronayne, AM, MA PhD, FRSC, FTSE 1988–1991
Christopher Joseph Dalzell Fell, BSc PhD CEng, FTs, FICHEM, HonFIEAust, MAmerlChe 1992–2000
Anthony John Wicken, BSc PhD, MA, FASM, FAIBiol 1992–1998
Alan George Pettigrew, BSc PhD 1998–2000
Mark Sebastian Wainwright, AM, MAppSc, PhD, DSc, CPEng, FTSE, FRACI, FIEAust 2001–2004
Robert John King, BSc DipEd PhD Medb. 2004–2006

Pro-Vice-Chancellors
Professor Ian Richard Petersen, BE Melb., MSEE PhD Roch., SMEEE, FIEAust, MIAME CP Eng
David Watkin Phillips, BSc PhD DipMetMin FGS, MInE, MAmerlME, MAusIMM 1955–1962
Sir Rupert Myers, KBE, MSc PhD Hon.LLD Hon.DSc Hon.DEng 1962–1969 Hon.DLitt, CPEng, FTs, FIM, FRACI, FAIM, MAusIMM 1961–1969
John Faithful Clark, BSc MA DipEd PhD 1962–1967
Albert Henry Willis, DScEng CPEng, FMechE, FIEAust, MemASE, WhSc 1967–1978
Rex Eugene Vowels, AO, ME SMIREE, CPEng, FIEAust, MIEE 1968–1981
John Basil Thornton, BA BSc 1969–1981
Raymond Marshall Golding, MSc PhD Hon.DSc FZNIC, FlnstP, FRACI 1979–1986
Harold Rupert Vallentine, BE MS ASTC, FIEAust 1981–1982
Athol Sprott Carrington, MCom FASA, FACANZ, CMANZ, FCIS 1982–1984
Malcolm Chaikin, OBE, BSc PhD DipEng LI.T. FRSA, FTS 1984–1988
Jarlath Ronayne, AM, MA PhD, FRSC, FTSE 1984–1988
Alan David Gilbert, MA DPhil 1988–1991
Anthony John Wicken, BSc PhD, MA, FASM, FAIBiol 1990–1991
Christopher Joseph Dalzell Fell, BSc PhD CEng, FTs, FICHEM, HonFIEAust, MAmerlChe 1991
Jane Yankovic Morrison, MA Hon.LLD 1994–2000
Elspeth Mary McLachlan, BSc PhD FSc, FAA 2001–2004
Jane Kathryn Bloomfield, BA USC 2003–2005
Adrian Lee, BSc PhD Medb., FASM 2000–2006

Chairpersons of the Professorial Board
Arthur Denning, BSc DipEd Hon.DSc ASTC 1949–1952
Sir Philip Baxter, KBE, CMG, BSc PhD Hon.DSc FTS, FAA, FRACI FIEAust, MIChemE 1953–1955

Presidents of the Academic Board
Arthur Denning, BSc DipEd Hon.DSc ASTC 1949–1952
David Watkin Phillips, BSc PhD DipMetMin FGS, MInE, MAmerlME, MAusIMM 1955–1959
Rex Eugene Vowels, AO, ME CPEng, SMEEE, FIEAust, MIEE 1959–1968
Horace Newton Barber, MA ScD PhD FRS, FAAA 1967–1981
Douglas MacRae McCallum, BSc PhD 1975–1979
Derek John Anderson, BSc PhD FLS 1981–1986
Derek John Anderson, BSc PhD FLS 1989–1992
Jane Yankovic Morrison, MA Hon.LLD 1994–2000
Jeremy Guy Ashcroft Davis, BEc MBA AM FAICD 1994–1998
Robert John King, BSc DipEd PhD 1998–1999
Kevin Malcolm McConkey, BA PhD, FASSA FAICD 1999–2004
Anthony Haynes Dooley, BSc PhD ANU 2004–2008
Registrars
John Charles Webb, MSc DipMetMin FGS, MIMinE 1949–1950
Godfrey Lionel Macauley, BEc 1950–1974
Colin George Plowman, BEc 1974–1976
Keith Lynden Jennings, BA MEd MACE 1976–1980
Robert John King, BSc DipEd PhD Melb. 2004-2006
Richard Henry, MB BS (Hons) Syd., MD DipClinEpi N’cle NSW, FRACP, MRACMA 2006-2007

Bursars
Joseph Ormond Aloysius Bourke, BA 1954–1965
Edwin Hall Davis, AASA, ACIS 1966–1972
Thomas Joseph Daly, BEc 1972–1985

Librarians
John Wallace Metcalfe, BA FLA 1959–1966
Allan Roy Horton, BA FLAA 1966–1988
Christine Henderson, MA PhD AALIA, AIMM 1988–1994
Marian Elizabeth Bate, MSc DipLib AAUA 1995-2001

Director of Information Services
Christine Anne Page-Hanify, BSc 1995-2000
Former Members of the Council

Note: This list shows only completed periods of service. Where former members have subsequently rejoined the Council, their current term is not shown.

April Anne Acheson, 1985–1988
William Gordon Adams, 1994
Peter Alexander, 1998–2000
James Harold Anderson, 1998-2002
Stephen John Charles Angyal, 1957–1959
Susan Armstrong, 1996-2000
Henry Ingham Ashworth, 1969–1972
James Johnston Auchmuty, 1959–1961
Kevin James Austin, 1977–1979
Frederick William Ayscough, 1953–1957
Lloyd Sydney Baker, 1955–1957
Horace Newton Barber, 1968–1970
Lindley John Forbes Barraclough, 1974–1976
Angela Mary Barrett, 2004–2008
Sidney Edgar Barratt, 1965–1977
Maie-Anne Barrow, 1986–1988
William Harold Barwick, 1975–1977
John Philip Baxter, 1950–1969
Charles Brian Belcher, 1961–1965
George Bell, 1973–1982
Angela Mary Barrett, 1975–1980
Sidney Edgar Barratt, 1965–1977
Maie-Anne Barrow, 1986–1988
William Harold Barwick, 1975–1977
John Philip Baxter, 1950–1969
Charles Brian Belcher, 1961–1965
George Bell, 1973–1982
Lindsay Michael Birt, 1981–1992
Athol Sprott Carrington, 1973–1977
Branko George Celler, 2004–2006
Michael Rainsford Chesterman, 1983
Wai Fong Chua, 1998–2008
John Bowes Clarkson, 1969–1981
William Edward Clegg, 1947–1957
Jeffrey Cohen, 1971–1973
Kenneth Frank Coles, 1961–1965
Harold Graydon Conde, 1947–1959
Arthur Ashley Cooper, 1977–1981
Michael David Coper, 1973–1977
Dixie Martha Coulton, 1978–1980
Jane Fulton Craig, 1992–1993
Beverley Anne Crane, 1998–2004
Gerald King Cranney, 1950–1953
John Cowan Crawford, 1969–1971
Frank Clement Crofts, 1981–1985
Anthony Grant Crook, 1983–1985
Chris Daly, 2006 (3 months)
Therese Frances Mary Delany, 1971–1990
Therese Frances Mary Delany, 1971–1990
Eric Alexander Dickson, 1958–1962
Lorimer Fenton Dods, 1962–1964
Ross Anthony Doonan, 1976–1978
James Bartram Douglas, 1971–1975
Philip John Drummond, 1973–1975
Randolph Edward Dunbar, 1962–1971
Alan Egan, 2004–2006
Kevin Ellis, 1965–1975
Ian Thomas Ernst, 1960–1965
Francis Joseph Finnan, 1949–1953
Geoffrey Francis Fishburn, 1971–1975
Penelope Anne FitzGerald, 1998–2006
Vivien Jean Fleming, 1985–1987
James Keith Campbell, 1981–1983
John Joseph Carmody, 1996–2004
Nicholas Carney, 2004–2006
Athol Sprott Carrington, 1973–1977
Branko George Celler, 2004–2006
Michael Rainsford Chesterman, 1983
Wai Fong Chua, 1998–2008
John Bowes Clarkson, 1969–1981
William Edward Clegg, 1947–1957
Jeffrey Cohen, 1971–1973
Kenneth Frank Coles, 1961–1965
Harold Graydon Conde, 1947–1959
Arthur Ashley Cooper, 1977–1981
Michael David Coper, 1973–1977
Dixie Martha Coulton, 1978–1980
Jane Fulton Craig, 1992–1993
Beverley Anne Crane, 1998–2004
Gerald King Cranney, 1950–1953
John Cowan Crawford, 1969–1971
Frank Clement Crofts, 1981–1985
Anthony Grant Crook, 1983–1985
Chris Daly, 2006 (3 months)
Therese Frances Mary Delany, 1971–1990
Eric Alexander Dickson, 1958–1962
Lorimer Fenton Dods, 1962–1964
Ross Anthony Doonan, 1976–1978
James Bartram Douglas, 1971–1975
Philip John Drummond, 1973–1975
Randolph Edward Dunbar, 1962–1971
Alan Egan, 2004–2006
Kevin Ellis, 1965–1975
Ian Thomas Ernst, 1960–1965
Francis Joseph Finnan, 1949–1953
Geoffrey Francis Fishburn, 1971–1975
Penelope Anne FitzGerald, 1998–2006
Vivien Jean Fleming, 1985–1987
Robert Thomas Fowler, 1975–1977
Kenneth John Fowlie, 1990–1992
Raelene Francis, 2000-2004
John Bryan Munro Fuller, 1967–1978
George Giagios, 1982–1984
Vicky Giagios, 1983–1986
Rosemary Anne Gibbs, 1996
Robert Clarence Gibson, 1955–1959
Alan David Gilbert, 1983–1986
John Patrick Glasheen, 1947–1954
William McCulloch Gollan, 1953–1962
Robyn Goodwin, 2008–2009
Gerald James Spurgeon Govett, 1984–1986
Pamela Elizabeth Grant, 1981–1985
Peter Philip Gray, 2000
John Martin Green, 1974–1976
Peter William Harvey Grieve, 1977–1981
Deirdre Mary Grusovin, 1995–2003
Marc Michel Gumbert, 1985–1988
George Vincent Hall, 1969–1977
Berthold Halpern, 1971–1973
Donald Edward Harding, 1981–1983
Roy William Harman, 1947–1953
Catherine Mary Rossi Harris, 1998–2005
Newman Leon Harris, 1981–1983
Robert Carr Harrison, 1947–1953
Ronald Max Hartwell, 1955–1956
Robert James Heffron, 1947–1949
John Lloyd Hewett, 1983–1985
Jeremiah Hirschhorn, 1962–1966
Donald Richmond Horne, 1983–1986
Richard Meredith Huey, 1967–1971
Paul Huggins, 1973–1983
David Alexander Hughes, 2000-2004
Austin Adolphus Hukins, 1971–1975
Wyatt Rory Hume, 2002-2004
Sandra Humphrey, 1981–1985
Kirstin Anne Hunter, 2006 - 2008
George Ian Dewart Hutcheson, 1956–1963
Lawrence Hyde, 1989–1990
Graham Reginald Ireland, 1977–1981
Dorothy May Isaaks, 1981–1984
Allan Robert Johnston, 1958–1967
Ruth Anne Jost, 1983–1985
Joanna Elizabeth Kaar, 1992–1993
Jolyn Margaret Karaolis, 1998–2002
Christine Maree Kendrick, 1994–1996
John Patrick Kennedy, 1957–1959
James Denis Kenny, 1960–1967
Robert Arthur King, 1949–1960
James Norman Kirby, 1947–1955
Karl Sven Kruzelnicki, 1990–1994
Walter Heath Lambert, 1969–1977
William Rae Laurie, 1949–1970
Robert John Lawrence, 1979–1981
Raymond James Wood Lefeuvre, 1947–1948
Alan Hamilton Loxton, 1977–1985
Joanne Elizabeth Lynton, 1988–1990
Douglas MacRae McCallum, 1973–1987
Lyn McCarthy, 1979–1981
Kevin Malcolm McConkey, 1999–2004
Neil Robert McDonald, 1973–1975
Jill Patricia McKeough, 2004–2005
David McLeish, 1974–1990
James Kenneth MacDougall, 1948–1960
David John Magnusson, 1959–1961
James Joseph Maloney, 1949–1967
Adam David Mark, 1999–2000
Guy Barrington Marks, 1979–1981
Robert Ernest Marks, 1986–1988
Anthony Frank Mason, 1994–1999
Peter Edward Mason, 1994 - 2007
Cedric Edwin May, 1979–1981
David Paver Mellor, 1963–1967
Frances Lillian Milne, 1981–1989
Bruce Milthorpe, 2008
Gregory Philip Moore, 1996–1998
Gregory William Moore, 1984–1986
Timothy John Moore, 1988–1989
Martin Scott Mowbray, 1986–1988
Allan George Moyes, 1969–1977
Paul Raymond Mulroney, 1977–1979
Nancy Munro, 1989–1992
Robert Kenneth Murphy, 1950–1953
Leslie A Murray, 1985–1986
Claude Edward Courtenay Nicholls, 1963–1969
Harold James Oliver, 1970–1971
John Mitchell O’Toole, 1977–1979
George Paxinos, 1991–1993
Ronald Penny, 1981–1985
David Watkin Phillips, 1952–1959
John Plackett, 1987
Alan Philip Prosser, 1975–1977
Edward Sydney Quay, 1971–1973
Sundra Varman Rajendra, 1993–1994
Leo Richard Rawson, 1971–1974
Edward Oswald Rayner, 1965–1969
Kenneth Bruce Reinhard, 1992–1994
Lee Rhiannon, 1999–2003
Gerald Frederick Rhoades, 1957–1963
Percy Dryden Riddell, 1947–1950
Ronald Henry Rigby, 1969–1971
Roslyn Jane Stafford Riordan, 1975–1977
Gareth Edward Roberts, 1975–1979
William Milton Robertson, 1971–1973
Arthur Alfred Robinson, 1953–1957
Peter John Robinson, 1987–1989
Patricia Tomkins, 1981–1985
Gordon Jacob Samuels, 1969–1994
David Simon Schneider, 1994–1998
John Allan Rodgers, 1969–1977
Albert Ernest Rogers, 1960–1965
Meredith Rogers, 1988–1992
Raymond Louis Rogerson, 1953–1955
Francis Felix Rundle, 1963–1967
Colin Frances Ryan, 1993–2001
Gordon Jacob Samuels, 1969–1994
David Simon Schneider, 1994–1998
Linda Margaret Scott, 2001–2004
John Scullion, 1985–1988
Harry Seidler, 1977–1981
Ivan Anthony Shearer, 1983–1986
Ian Antony Smith, 1975–1977
James Frederick Smith, 1993–1995
Diane Maria Stubbings, 1994–1996
Lindsay Clyde Stubbs, 1986–1990
Philip Albert Sullivan, 1959–1960
Robert Henry Sutherland, 1957–1969
Gregory Bede Thomas, 1949–1970
Adrienne Ruth Thompson, 1983–1990
Joe Slater Thompson, 1978–1981
Frans Willem Timmerman, 1973–1975
Margaret Trask, 1981–1985
David Lawrence Trimm, 1994–1996
Harold Rupert Vallentine, 1975–1977
Alfred Jacobus van der Poorten, 1967–1973
Rex Eugene Vowels, 1959–1968
Nanette Stacy Waddy, 1981–1985
Mark Sebastian Wainwright, 2004–2006
Greig Richard Wallwork, 1973–1975
Geoffrey Ward, 1953–1955
Rhonda Gaye Warr, 1981–1983
Robert Joseph Webster, 1947–1975
Peter James Wildblood, 1979–1981
Max Frederick Willis, 1988–1991
Fred Wilson, 1947–1953
Anthony Graham Wright, 1988–1989
Jeremy Maughan Wright, 1975–1979
Wallace Charles Wurth, 1947–1960
Harold Stanley Wyndham, 1952–1968
Hedley Lawry Yelland, 1969–1977
Dianne Yerbury, 1977–1979
John Samuel Yu, 2000–2005
Vice-Chancellor’s Awards For Teaching Excellence

The styles and titles are as at the date of the award.

Award recipients:

1989
Mr Kenneth Arthur Robinson, School of Computer Science and Engineering
Dr Eric Richard Sowey, School of Economics
Tutorial Staff, School of Physiology and Pharmacology:
Ms Barbara Bohdanowicz, Mr Andrew Neil Davies,
Mr Mark Robert Goldstein, Mrs Rosemary Christina Kingsford,
Mr Regan Pollandi and Dr Lesley Gail Ulman
Professor Phillip William Yetton, Australian Graduate School of Management

1990
Associate Professor Veronica Jean James, School of Physics
Professor Adrian Lee, School of Microbiology and Immunology
Professor Douglas Ian McCloskey, School of Physiology and Pharmacology
Professor Michael Reginald Pusey, School of Sociology
Dr Sandra Lee Regan, Lecturer, School of Social Work
Dr Geoffrey Herbert Waugh, Senior Lecturer, School of Economics

1991
Dr Michael Charles Cavenor, Senior Lecturer, Department of Electrical Engineering, University College
Professor Roger Ryerson Collins, Australian Graduate School of Management
Dr Michael Richard Edwards, Senior Lecturer, School of Biochemistry
Mr Roger Jamieson, Senior Lecturer, School of Information Systems
Dr John Robert Smith, Senior Lecturer, School of Physics
Dr Dzung Huu Vu, Lecturer, School of Anatomy

1992
Dr Kevin Douglas Bird, Senior Lecturer, School of Psychology
Professor Hermann Barry Collin, School of Optometry
Dr Robin Arthur Ford, Senior Lecturer, School of Mechanical and Manufacturing Engineering
Mr Stephen Harris, Senior Lecturer, School of Town Planning
Dr Elaine Vera Thompson, Senior Lecturer, School of Political Science
Dr Bryan Wheaton Yeo, Senior Lecturer, School of Surgery

1993
Associate Professor Elizabeth Ashburn, College of Fine Arts
Professor Dexter Dunphy, Australian Graduate School of Management
Mr Philip Lee, Lecturer, Languages Unit
Professor Mark Rowe, School of Physiology and Pharmacology
Associate Professor Simon Sheather, Australian Graduate School of Management
Mr Graham George Sullivan, Senior Lecturer, School of Accounting

1994
Dr Alan Crosky, Senior Lecturer, School of Materials Science and Engineering
Dr Anthony Johnson, Senior Lecturer, School of English
Dr Saw Kin Loo, Senior Lecturer, School of Anatomy
Associate Professor Paul Redmond, School of Law
Dr Thomas Stewart, Senior Lecturer, School of Biochemistry and Molecular Genetics
Dr Stuart Wenham, Senior Lecturer, School of Electrical Engineering

1995
Associate Professor Michael Gal, School of Physics
Associate Professor Miraca Gross, School of Education Studies
Dr David Luketina, Senior Lecturer, School of Civil Engineering
Ms Desley Luscombe, Senior Lecturer, School of Architecture
Dr Geoffa Waugh, Senior Lecturer, School of Economics

1996
Associate Professor Masud Behnia, School of Mechanical and Manufacturing Engineering
Mr Michael Leo Briers, Lecturer, School of Accounting
Mr Denis Harley, Senior Lecturer, School of Law

1997
Dr Ojars Greste, Lecturer, School of Building
Professor Eugenie Lumbers, School of Physiology and Pharmacology
Mr Garry Mostyn, Senior Lecturer, School of Civil and Environmental Engineering
Ms Rosemary Rayfus, Lecturer, School of Law
Dr Olaf Reinhart, Senior Lecturer, School of German and Russian Studies
Dr Paul Tranter, Senior Lecturer, School of Geography and Oceanography

1998
Dr Andrew Collins, Senior Lecturer, School of Microbiology and Immunology
Dr Penny McKeon, Senior Lecturer, School of Art Education
Dr Helen Pringle, Senior Lecturer, School of Political Science
Associate Professor Chris Rossiter, School of Law

1999
Professor Peter Barry, School of Physiology and Pharmacology**
Dr Dianne Glenn, Lecturer, School of Applied Bioscience
Dr Nadarajah Govripalan, Senior Lecturer, School of Civil and Environmental Engineering
Dr Roslyn Jolly, Senior Lecturer, School of English
Ms Irene Nemes, Senior Lecturer, School of Law
Mrs Eileen Sheppard, Associate Lecturer, School of Mathematics
Dr Richard Willgoss, Senior Lecturer, School of Mechanical and Manufacturing Engineering

2000
Mr Rick Bennett, Lecturer, School of Design Studies**
Dr Mary Done, Conjoint Lecturer, South Western Sydney Clinical School
Dr Michael John Harrap, Lecturer, School of Aerospace and Mechanical Engineering
Kingsford Legal Centre:
Ms Michelle Burrell, Ms Kalliope Christos, Ms Anna Cody,
Ms Frances Gibson, Ms Vedna Jivan, Ms Joanne Moffitt
Associate Professor Rakesh Kamal Kumar, School of Pathology
Mr Stephen James Moore, Senior Lecturer, School of Civil and Environmental Engineering
Dr Rick Richardson, Senior Lecturer, School of Psychology
2001
Dr Raelene Frances, Senior Lecturer and Dr Bruce Scates, Senior Lecturer, School of History
Ms Karen Heycox, Lecturer, School of Social Work
Dr Elizabeth Tancred, Senior Lecturer, School of Anatomy

2002
Dr Julian Cox, School of Chemical Sciences
Mr Phillip Helmore, Senior Lecturer, School of Mechanical & Manufacturing Engineering
Associate Professor Gail Huon, School of Psychology
Dr Prem Ramburuth, Senior Lecturer, School of International Business
Ms Prue Vines, Senior Lecturer, School of Law
Associate Professor Joseph Wolle, School of Physics
Associate Professor Robert Zehner, School of the Built Environment

2003
Professor Rose Amal, School of Chemical Engineering and Industrial Chemistry.
Dr Eliathamby Ambikairajah, School of Electrical Engineering and Telecommunications
Dr Sean Brawley, School of History
Associate Professor Alan Crosky, School of Materials Science and Engineering, Associate Professor Mark Hoffman, School of Materials Science and Engineering, Professor Paul Munroe, Electron Microscope Unit and Ms Belinda Allen, Educational Development and Technology Centre
Associate Professor Ann Game and Associate Professor Andrew Metcalfe, School of Sociology and Anthropology
Dr Robert McKay, School of Information Technology and Electrical Engineering, University College, ADFA
Dr Kathy Takayama, School of Biotechnology and Biomolecular Sciences
Dr Gary Velan, School of Medical Sciences

2004
Associate Professor Jeffrey Braithwaite, School of Public Health and Community Medicine
Ms Lisa Coleman, School of the Built Environment
Associate Professor Robin Ford and Dr Tracie Barber, School of Mechanical and Manufacturing Engineering
Dr Anne Junor, School of Organisation and Management
Dr Alexander McColl, School of Rural Health, Port Macquarie
Dr William Rifkin, Science Communication Program
Mr Leon Wolff, School of Law

2005
Mr Richard Buckland, School of Computer Science and Engineering
Ms Carmen Cabot, School of Modern Language Studies
Associate Professor Jacquelyn Cranney, School of Psychology
Dr Thomas Hickie and Dr Anthony Hughes, School of Law
Associate Professor John Lodewijks, School of Economics
Dr Eva Segalov, St Vincent’s Hospital Clinical School
Professor Denis Wakefield, School of Medical Sciences

2006
Dr Russell Boyce, School of Aerospace, Civil and Mechanical Engineering
Dr Grace Karssens, School of History and Philosophy
Dr Nancy Marshall, Planning and Urban Development Discipline
Professor Patrick McNeil, South Western Sydney Clinical School
Professor Richard Newbury, School of Physics
Ms Cathleen Sherry, School of Law
Associate Professor John Smith, School of Physics

2007
Mr Justin Armellin, School of Materials Science and Engineering
Associate Professor Jill Bennett, School of Art History and Art Education
Dr Julie Cogin, School of Organisation and Management
Dr Ross Harley, School of Media Arts
Professor Mark Hoffman, School of Materials Science and Engineering
Dr Helen Pringle, School of Social Science and International Studies
Associate Professor Patrick Zou, School of the Built Environment

2008
Associate Professor Mario Attard, School of Civil and Environmental Engineering
Mr Peter Brown, School of Mathematics and Statistics
Dr Carmel Flaskas, School of Social Sciences and International Studies
Mr Bernard Gan, School of Organisation and Management
Professor Justin Gooding, School of Chemistry
Dr Mohammed Razzaque, School of Marketing
Dr Carl Reidsema, School of Mechanical and Manufacturing Engineering
Professor Fiona Stapleton, School of Optometry and Vision Science
Mr Alex Steel, Law School
Mr Dean Utian, School of the Built Environment

* Team Award
** Vice-Chancellor’s Award for Teaching Excellence Using Educational Technology
General Information

University Organisation

The University’s academic organisation includes eight Faculties based in Sydney, NSW, and the University College at the Australian Defence Force Academy in Canberra, ACT (UNSW@ADFA). The Faculties are groupings of schools, according to academic disciplines, through which the academic staff conduct teaching at undergraduate, postgraduate and higher degree level, and pursue research and scholarly investigations. A high level organisational chart for the University is available at http://www.unsw.edu.au/about/pad/orgstructure.html.

Each Faculty has a Dean who is responsible to the Vice-Chancellor for the administrative, financial and academic affairs of the Faculty. Faculty Boards are established under the University Rules. They are responsible for supervising teaching, conducting examinations and encouraging scholarship and research in relevant areas of study. Each Faculty Board comprises professors, associate professors, senior lecturers, and associate lecturers in the relevant departments, ex officio members, elected students, and other persons appointed as members. Faculty Boards and their committees meet several times each year on scheduled dates.

The University also provides teaching and research activities at its teaching hospitals, field stations, the Manly Vale Water Research Laboratory and the Randwick Campus, where some of the schools have facilities and the Institute of Languages is located.

Detailed information on each Faculty and School and the programs offered at UNSW is available in the UNSW Handbook (www.handbook.unsw.edu.au).

University College, Australian Defence Force Academy

The University College is located at the Australian Defence Force Academy (ADFA) in Canberra and was established in 1981. Academic programs are delivered through the University College (UNSW@ADFA), which is a Faculty of the University. UNSW@ADFA provides programs of study leading to the award of degrees in Arts, Business, Science, Engineering and Technology at pass and honours level, and the Chief of Defence Force Student Programs are available for high-achieving students.

Entry to UNSW@ADFA’s undergraduate programs is by selection. Candidates must have reached an approved academic standard and have met the requirements of the branch of the Services to which they have been recruited.

UNSW@ADFA also offers postgraduate research and coursework programs to serving members and other employees of the Australian Defence Organisation, as well as to civilians including international students.

A summary of the programs offered by UNSW@ADFA can be found in the section ‘Schedule of UNSW Programs’ in this Calendar and is published in detail in the annual Australian Defence Force Academy Handbook. For further information, refer also to the website http://www.unsw.adfa.edu.au/student/ or contact Student Administrative Services, telephone (02) 6268 6000, email sas@adfa.edu.au.
Academic Units and Associated University Organisations

Child Care Centres

The Honeypot

The Honeypot Child Care Centre provides high quality, flexible, affordable child care that is designed to meet the needs of UNSW students and staff. The Centre provides long day care. The Centre is licensed for 29 children aged 2 months to 5 years, and operates for 48 weeks of the year. The purpose-built facility is situated a two minute walk away from the upper campus. Tel: (02) 9385 1230; email: honeypot@unsw.edu.au; website: www.hr.unsw.edu.au/services/childcare/honeypot.html.

House at Pooh Corner

House at Pooh Corner was established in 1969 by the UNSW Student Union, and priority is given to the children of UNSW students. The centre is licenced for 72 children each day and is open from 8am to 6pm – 48 weeks per year. Children’s ages range from 6 weeks to school age. To meet the learning needs of children the program is flexible, interest-based, play-oriented and open-ended. Salary sacrifice and government subsidy is available. Tel: (02) 9663 5044, (02) 9385 3448; fax (02) 9662 4412; email: poohcorner@unsw.edu.au; website: www.hr.unsw.edu.au/services/childcare/hapc.html.

Kanga’s House

Kanga’s House Child Care Centre is a UNSW Work Based and Community Child Care Centre which is situated at 32-36 Barker Street, Kingsford, opposite Gate 14. The centre provides care and education for 99 children a day, aged 3 months to school age and is open Monday to Friday from 8am to 6pm for 48 weeks of the year. The centre and its families work together to ensure children have a nurturing, challenging and happy experience whilst at the centre. During January when the centre is closed, there is a Holiday Care Program for families that work during this period. Salary Sacrifice Fees or Child Care Benefit options are available, if applicable. Tel: (02) 9662 8353, (02) 9385 5449; email: kangashouse@unsw.edu.au; website: www.hr.unsw.edu.au/services/childcare/kangas.html.

Tigger’s Place

Tigger’s Place is a work-based centre catering for the children of UNSW staff. Tigger’s provides high quality care and education that sees children as competent and unique and believes that play and trusting social interactions are critical tools for learning. Tigger’s provides an enjoyable and challenging learning environment for children and its staff where family involvement is encouraged. The centre operates from 8:15 am until 6 pm approximately 49 weeks per year catering daily for 40 children aged 6 weeks to school age. It is located at 22-24 Botany Street Randwick. Child Care Benefit (government funding) or salary sacrifice options are available for parents. Tel: (02) 9385 1222; email: tiggers@unsw.edu.au; website: www.hr.unsw.edu.au/services/childcare/tiggers.html.

UNSW Global Pty Limited

UNSW Global Pty Limited is an innovator and market leader in the provision of education, training and consulting services to business, government and non-government organisations and the community. UNSW Global is a not-for-profit, wholly owned enterprise of the University of New South Wales (UNSW) with approximately 300 full-time staff and an annual turnover in excess of $80 million.

UNSW Global is recognised and acknowledged internationally for:

- diverse and profitable global business activities that align with, and enhance, the reputation of UNSW.
- UNSW Global comprises a number of business groups: UNSW Foundation Studies; UNSW Institute of Languages; UNSW Study Abroad; UNSW Consulting and Expert Opinion Services; Educational Assessment Australia; Learn4Life; and UNSW Global Networks and Recruitment.
- The UNSW Global office is located at Level 15, Mathews Building UNSW Kensington NSW 2052. For further information telephone: 61 2 9385 3666; fax: 61 2 9385 3208; email: unswglobal@unsw.edu.au or visit the website www.unswglobal.unsw.edu.au

UNSW Foundation Studies

UNSW Foundation Studies is celebrating 21 years as Australia’s leading provider of university preparation programs that provide students with both a university entry qualification and the necessary skills and knowledge to be successful in future academic studies.

UNSW Foundation Year Program

The UNSW Foundation Year program prepares overseas students (and Australian students with an international education background) for undergraduate study. It provides a full academic program of at least two semesters. UNSW Foundation Year students study a chosen stream (set program of courses) within one of four broad discipline areas determined by their desired undergraduate studies. The available streams are Science (Physical Science, Life Science); Commerce (Commerce, Commerce Actuarial); Arts (Arts & Social Sciences, International Studies, Arts /Law); Design & Building (Built Environment, Fine Arts, Design & Media).

The program is offered on campus and at selected locations in NSW and offshore in Malaysia, Indonesia and China. Applicants must meet a minimum age requirement, have completed the equivalent of at least eleven years of schooling at an acceptable academic level, and must have met certain formal standards in English language proficiency.

Standard Plus program – 12 months is recommended for students with strong English language proficiency (IELTS 5.5 or equivalent) who need or would like a slower pace of tuition.

Standard program – 9 months is recommended for students with strong English language proficiency (IELTS 5.5 or equivalent) and solid academic results.

Transition Program. The Transition Program is a one semester university preparation and entry program for international students who have already completed their high school studies (e.g. A-Level qualifications). Only the Physical Science and Commerce streams are currently offered, commencing in September each year, with successful students entering UNSW in Semester One the following year.

Transition program – 19 weeks is for international students with very strong English language proficiency (IELTS 6.0 or equivalent) who need to gain assumed knowledge in certain subjects.

English Plus program – 10 weeks plus is recommended for students who meet the academic requirements for entry but have moderate English language proficiency (IELTS 5.0 or equivalent).

UNSW Foundation Year is recognised for direct entry for undergraduate programs by most universities in Australian and New Zealand. For further information please telephone UNSW Global Student Services on 61 2 9385 5396, fax 61 2 9662 2651, email foundation.year@unsw.edu.au or visit the website at www.ufs.unsw.edu.au

Mathematics Skills Program

The Mathematics Skills Program is a 12 week course which provides UNSW undergraduates with competency in mathematics, equivalent to the HSC Mathematics 2 unit level. The course is offered on weekday evenings during each session. For further details, contact the UNSW Admissions Office by telephone on 61 2 9385 3228.
**Academic Preparation Program**

The Academic Preparation Program (APP) is coordinated by International Student Services and provides English and Computing tuition to Australian government (AusAid) sponsored international postgraduate students. The computing component of APP is managed by UNSW Foundation Studies and involves 12 hours of tuition in subjects ranging from word processing and spreadsheets to Web and graphic design. APP runs in January and June each year. For further details, contact the UNSW Admissions Office by telephone on 61 2 9385 3228.

The UNSW Foundation Studies office is located at 223 Anzac Parade Kensington. For further information please telephone: 61 2 9385 5396, fax: 61 2 9662 2651, email: foundation.year@unsw.edu.au or visit the website at www.ufs.unsw.edu.au

**UNSW Institute of Languages**

Established in 1966, UNSW Institute of Languages provides a comprehensive range of language education programs. It is the oldest and one of the largest university language centres in Australia and its programs are designed for overseas students and the Australian community and reflect contemporary needs in industry, commerce and higher education. The Institute’s activities are organised as follows:

- English Language Intensive Courses for International Students (ELICOS), which comprises:
  - General English
  - English for Academic Purposes
  - Professional English and Business English.
- Languages, Teacher Education and Assessment, which comprises:
  - Migrant English Program
  - Language Teacher Education
  - Language Testing and Translation/Interpreting Services
  - Modern Languages.
- UNSW Institute of Languages also administers the IELTS, TOEFL, TOEIC and PEAT tests.

Around 4,000 Australian and overseas students attend the Institute each year. The Institute employs over 100 teaching staff and its programs and activities are maintained at two main sites: the UNSW Kensington campus, and Randwick campus.

The main UNSW Institute of Languages office is located at 223 Anzac Parade Kensington. For further information please telephone: 61 2 9385 5396, fax: 61 2 9662 2651, email: admissions@unswglobal.unsw.edu.au or visit the website at www.languages.unsw.edu.au

**UNSW Study Abroad**

UNSW Study Abroad arranges for overseas students from accredited universities to study at the University of New South Wales (UNSW). Students are eligible for an official UNSW transcript on completion of their studies and can transfer credit back to their degree at their home institutions. Students can study for one to two semesters in the Study Abroad Semester Program, or enrol in an intensive short course in the Study Abroad Summer School, which runs for six weeks from mid-June to late July.

The Semester Program. Subject to meeting prerequisites, students enrolled in the Semester Program may take courses offered through UNSW regular degree programs. Applicants to the Semester Program are expected to have completed at least two years of university study prior to enrolment, and have attained a Credit average or equivalent to be eligible for admission. Semester Program students have the option of enrolling in a pre-semester Marine Science course on the Australian Great Barrier Reef. This course is available to local students enrolled in full degree programs.

There are also opportunities for evaluated internships with public and commercial organisations. Semester Program students are provided with comprehensive student services and the option of guaranteed off-campus housing.

The Summer School. The Summer School offers six intensive courses in June – July. The courses combine a 90-hour academic curriculum with field trips and excursions to relevant locations throughout Australia. All commence in Darwin and include a trip to Uluru. Students then move to Sydney for three weeks on Kensington campus, with courses concluding in Cairns on the Great Barrier Reef. Locations also include Kakadu National Park, Alice Springs, Kings Canyon, Melbourne, Canberra, Blue Mountains National Park and the Daintree Rainforest, depending on the course.

Applicants to Summer School need to have completed at least one year of university study and have attained a Credit average or equivalent to apply. The UNSW Study Abroad office is located at Level 15 Mathews Building UNSW Kensington NSW 2052. For further information please telephone: 61 2 9385 3179, fax: 61 2 9385 1265, email: studyabroad@unsw.edu.au or visit the website at www.studyabroad.unsw.edu.au

**UNSW Consulting and Expert Opinion Services**

**UNSW Consulting**

UNSW Consulting provides independent and expert consultancy and tendering services for the University and the private and public sectors. UNSW Consulting also offers a clear corporate legal entity for consulting work conducted by UNSW staff, entities, Schools and Centres.

UNSW Consulting services include contracting and management of:

- Consulting research for industry and government agencies;
- International projects of complex multi-year team assignments for governments and international development funding agencies such as World Bank, Asian Development Bank and AusAID;
- Evaluations, reviews and desk studies undertaken;
- Training for short term programs and study tours for overseas groups;
- Fellowship programs; and
- Laboratory services and clinical trials, testing and analysis.

The UNSW Consulting office is located on Level 16 Mathews Building UNSW Kensington NSW 2052. For assistance please telephone: 61 2 9385 3175, fax: 61 2 9662 6566, email: consulting@unsw.edu.au or visit the website at www.consulting.unsw.edu.au

**Expert Opinion Services**

For over 50 years, Expert Opinion Services (EOS) has been Australia’s primary access point for independent expert opinions for the legal profession and insurance industry. EOS provides business, industry and government with access to professional consulting and expert advice from its database of over 5000 consultants. Experts are drawn from UNSW and a range of specialist centres and laboratories, along with other leading universities and independent consultancies around the country.

EOS provides its services based on experience, reliability and efficiency and its staff members maintain their working knowledge of Australia’s legal issues through frequent liaison with legal practitioners, insurance companies and industry associations such as the Australian Insurance Law Association and State Law Societies.

Expert Opinion Services office is located on Level 16 Mathews Building UNSW Kensington NSW 2052. For assistance please telephone: 61 2 9385 5555, fax: 61 2 9385 6555, email: experts@eos.unsw.edu.au or visit the website at www.expertopinion.com.au

**Educational Assessment Australia**

Educational Assessment Australia (EAA) is a leading international educational assessment organisation specialising in large-scale assessment programs in Australia, New Zealand, Asia, India, South Africa, the UK, the USA and the Pacific region.

EAA undertakes research in educational assessment and measurement and provides a diverse range of assessment services in education to the government and private sectors. EAA has been involved in educational measurement in Australia since 1967 and is the largest independent provider of school assessments in the region.

The International Competitions and Assessments for Schools (ICAS) is the most widely known EAA product. It provides opportunities for students to demonstrate their potential and ability in English, mathematics, science, writing, spelling and computer skills. ICAS covers a wide range of skills and the individual student reports provide valuable independent diagnostic information that can be used to supplement school and other external assessment data and assist in future learning activities. The ICAS tests were first introduced in Australia in 1981 and as a result of their national success, were established internationally in 1994. More than 2 million entries are received annually.

EAA provides expert professional advice and assistance in large-scale testing and assessment programs for various government authorities and educational agencies across Australia and internationally. It also offers a comprehensive range of assessment products and services to industry
and commercial organisations. These services include data collection, scanning and surveys.

EAA is involved in high quality teaching and course evaluation for universities and the higher education sector in general. Importantly, EAA contributes through academic research to the growing body of knowledge in theory and research that underpins developments in educational measurement and assessment.

UNSW Global Networks and Recruitment

UNSW Global Networks and Recruitment is responsible for the management of the UNSW Offshore Network which comprises six offices in Hong Kong, Singapore, Thailand (Bangkok), India (Mumbai) and Vietnam (Ho Chi Minh City and Hanoi) as well as the Hong Kong based recruitment company, Australian Education Consultancy Limited.

The group is also responsible for the recruitment of international students and staff in areas such as project management, customer service and accounting for non-accountants.

Learn4Life business skills courses deliver immediate learning solutions to supervisors, managers and team leaders. These intensive short courses improve individual and organisational effectiveness in areas as diverse as project management, customer service and accounting for non-accountants.

Learn4Life is located off campus at 12-22 Rothschild Avenue Rosebery NSW 2018. For further information please telephone: 61 2 1800 727 640, fax: 61 2 8117 2018, email: learn4life@unsw.edu.au or visit the website at www.learn4life.unsw.edu.au

NewSouth Innovations Pty Limited

NewSouth Innovations Pty Limited (NSi) is a not-for-profit company that provides technology transfer services to the University of New South Wales.

The company has significant commercialisation experience and expertise and is a recognised leader in the commercialisation of research-based technologies.

NSi’s main services:
- Assessing the commercial potential of university technology
- Filing and prosecuting patents
- Entering intellectual property licensing arrangements with industry
- Forming spin-off companies to raise venture capital for product development

UNSW staff and students are entitled to a share of the revenue generated by NSi from its commercialisation of intellectual property developed by them.

For further information please contact Mark Bennett, CEO: Tel (02) 9385 6505, Email m.bennett@nsinnovations.com.au, Website: www.nsinnovations.com.au.

Occupational Health & Safety

The Occupational, Health and Safety Section provides advice and assistance to the UNSW community on all matters relating to occupational health, safety and welfare. Our role includes:

- Developing and communicating UNSW’s Occupational Health and Safety Management System (OHSMS);
- Maintaining and communicating the UNSW OHS policy and associated procedures and guidelines;
- Providing advice and assistance on specific hazards;
- Maintaining a central database for all OHS-related Hazards and Incidents at UNSW;
- Co-ordinating OHSMS Audits;
- Providing advice in relation to OHS legislative requirements to Senior Management, Supervisors and OHS Committee Members;
- Providing OHS statistical reporting to Senior Management to assist in the review and improvement of the UNSW OHSMS;
- Facilitating and supporting OHS consultation throughout the university community;
- Providing advice in relation to OHS regulations during the design and construction of buildings at UNSW;
- Developing and implementing OHS Training Programs for UNSW Staff and Students;
- Provision of advice regarding the management and disposal of hazardous waste at UNSW.

For further information visit our web site: http://www.hr.unsw.edu.au/ohswc/ohswc_home.html

Risk Management Unit and Workers Compensation Section

The role of the Risk Management Unit is to provide professional services to UNSW, its staff and students on all matters relating to insurance, workers compensation and injury management and the assessment and management of risk, particularly in the areas of travel, property, liability, project, commercial, professional and business risk management. The section supports members of the UNSW community in effectively financing the risk of their activities as well as meeting their requirements under the UNSW Risk Management Policy. The section provides professional advice, tools, policies and reporting on risk and risk financing in areas such as insurance solutions for campus initiatives, large project risk management, commercial programs and annual strategic planning for risks and risk mitigation. Its principal functions are:

- To design and implement risk financing programs for UNSW and related entities using a mixture of commercial and self-insurance solutions;
- To administer claims for losses under the University’s risk financing program including property claims, travel claims, etc.;
- To oversee the University’s risk management program and to promote a culture of risk identification and mitigation across UNSW and its affiliated entities;
- To approve and track international travel of UNSW staff and students to restricted areas.

Website: www.fin.unsw.edu.au/RiskManagement/RiskManagement.html

As a licensed self insurer for workers compensation in NSW and the ACT the Workers Compensation Section provides a professional level of service to all employees of the UNSW. Our role includes:

- Administering the workers compensation functions at the UNSW under a self insurance scheme, including the annual renewal of our licence in NSW and the ACT;
- Managing all aspects of workers compensation claims;
- Developing, implementing and managing rehabilitation and injury management policies and programs for injured employees;
- Developing and monitoring individual injury management and rehabilitation plans for injured employees, including identifying and assessing suitable duties;
• Advising on issues related to workplace ergonomics or when staff require workplace adjustment associated with disability;
• Provision of advice in relation to workers compensation legislative requirements to Senior Management, Supervisors and staff.

Website: www.hr.unsw.edu.au/ohswc/ohswc_home.html

U Committee
The U Committee is a group of friends of the University, including staff, spouses of staff, and any others who wish to contribute to the University. Since its inception in 1963, this charity has raised over $2,800,000 for many projects and activities on campus that otherwise may not have been funded.

To celebrate the fiftieth birthday of UNSW, the U Committee donated $250,000 towards the building of the Scientia - its completion coinciding with the 1999 celebrations. Amongst other recent funding, $50,000 was given to towards the purchase of the Stuart Piano, $20,000 to the new Optometry clinic and $20,000 to the UNSW Solar Racing Team. Other beneficiaries have been the Society of Orchestra and Pipers, the Museum of Human Disease, the Australia Ensemble and the UNSW Archives.

There are two main fundraising activities, the Book Fair and the lost property sale. Preparations for the Book Fair take place in building R9 at the Randwick Campus on Mondays. For donations and enquiries ring (02) 9385 0210. Book Fair website: www.bookfair.unsw.edu.au.

University Library
The Library provides information resources and services to connect UNSW staff and students to the content required for research and study. Library services and content can be accessed online at http://info.library.unsw.edu.au. Services include the provision of facilities such as study areas, computers, printing, photocopying and scanning. An interlibrary loans service is available for postgraduate students and staff. A request service for off-campus UNSW students and staff ensures access to library resources for remote users. Contact us via the website.

Records and Archives Office
The Records and Archives Office is part of the Legal and Compliance Group in the University Services Division. It was established in 2006

The Records and Archives Office is responsible for:
• The development and maintenance of the UNSW Recordkeeping Program, including the development, monitoring and review of policies, procedures and guidelines
• The introduction of electronic document and records management to the university
• The provision of advice, support and training in recordkeeping to the university community
• Administration of UNSW’s TRIM recordkeeping system
• The provision of a central recordkeeping facility for the central university administration
• Support for faculties, schools and units that use TRIM as the basis of their own recordkeeping systems
• Ensuring the legal disposal of State records in the custody of UNSW
• The management of and provision of access to State archives in accordance with the requirements of State Records NSW
• The management of a program for collecting, managing and providing access to other university archives and to private records relating to UNSW
• The conduct of an oral history program to document aspects of the history of UNSW
• Monitoring and reporting on recordkeeping throughout UNSW

University Archives
The University Archives ensures the preservation of records of long-term value to the University itself and to the community at large, including researchers. The collection includes the University’s corporate records and the records of individuals and organisations that have made a significant contribution to the development and life of the university and its community, including an oral history collection. Use of the Archives’ collection is encouraged and researchers are welcome to use the Archives Reading Room on Level 1 of the Library. For further information about access to the Archives collection telephone (02) 9385 2906, email archives@unsw.edu.au or refer to the website at http://www.recordkeeping.unsw.edu.au/Archives/Archives_reading_room.html.

Records Office
The University Records Office maintains the TRIM records management system, creates and manages files for users of the central recordkeeping system, approves and arranges for the disposal of records that have reached their legal transfer or destruction dates and provides general recordkeeping advice to the university community. To contact the Records Office telephone (02) 9385 2858, email records.admin@unsw.edu.au or refer to the website at http://www.recordkeeping.unsw.edu.au/Services/services.html.

University of New South Wales Foundation
The UNSW Foundation Limited, a registered charity, is a company limited by guarantee. Registered in 1988, the company is linked to the University by a trust deed and is the principal vehicle for UNSW’s fundraising activities. The UNSW Foundation’s Board consists of the Chancellor, the Vice Chancellor, Foundation Chief Executive and prominent members of the community, business representatives and donors to the University. The Board meets four times per year and its mission is to enhance the financial and reputational capital of the University. The UNSW Foundation oversees the Annual Appeal and development activities such as the raising of philanthropic gifts for scholarships, research, and University capital development projects such as the Lowy Cancer Research Centre, the COFA Gateway Building and the Tyre Energy Technology Building. The Alumni Relations office, within the UNSW Foundation, is also the main contact point for all UNSW alumni and maintains alumni records and produces the biannual alumni magazine. It works closely with alumni groups here and overseas to facilitate a range of networking, social events and development opportunities. To contact the UNSW Foundation please telephone (02) 9385 3277, fax (02) 9385 3278 or email unswfoundation@unsw.edu.au

UNSW Alumni Association
The mission of the UNSW Alumni Association is to build a lifelong partnership between UNSW and its worldwide alumni that fosters active participation in the life of the University, advances the stature of UNSW and supports the University financially.

A Board of Governors provides a broad representation of the graduate body and facilitates links between the University and its graduate community.

UNSW has more than 200,000 alumni living in Australia and overseas, and the Association is affiliated with a number of overseas and interstate Chapters to help alumni stay in touch with UNSW. If you wish to obtain any further information about the UNSW Alumni Association or UNSW alumni activities, please telephone the Alumni Relations office on (02) 9385 3279, fax (02) 9385 3278 or email alumni@unsw.edu.au. The University welcomes Alumni news and change of address notifications.

UNSW Press Limited
Operating since 1962 in book publishing, book marketing and distribution, and book retailing, University of New South Wales Press Ltd is a controlled entity of the University. Its mission is to contribute to the intellectual and cultural development of Australia by publishing, in a sustainable profitable environment, works which will promote intellectual debate, the advancement and dissemination of knowledge, scholarship and the reputation of UNSW throughout the world. The administrative offices are on the Cliffbrook campus of UNSW at 45 Beach Street, Coogee, Tel: (02) 9664 0900, Fax: (02) 9664 5420, Email: info.press@unsw.edu.au. The publishing list of UNSW Press (website www.unswpress.com.au) has about 400 books in print to which are added over 60 new titles annually. The publishing program features non-fiction books of public interest (including the New South imprint) in history, biography, public policy, social issues, arts and culture, environment and popular science as well
as university level textbooks, scholarly books, and reference books (some in the Choice imprint).

NewSouth Books is the marketing, sales and distribution division of the Press (website www.newsouthbooks.com.au). It promotes and distributes books to bookshops and library suppliers, school and public libraries, as well as to individual purchasers. In addition to the publications of UNSW Press, NewSouth Books represents the publications of 35 selected publishers from Australia and overseas. UNSW Press has overseas stockists in the USA, UK, Japan, Singapore and New Zealand.

The University is served by a major bookshop in the Quadrangle Building on the Kensington Campus, operated by the Press, and a secondhand bookshop. UNSW Bookshop provides for the textbook and course needs of students, as well as a wide range of general and academic books and software. A discount on book sales is available to all customers. A special orders service is available for all local and international books. This service can be accessed on the UNSW Bookshop website. Tel: (02) 9385 6622, Fax: (02) 9385 6633, Email: info@bookshop.unsw.edu.au, website www.bookshop.unsw.edu.au.

UNSW Centres

The University has established a range of centres to encourage research, teaching and community service in areas not readily covered by individual Schools and Faculties. Most centres concentrate on multidisciplinary or interdisciplinary fields and bring together cognate groups of academics, researchers and students, traversing traditional Faculty-School boundaries, to collaborate and deliver valuable, mutually beneficial outcomes. The amalgamation of expertise and resources to build up critical mass in centres has been essential in many of UNSW's areas of research strength. Centres also provide a common and easily identifiable "brand" external to UNSW. Most centres focus on themes where research or teaching excellence has been developed and are supported by substantial and continuing funding independent of the University’s operating grant.

For further information on UNSW centres please contact the Centres Secretariat, Research Strategy Office.

Visiting Committees

Visiting Committees provide one important avenue through which the needs of external key groups can be taken into account in shaping the development of the University. The role of these committees is to review program developments and appraise particular educational programs in relation to the needs of industry and professional practice; to receive and discuss the annual report of the Head of School; report to Council on any special problems and opportunities facing the School; and aid the development of the School in any other way possible. Membership consists of an appropriate mix of practitioners and community representatives, together with the professorial staff of schools and representatives from the Alumni Association.

For further information on the role or memberships of Visiting Committees, contact the Office of the Deputy Vice-Chancellor (Academic).
Student Services and Activities

Pro-Vice-Chancellor (Students) & Registrar
The PVC (Students) manages much of the Undergraduate and the Postgraduate coursework experience, from recruitment of local students through to graduation. The portfolio is divided into 6 areas: Academic Administration, Marketing Services, Student Equity and Disabilities, Student Development, Student Management, Student Recruitment, and Scholarships, including the Co-op Program. These units work closely with faculties, Arc@UNSW, colleges and many other areas on campus. We aim to provide students with a vibrant and rewarding student experience, one which will encourage students to enjoy their time at UNSW while laying the foundation for their future.

The online newsletter, the Low Down, is published three times a semester on myUNSW to keep students informed about the important academic, social and cultural matters happening on our campuses. A video version is also produced for UNSW TV.

Welcome to Families of New Students
The Vice-Chancellor's Welcome to New Students and their families is usually held on the Monday evening of Orientation Week (O-Week) each year. Invitations are sent to parents and guardians of new students. The program is enjoyable and informative and provides opportunities for students and their parents to meet and chat with University staff from the various services. Students and their families are encouraged to explore the campus on a guided tour led by ‘YellowShirts’, the student volunteers. For more information on O-Week please visit www.unsw.edu.au.

Student Development
The University of New South Wales, through Student Development, offers a range of professional services and programs to help students achieve their academic and personal goals. The programs and services are offered through Careers and Employment, UNSW Counselling and Psychological Services. Student Development – International, The Learning Centre and The Religious Centre. Most of our services and programs are free and all are confidential. Our staff are committed professionals with the expertise to assist students to make the most of their time at UNSW. Information and contact details for each service are listed below.

Careers and Employment
Careers and Employment provides a broad range of services to students, from part-time work through to gaining employment on graduation, including the following:
- Workshops on successful job search, resumes, interviews
- Individual Assistance
- e-Newsletter for career news and events

Contact Careers and Employment, Level 2, East Wing, Quadrangle Building. Opening hours Monday to Friday 9am-5pm. Tel (02) 9385 5429, Fax (02) 9385 6145, Email careers@unsw.edu.au, Website www.careers.unsw.edu.au.

UNSW Counselling and Psychological Services
The UNSW Counselling and Psychological Services (CAPS) provides personal development resources, enhancement programs and confidential counselling to enrolled students of UNSW. Students are encouraged to access CAPS in relation to any issue that might adversely affect their personal and academic progress. The service employs psychologists who are able to assist students with concerns such as: transition and adjustment to university life and academic expectations; support with sorting out academic or administrative issues; motivation and other difficulties which affect study; interpersonal problems or relationship conflicts; personal concerns such as stress, anxiety, depression or loneliness. Students can access the service via the “Drop In” option available each day (no appointment necessary), or make an appointment in advance.

The CAPS website provides an introduction to the service and useful resources, as well as information about the extensive range of workshops run throughout the year on topics such as time-management, procrastination, managing low-mood and relaxation and meditation: www.counselling.unsw.edu.au.

Appointments on the Kensington campus are available between 9am and 5pm Mon-Fri. CAPS Kensington is located on the 2nd Floor, East Wing Quadrangle Building. Appointments can be made by visiting the service or telephoning (02) 9385 5418. Telephone counselling appointments and before/after hours appointments can be negotiated.

Student Development – International
Student Development – International (SDI) helps international students adjust to living and studying in Australia and promotes understanding between people from different cultures through a wide range of social and cultural activities.

Students can have a personal and confidential discussion with an advisor on any matters of concern, including decisions students have to make (study, finances, personal), assistance with practical difficulties (housing, health, finance, bureaucracy, student visas), personal relationships or issues affecting the student’s dependants in Australia. Other services and programs include: pre-departure information; airport reception; assistance in finding long-term accommodation; comprehensive orientation program and handbook for new students; academic preparation programs; workshops focusing on specific issues related to study or personal matters; returning home seminars and a valedictory function for graduands.

Throughout the year SDI organises various social and cultural activities to help students mix with Australians or other international students. Volunteering opportunities and community events assist students to gain a better understanding of the Australian culture. ISP offers a peer mentor program for senior students to assist new students. Students from individual countries are also linked up with students from the same country.

An e-bulletin is updated bi-monthly on the SDI web site, and an electronic mailing list and discussion board facilitate communication amongst international students and keep them informed of relevant developments and activities of interest. Also on the SDI website: an online trading facility for students to buy/sell/exchange furniture and books, and an events photo album of various student activities.

Advisors are available Monday to Friday from 9.00am - 5.00pm throughout the year. International Student Programs is located on the ground floor,
The Learning Centre

The Learning Centre provides a wide range of academic skills support services to students enrolled at the University. Assistance is available through workshops in academic skills, individual consultations and academic English programs. All programs are free and individual consultations are confidential. Dates and times of workshops are available at the Learning Centre and on the website. Students can book online at www.lc.unsw.edu.au.

Academic Skills Workshops assist students to adjust to academic expectations. Workshop topics include reading and note-taking, essay and report writing, avoiding plagiarism, critical thinking and oral presentations. Academic English Workshops assist students for whom English is a second language and topics include grammar, academic English vocabulary, discussion and listening skills and academic writing.

Students can also make an appointment for an individual writing consultation to help improve their academic writing. They will be given feedback on what they have written. Booking is online at www.lc.unsw.edu.au.

The Learning Centre has an extensive online academic skills library (www.lc.unsw.edu.au/olib.html) on topics such as academic referencing; writing an essay; writing a report; doing a seminar presentation and preparing for exams. The Learning Centre also provides free handouts on these topics available at the Centre.

First-year students can learn more about what is expected of university students at http://www.lc.unsw.edu.au/firststeps/

Students can find out about plagiarism and how to avoid it on the Learning Centre's interactive website: www.lc.unsw.edu.au/plagiarism/index.html

The Learning Centre has a resource library to aid students in developing the academic skills required for successful study. It has study skills and language and communication resources; dictionaries and language learning CDs.

The Learning Centre has a branch at COFA in G Block, room 109, Tel 9385 0739. Students can book individual writing consultations. Booking is online at www.lc.unsw.edu.au. Location: Chancellery LG11, Tel (02) 93853890, Website www.lc.unsw.edu.au.

The Religious Centre

The University Religious Centre has been established to serve the religious needs of the University community, through the chaplains and specified student religious organisations. The Centre is located on the 3rd floor of the Squibbereath Building.

A chaplaincy service is available through the Centre for the benefit of students and staff. This service offers worship, fellowship, personal counselling and guidance, together with formation in leadership, biblical and doctrinal studies. The chaplains maintain close liaison with student religious societies. The following faith traditions are represented: Anglican, Greek Orthodox, Australian Christian Churches, Buddhist, Catholic, Coptic Orthodox, Islamic, Jewish, Pentecostal, Presbyterian and Uniting.

Website: www.religiouscentre.unsw.edu.au. For more information please contact Student Development Central on 9385 8476 or Tatjana Kroll (t.kroll@unsw.edu.au)

Student Equity and Disabilities Unit (SEADU)

The University of New South Wales is committed to creating an equitable study environment that is supportive of the social and cultural diversity of students in our University community, and is free from discrimination and harassment. This commitment is reflected in the University’s equity policies (refer below to the ‘Equity and Diversity Policy Statement’ and ‘Equal Opportunity in Education Policy Statement’).

The Student Equity and Disabilities Unit (SEADU) is in the division of the Office of the Deputy Vice-Chancellor (Academic). The role of the SEADU is to provide advice and assistance to students and staff on student equity concerns; provide direct services to students from equity groups; formulate appropriate policies and programs and to promote good equity practices, so that students at UNSW have a fair and equitable opportunity to fully participate and succeed in their studies.

The Unit provides a range of programs and services for students, including:

- services for students with disabilities such as the loan of specialised equipment, note-taking and examination provisions;
- support for students who have entered UNSW via the ACCESS Scheme;
- assistance with any grievances students might have concerning discrimination or harassment issues and advice on UNSW’s discrimination and harassment grievance procedures for students;
- projects to support students from equity groups, e.g. students from low socio-economic status backgrounds;
- information on anti-discrimination issues and policies;
- guest lectures and presentations to students.

Students with any queries or concerns about equity and diversity matters, and staff with queries about equity and diversity matters affecting students, can contact the Student Equity and Disabilities Unit, Tel (02) 9385 4734, Email SEADU@unsw.edu.au. Issues are discussed confidentially. Further information is available on the SEADU website: http://www.studentequity.unsw.edu.au.

Equity and Diversity Policy Statement

The University of New South Wales is committed to the goals of equal opportunity and affirmative action in education and employment. It aims to provide a study and work environment for staff and students that fosters fairness, equity, and respect for social and cultural diversity, and that is free from unlawful discrimination, harassment and vilification as determined by legislation and by University Council.

In fulfilling this commitment, the University will:

- foster a University culture which values and responds to the rich diversity of its staff and students;
- provide equal opportunity by removing barriers to participation and progression in employment and education so that all staff and students have the opportunity to fully contribute to University life;
- offer programs which aim to overcome past disadvantage for members of staff and student equity groups;
- promote clear and accountable educational and management policies and practices to engender trust between managers, staff and students;
- enhance the quality of students’ learning through the provision of culturally, socially and gender inclusive education in areas such as curricula, teaching methods, assessment and review provisions, written and audiovisual material and support services; and
- ensure that its staff and students are aware of their rights and their responsibilities as University members.

To achieve these goals, the University depends on the continued cooperation of all members of the University community.

The Vice-Chancellor as Chief Executive Officer and Director of Affirmative Action is responsible for compliance with all relevant legislation. He is assisted by the Executive and the Director, Student Equity and Disabilities Unit.

Explanatory Notes:

1. Currently the grounds of unlawful discrimination and harassment are:
- age;
- compulsory retirement from employment;
- disability (physical, intellectual, psychiatric, sensory, neurological or learning disability, physical disfigurement, the presence in the body of an organism capable of causing disease, and current, past, future or imputed disability);
- homosexuality (male or female, actual or presumed);
- marital status (single; or, with reference to a person of the opposite sex, married, separated, divorced, widowed or in a de facto relationship);
- political affiliation, views or beliefs;
- pregnancy or potential pregnancy;
- race (including colour, descent, ethnic, ethno-religious or national origin, nationality and immigration);
- religious affiliation, views or beliefs;
- responsibilities as a carer;
- sex; sexual harassment;
- transgender or transsexuality (anyone who lives, has lived, or wants to live as a member of the opposite gender to their birth gender including people who are assumed to be transgender);
For students, in compliance with Federal Government policy as outlined for students, in compliance with Federal Government policy as outlined for students, in compliance with Federal Government policy as outlined for students, in compliance with Federal Government policy as outlined for students.

The University is complying with the following statutory requirements:

- **Discrimination Act, 1977.**
- **Age Discrimination Act, 1984.**
- **Racial Discrimination Act, 1989.**
- **Sex Discrimination Act, 1984.**
- **ACT Discrimination Act.**
- **NSW Anti-Discrimination Act.**

Notes:

1. University College at the Australian Defence Force Academy in the ACT is subject also to the ACT Discrimination Act. Staff working at, or visiting, University College need to be aware of the following grounds of unlawful discrimination in addition to those listed above:

   - bisexual orientation;
   - breastfeeding;
   - membership or non-membership of an association or organisation of employers or employees;
   - profession, trade, occupation or calling; and
   - association (whether as a relative or otherwise) with a person identified by reference to one of the above attributes.

2. Under the Federal Human Rights and Equal Opportunity Act there are a number of further grounds of discrimination in the area of employment or occupation:

   - criminal record;
   - medical record;
   - national extraction or social origin; and
   - trade union activity.

However, discrimination on these grounds is not made unlawful by the Act, and the grounds do not apply where the discrimination is necessary because of the inherent requirements of a particular job. The only avenue of redress for a complaint under this Act is conciliation.

3. Staff, in compliance with Part IXA of the NSW Anti-Discrimination Act 1977 and the Federal Equal Opportunity for Women in the Workplace Act 1999. The equity groups currently identified are: Aboriginal and Torres Strait Islander people; people with disabilities; people of non-English speaking background; and women.

For students, in compliance with Federal Government policy as outlined in A Fair Chance for All, AGPS, 1990 and subsequent amendments as outlined by DEEWR. The identified equity groups are: Aboriginal and Torres Strait Islander people; people with disabilities, from socio-economically disadvantaged backgrounds, from rural and isolated areas, from non-English speaking backgrounds; and women.

**Equal Opportunity in Education Policy**

**Statement**

Under the Federal Racial Discrimination Act 1975, Sex Discrimination Act 1984, and Disability Discrimination Act 1992 and the NSW Anti-Discrimination Act 1977, the University is required not to discriminate against students or prospective students on the grounds of age, disability, homosexuality (male or female), marital status, pregnancy, race (including colour, nationality, descent, ethnic, ethnoreligious or national origin, and immigration), religious or political affiliation, views or beliefs, sex, and transgender or transsexuality. Under The University of New South Wales Act 1989, the University declares that it will not discriminate on the grounds of religious or political affiliations, views or beliefs.

**University Commitment to Equal Opportunity in Education**

As well as recognising its statutory obligations as listed, the University will eliminate discrimination on any other grounds which it deems to constitute disadvantage. The University is committed to providing a place to study free from harassment and discrimination, and one in which every student is encouraged to work towards his/her maximum potential. The University further commits itself to course design, curriculum content, classroom environment, assessment procedures and other aspects of campus life which will provide equality of educational opportunity to all students.

**Special Admissions Schemes**

The University will encourage the enrolment of students who belong to disadvantaged groups through programs such as the University Preparation Program and the ACCESS Scheme. Where members of disadvantaged groups are particularly under-represented in certain disciplines, the responsible Faculties will actively encourage their enrolment.

**Support of Disadvantaged Students**

The University will provide support to assist the successful completion of studies by group members through such means as Nura Gili Indigenous Programs and the Learning Centre. It will work towards the provision of other resources, such as access for students with impaired mobility, assistance to students with other disabilities, the provision of a parents’ room on the upper campus, and increased assistance with English language and communication.

**Course Content, Curriculum Design, Teaching and Assessment, and Printed Material**

Schools and Faculties will monitor course content (including titles), teaching methods, assessment procedures, written material (including study guides and Handbook and Calendar entries) and audiovisual material to ensure that they are not discriminatory or offensive and that they encourage and facilitate full participation in education by disadvantaged people.

**Harassment Policy**

The University is committed to ensuring freedom from harassment for all people working or studying within the institution. It will continue to take action, including disciplinary action, to ensure that freedom from harassment is achieved.

**Further Student Support**

The following units also provide support for students: Accommodation Services, residential colleges, Nura Gili – the Indigenous Programs Centre, Student Exchange Programs, Arc@UNSW - the UNSW student organisation, Contact (staffed by student volunteers), UNSW Sport and Recreation and the University Health Service.

**Accommodation Services**

Accommodation Services manages the University Student Apartments and assists students in finding off-campus accommodation. Tel (02) 9385 4985, Fax (02) 9385 6385, Email housing.office@unsw.edu, Website www.housing.unsw.edu.au.

**University Student Apartments**

Milwaukee Apartments accommodate 185 students (5 per apartment) at Cowper Street, approximately ten minutes walk from the campus. Barker Apartments, on the main campus, accommodate 230 students, mostly in 5-bedroom units, with some family units and wheelchair-accessible units. 46 High St. accommodates 24 students, with some family units. All of the apartments are furnished. Each apartment has a kitchen, living/dining area and bathroom. Laundry facilities are available. All bedrooms have a bed, desk, chair and wardrobe or clothes hanging space. Students have Internet access from Barker Apartments. Application forms and further information may be obtained from Accommodation Services.

**Residential Colleges**

There are eight residential colleges situated on, or adjacent to, the University's Kensington campus. All colleges provide tutors and resident staff who are available to assist residents, and a wide range of cultural, sporting and social activities. Each college offers all-inclusive services including three catered meals per day, housekeeping and computer labs, with some options for accommodation outside session times. Usually the colleges require a personal interview and places are sometimes available for second semester. Further information and application forms can be obtained directly from the colleges.
The Kensington Colleges are UNSW's own and first residential colleges on campus, comprising Basser College, the first college on campus with 132 residents; Goldstein College (74 residents); and Philip Baxter College (208 residents). All accommodation is in single rooms with shared bathroom facilities, and as part of collegial living, all meals are taken in Goldstein Hall. The Kensington Colleges offer its residents academic and community support and the opportunity to participate in sporting, college play, live musical performances, social programs and cultural events. The College also provides accommodation for local, interstate and overseas visitors and cater for conferences and groups during the mid-year and summer period. Enquiries and application forms are available from the Colleges’ Office, Tel +61 2 9385 4346, Fax 61 2 9385 4557 or Email: kensco-colleges@unsw.edu.au; Website: http://www.kensco-colleges.unsw.edu.au

Creston College provides accommodation to 24 undergraduate and postgraduate women students of all denominations and nationalities. Being the only all-girls college on campus, Creston aims to inspire women to be leaders in their fields of study and in society, motivating them to make a positive difference in the world, while at the same time having a well-rounded lifestyle. Creston aims to create a family environment where genuine concern for each student is a priority. Besides providing accommodation, Creston also offers a variety of courses and activities designed to encourage the cultural, social, professional and spiritual development of students. The College has a strong emphasis on community service, encouraging residents and friends of the College to give back to the community through the Service Society (ServeSoc). Service projects held both locally and overseas enable students to work with a variety of people and cultures in many disadvantaged regions of Australia and the world. The Activities of a spiritual nature are entrusted to Opus Dei, a personal Prelature of the Catholic Church. Creston also offers casual and summer accommodation. For further information contact Admissions, 36 High St, Randwick, NSW 2031, Tel (02) 9398 5693, Fax (02) 9398 9964, Email enquiries@crestoncollege.edu.au, Website www.crestoncollege.edu.au.

International House Limited is a non-denominational, co-educational college accommodating 166 full-time UNSW students from over 30 countries. It is a hub of Australian and international postgraduate and senior undergraduate students. The House promotes 'International Understanding' by providing opportunities for local and overseas students to live together and share their cultural heritage. The College offers excellent facilities including Asian- and western-style meals all at the most affordable price of any residential College in Australia. The House also provides accommodation for casual residents and conferences during the holiday periods. Enquiries and application forms are available from The Master, International House Ltd, UNSW, Sydney 2052 Australia. Tel (02) 9313 0600, Fax (02) 9313 6346, Email IHouse@unsw.edu.au, Website www.ihunsw.edu.au.

New College is an exciting and diverse place to live, study and enjoy life. It has an outstanding academic profile with around 45% of students achieving a distinction average or higher each year. It is a close knit co-educational community of 250 residents, strong in academic, sporting, cultural, social and community service activities. Places are offered based on academic, leadership, sporting, cultural and community service achievements. Residents receive strong pastoral care and academic support form 8 resident advisers and 11 academic tutors across the various fields of study. Founded on Christian faith and values, the College welcomes students from varied faiths, backgrounds and cultures. For more information please contact New College on Tel (02) 9381 1999, Fax (02) 9381 1909, e-mail: newcollege@unsw.edu.au or visit the website www.newcollege.unsw.edu.au.

New College Village (NCV) provides postgraduate accommodation on campus for 315 residents. NCV offers self-catered facilities, ensuite and air-conditioning in every room with a choice of studios with own kitchenette and bathroom. The college is ideally located on campus – opposite the Village Green Oval and away from the busy streets. There are 6 tutors-in-residence and an active residents’ society. Social, sporting and cultural activities abound. During vacation periods, we provide accommodation and conference facilities for groups and casual guests. The college was created by the Jesuit Order, a non-denominational, catholic university college with a tradition of university colleges, the College has a strong leadership team of 10 residential tutors and five staff who provide pastoral care and support. The Director of Studies coordinates the team of academic tutors who run tutorials and are available for individual consultation. Weekly formal dinner guests provide students with role models and professional contacts across a variety of careers. Occasional ‘faculty dinners’ bring the students within a faculty in contact with a leading member of the profession. Diploma and Certificate courses in leadership and mentoring are available for senior residents. The Warrane Alumni Association promotes yearly reunions and monthly lunches in Sydney’s CBD. Warrane College is an independent college open to men of all faiths and cultural backgrounds. Its pastoral care has been entrusted to Opus Dei, an institution of the Catholic Church. Warrane offers single rooms with shared facilities and 11 single rooms with en-suite bathrooms. The complete refurbishment of the College finished in 2009. Warrane is open every day of the year, welcoming visiting scholars throughout the year and offering casual accommodation during the university recess. For more information and application forms visit www.warrane.unsw.edu.au or contact us at admissions@warrane.unsw.edu.au or Tel 02 9313 0300.

Off-Campus Accommodation

Accommodation Services assists students and staff in finding suitable accommodation off-campus through its listing service. The listing service has notices of vacancies for shared housing, full board (home stay), room and facilities, and some rental houses and flats in the suburbs surrounding the University. The listings are displayed in the Housing Office and can also be viewed on the Housing Website by students and staff. Unilodge @ UNSW, Foundation Year Residential College, is student accommodation designed to provide a secure and comfortable living environment for UNSW Foundation Year students. The residential staff onsite at the student apartments provide a welcoming and friendly atmosphere where students from diverse backgrounds can develop socially as well as academically. Tel: +61 2 9017 6253, Fax: +61 2 9017 6251, Email: unilodge.unsw@unilodge.com.au

Nura Gili

The Nura Gili Indigenous Programs Centre provides pathways to learning opportunities that embrace Indigenous knowledge, culture and
histories. The Centre encourages self-empowerment within an inspiring and supportive environment that celebrates learning, diversity and the achievement of social justice. To achieve this vision, Nura Gili strives for excellence in educational services. Nura Gili works towards assuring participation and access to all the programs it offers. The staff and students at Nura Gili Indigenous Programs Centre support community outreach programs to actively spread the message of the availability of tertiary studies. Staff and students also work to promote the centrality of arts, culture and heritage for Aboriginal and Torres Strait Islander Peoples throughout UNSW and the wider community.

The words Nura Gili are from the language of the Eora people, Nura meaning ‘place’ and Gili meaning ‘fire/light’. Nura Gili at UNSW brings together these concepts to create the meaning ‘place of fire and light’ which is significant because

- The theme of place remains important to the many cultures of Indigenous Australia. It is therefore important for Indigenous Programs at the University of New South Wales to acknowledge and recognise the very place that we have all come together to work, share, study and learn on.

- Nura Gili and UNSW are both located near an 8000 year old campsite (within the grounds of Prince of Wales Hospital) around which the people of the area taught culture, history and subsistence. From an age old past through to the present the site holds significance as a place of gathering and meeting, teaching and sharing.

- The concept of a fireplace, and fire in general, reflects the warm, relaxed and nurturing environment created by age-old fires many years ago and recreated today by the staff and students of Nura Gili. The centre values the potential that education can offer, and with the theme of the fireplace in mind, we invite Indigenous and non-Indigenous people to gather, learn and share together, to light a torch of their own, to guide them, and light their way as they create their own journey.

Nura Gili facilitates programs to recruit and support Indigenous students at UNSW at all levels of study. The students and staff at Nura Gili are involved in activities to develop and strengthen the Indigenous Community on campus and participate in wider community events across Indigenous communities in Sydney and NSW. Nura Gili also offers a wide program of academic courses for UNSW students including the Master of Indigenous Studies as well as a Minor of Indigenous Studies available in the Faculty of Arts and Social Sciences.

The Nura Gili Resource Centre contains one of Australia’s largest collections of print materials on Australian Aboriginal studies as well as audio-visual materials and has adopted the Aboriginal and Torres Strait Islander Protocols for Libraries, Archives and Information Services. All available resources are listed on the UNSW Library catalogue and have call numbers starting with ABR. The Nura Gili Student Centre provides student support, and computers, printing and photocopying facilities for Indigenous students.

Nura Gili has three centres across UNSW. Phone (02) 9385 3805. For more information about our programs, courses, staff and locations, please visit the Nura Gili website: www.nuragili.unsw.edu.au.

International Exchange Program

Global Student Mobility and Exchange

UNSW manages a large and active Global Education Program to promote outbound and inbound Student Mobility and encourages all undergraduate students to undertake part of their study overseas at one of our partner universities. Exchange Home Program opportunities are offered at over 190 universities in 32 countries and in 2009 over 600 students studied overseas at one of our partner institutions, representing an increase of 50% over 2008.

Students can choose to spend either one or two semesters studying at a partner university in Asia, Europe, USA, India, Canada, or Latin America. Studies completed at the overseas university are credited towards the student’s UNSW degree so no extra time is required to complete your degree.

Local and international undergraduate and postgraduate students with a satisfactory academic record can apply to participate in the program after one semester of study at UNSW. While on exchange, students remain enrolled at UNSW and continue to pay their normal tuition fees. Students do not pay any additional tuition fees at the overseas university but are responsible for their own travel, accommodation and living expenses.

UNSW is committed to the active expansion of Global Education, including the International Exchange program. To assist students to gain an overseas experience the University has numerous International Exchange Scholarships available, with more than 80 offered in 2009. Students who receive Youth Allowance or other types of scholarships may usually continue to receive these benefits while on a formal exchange.

Together with expanding the International degree programs beyond the Faculty of Arts and Social Sciences, the Faculty of Law and the Australian School of Business, in 2010 UNSW will be launching:

- Global Education steam within the General Education offerings
- Student Volunteers Abroad
- Professional internships in Asia
- U21 Global Issues Program (from 2011)
- Cooperative Education program in Shanghai

The International Exchange Program is part of UNSW International and is located on Level 2, East Wing, The Red Centre (H16), Engineering Road. Tel: (02) 9385 7276, Fax: (02) 9385 5927, Email: intex@unsw.edu.au. Website: http://www.international.unsw.edu.au/exchange/exchangehome.html

Arc @ UNSW

Arc @ UNSW is the student organisation at UNSW. Arc brings together a range of services and support that promote students’ wellbeing, improve the quality of student life on campus and enhance the student experience. Arc membership provides everything students need outside the classroom from advocacy and representation to clubs, societies, entertainment, student development opportunities and community spaces for socialising. In addition, Arc operates the UniBar and BeerGarden, convenience stores and retail outlets, hire of graduation gowns and more. Arc is designed to be the community centre for students, enabling a rewarding and vibrant student life experience at UNSW.

Arc's vision is to be a leading membership organisation enabling a rewarding and vibrant student life experience at UNSW. Primarily, Arc seeks to serve its members and benefit the UNSW community by:

- Facilitating an environment for personal growth
- Providing valued services
- Representing student interests
- Creating rewarding opportunities and experiences

Arc acknowledges that through advancing the interests of its members, the organisation is advancing the interests of all students at the University of New South Wales. For more information, call Arc on 9385 7700 or visit www.arc.unsw.edu.au.

Arc Board and Elections

Arc is run by a Board of Directors, providing strategic direction for the organisation and monitoring its progress. Students make up a majority on the Board, with places also appointed to UNSW Alumni Members and representatives from UNSW. In addition to the Board, Arc incorporates the Student Representative Council (SRC), the Student Development Committee (SDC). The Student Representative Council is comprised of elected student Office Bearers, who convene the Arc collectives, and represent the interests of all UNSW students on a range of issues, both on campus and in the wider community. SDC is made up of elected student members who have oversight of all Arc Student Development services, including volunteering, courses and clubs.

Serving on these governing bodies provides students with the opportunity to serve the greater UNSW community, have input into how their student organisation is run and gain invaluable personal experience. Training and induction is provided upon election to the governing bodies.

Elections are held annually, to decide the compositions of Arc’s Board of Directors, the Student Representative Council and SDC. The exact dates of the elections, as well as position descriptions and information on how to nominate and vote, will be published in Blitz, Tharunka and on Arc’s website.

Arc Resources and Facilities

At Kensington Campus Arc’s resources and facilities available for use by students and clubs include:

- Computer Lab
- Music Room
- Women’s Room
- Dance Studio
These collectives provide services and advocacy for:

- Postgraduates
- COFA Students
- Women
- International Students
- Gay and Lesbian Students
- Indigenous Students
- Students with disabilities
- a variety of other groups

Queer Space
The Queer Space, located in Room 920, on Level 9 of the Applied Sciences Building (Campus Map Ref F10), provides a space for the gay and lesbian community on campus to feel safe. It also serves as the primary venue for Queer Collective meetings and activities.

Women's Room
Located on the 1st Floor of The Blockhouse, the Women's Room acts as a refuge and recovery space for all women on campus. It is equipped with a kitchenette and computer as well as cushions, couches and bean bags for your comfort. The Women's Collective meets here regularly.

Arc Student Support
To help provide advocacy and support to students, Arc employs Student Support Officers and a duty solicitor. These members of staff ensure students are properly represented and are aware of their rights and responsibilities both on and off campus. The staff can help students with academic issues such as appealing a grade, requesting special consideration, grievances or dealing with charges of academic misconduct. They also provide support and advice to Arc Members on matters external to the University such as visa problems, tenancy issues, traffic infringements or Centrelink issues.

Student Volunteers
Arc offers a range of ways which student can be involved as volunteers. The best known are the Yellow Shirts who provide information, tours and a welcoming face at UNSW Open Days and during O-Week, helping new students settle in at the beginning of each semester.

CONTACT
CONTACT is an information and referral service operated by Arc @ UNSW and run by student volunteers. Contact volunteers are available to answer questions from students or visitors to UNSW. They can provide information that covers academic, financial, recreational, social and personal issues. The volunteers can direct students and visitors to resources or locations, or refer them to organisations on campus or elsewhere for further information or advice. CONTACT also has a supply of information brochures, and health promotion items such as condoms and tampons for student use.

Volunteers at the CONTACT desk are all students who have encountered the same issues, queries, and problems themselves, and are trained to provide accurate and immediate information in a friendly, informal manner.

CONTACT operates from an office on the second floor of the Quad at the corner of High St and Anzac Parade. Please refer to your Student Diary for exact locations, product range and operating hours.

UNSW Sport and Recreation
Focussing on health and well-being, UNSW Sport and Recreation provides a comprehensive array of health and fitness facilities and services, fitness classes, sporting clubs, recreational programs and other sports facilities. There is something here to suit everyone, all in a friendly, down to earth environment at great value for money.

Services in the UNSW Fitness and Aquatic Centre on the corner of High St and Anzac Parade.

Fitness and Aquatic Centre: (Opening Hours - 6am-10pm Mon-Fri and 8am-8pm Sat-Sun):
- 50m Indoor Pool
- Group Fitness Classes
- Café
- Squash
- Indoor Soccer
- Steam Room
- Yoga
- Basketball
- Tennis
- Netball
- Weights & Cardio Gym
- Cycling Studio
- Badminton
- Volleyball

Sport and Recreation Services:
- Personal Training
- Child Mindering
- Swimming Lessons
- Health Assessments
- Massage
- Swim Squads
- Nutrition Consultations
- Acupuncture
- Life Coaching
University Sport

UNSW has over 30 Sport Clubs that cater for all abilities from beginners through to elite. Membership is open to all students, staff, alumni and the community. The Sports Clubs play in metropolitan, state and national competitions/leagues.

UNSW students also have the opportunity to represent UNSW at Australian University Sport events, and can also be selected to represent Australia in international competition.

UNSW Sport and Recreation also conduct lunchtime social sporting competitions in indoor and outdoor soccer, basketball, ultimate frisbee and touch football, that run 6-8 weeks in length. All you need to do to enter is put together a team.

Recreation Courses

Each semester UNSW Sport and Recreation offers a diverse range of Recreation Courses usually between 4 and 8 weeks in length. There are many courses available to suit most interests. The courses are broken into 6 categories:

- Ball Sports – tennis; squash; badminton; golf
- Dancing – ballroom; belly; hip hop; break; street jazz; latin; combo
- Martial Arts – archery; fencing; judo; karate; kickboxing; taekwondo
- Water Sports – surfing; scuba diving; windsurfing; rowing
- Extreme Sports - sky diving, rock climbing
- Movement – pilates; yoga

UNSW Elite Athlete Support Program

The UNSW Elite Athlete Support Program provides financial and specialist support to talented athletes. Scholarships are awarded on an annual basis and available to all sports. Athletes have access to top level facilities, coaching and support. Enrolled UNSW students are eligible to apply at: www.scholarships.unsw.edu.au. Or for more information phone 02 9385 5725

University Health Service

The University Health Service is a fully accredited general practice located on the ground floor of the Quadrangle Building. General Practitioners (male and female) and Specialists (Psychiatrists and Orthopaedic surgeon) operate their own practice within the facility, which is managed by UNSW. The General Practitioners are Vocationally registered, and see patients in their own practice. Some of the doctors have special interests and skills in various areas, e.g. sexual health, counselling, dermatology, travel health, occupational health, family medicine, nutritional medicine. The practice has a dedicated treatment room staffed by registered nurses. Consultations are by appointment and may be arranged at the reception desk or by phone. Emergencies or urgent appointments can be accommodated, and interpreters are available. A standard appointment is 15 minutes; longer or additional appointments can be scheduled.

Opening hours

Monday to Thursday: 8.30am to 5.30pm
Friday: 8.30am to 5.00pm
Closed on weekends and University holidays.

Fees

Medical consultations for all current students and OSHC card holders are Bulk Billed. Private fees apply to all other patients. A discount private fee applies to staff. Payment is via EFTPOS or cash at the time of the visit.

Other Government Policies

The NSW Health Department and the NSW Department of Education and Training have special requirements and policies of which students of health-related and education programs should be aware. The requirements relate to:

- clinical/internship placements which must be undertaken as part of your program and
- procedures for employment after you have completed the program

Health-related Programs

Criminal record checks

The NSW Department of Health has a policy to carry out criminal record checks on all students undertaking clinical placements or who require access in any capacity to facilities operated by the Department. (This includes all the Teaching Hospitals used by UNSW in its Medicine and Exercise Physiology programs.) It undertakes these checks because it has a duty of care to all patients and clients receiving services from the Department. The check is conducted by the NSW Police Service and is coordinated by the Department of Health and the University. Further details can be obtained from the Program Authority.

Infectious diseases

Students required to complete clinical training in the NSW hospital system will be subject to various guidelines and procedures laid down for health workers by the NSW Department of Health relating to immunisation, infection and blood-borne viruses. Further details can be obtained from the Program Authority.

Education Programs

Working with Children

Under the Child Protection (Prohibited Employment) Act 1998, students who as part of their enrolment are required to work with children must disclose whether they are a ‘prohibited person’; that is, if they have been convicted of a serious sex offence. It is an offence for a ‘prohibited person’ to work with children.

International Students (ESOS Act)

The Education Services for Overseas Students (ESOS) Act 2000 is Commonwealth Government legislation that ensures providers of education and training are regulated in the delivery of education services to international students.

All providers and programs available to international students are required to be registered on the Commonwealth Register of Institutions and Courses for Overseas Students (CRICOS). A National Code of Practice has been established which provides for consistent standards for the registration and conduct of registered providers and the conduct of persons who deliver educational services on behalf of registered providers.

The Act also provides for obligations and restrictions on students to comply with the conditions of their student visa. Under the Act, the University is required to monitor and report on some of these conditions to the Department of Immigration and Citizenship (DIAC).

The ESOS Student Co-ordinator at UNSW is responsible for coordinating the monitoring and reporting requirements under the Act and is available for advice to students on any of these requirements. For further information, please refer to the website: https://my.unsw.edu.au/student/resources/ESOSstudent.html, or contact the Unit via phone on (+61 2) 9385 3065 or email at esos@unsw.edu.au. UNSW staff should refer to the following website: https://my.unsw.edu.au/student/Staff/ESOSstaff.html.
Research Student Services

The Graduate Research School

The UNSW Graduate Research School, led by the Dean of Graduate Research, is the central administrative and support unit for all higher degree research students and their supervisors at UNSW. The contributions of UNSW’s 3,400-plus higher degree research students are critical to the University’s outstanding international research reputation. All research students receive administrative support and service from the Graduate Research School, funding for conference travel, opportunities to acquire enhanced skills and training through coursework options, tailored seminars in research management and career development.

A list of the services provided by the Graduate Research School includes:

**Research Administration**

- Admission and enrolment advice
- Scholarships, loans and funding for conference travel
- Variations to candidature
- Leave requests
- Thesis submission
- Pre-graduation arrangements

**Events**

- Induction for all students commencing postgraduate research at UNSW
- A range of workshops and seminars on relevant topics such as thesis submission and intellectual property
- Social and informal functions for student groups

**Resources**

- Confidential advice to all postgraduate research students
- Advice on all relevant policies and procedures
- Commercialisation Training Scheme

Publications such as the *Research Student Handbook; Essentials for Postgraduate Research Students* and the monthly *Graduate Research Student News*

www.grs.unsw.edu.au
Schedule of UNSW Undergraduate Programs 2010

The range of programs offered by the University is indicated in the tables below, listed by Faculty. For details of the programs, please consult the UNSW Handbook (www.handbook.unsw.edu.au)

Please refer, in addition, to the ‘2010 Tuition Fee Schedule’ which follows the ‘Schedule of UNSW Postgraduate Programs 2010’.

This information is current as at 1 December 2009 and is subject to change.

<table>
<thead>
<tr>
<th>Table Category</th>
<th>Description</th>
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<tbody>
<tr>
<td>Program</td>
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<td>Fee Category – L</td>
<td>Domestic fee places available to students wanting to opt out of a Commonwealth supported place. Please note that from 1 January 2009, all undergraduate programs will offer only Commonwealth supported places.</td>
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<td>Fee Category – I</td>
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FACULTY OF ARTS & SOCIAL SCIENCES

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FACULTY OF THE BUILT ENVIRONMENT

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**AUSTRALIAN SCHOOL OF BUSINESS**

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**FACULTY OF THE COLLEGE OF FINE ARTS**

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Schedule of UNSW Postgraduate Programs 2010

The range of programs offered by the University is indicated in the tables below, listed by Faculty. For details of the programs, please consult the UNSW Handbook (www.handbook.unsw.edu.au).

Please refer, in addition, to the ‘2010 Tuition Fee Schedule’ which follows the ‘Schedule of UNSW Postgraduate Programs 2010’.

This information is current as at 1 December 2009 and is subject to change.

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| Business | DBus | 1531 | - | ✔ | ✔ | ✔ | ✔ | ✔ | ✔ |
| Accounting | PhD | 1521 | - | ✔ | ✔ | ✔ | ✔ | ✔ | ✔ |
| Actuarial Studies | PhD | 1545 | - | ✔ | ✔ | ✔ | ✔ | ✔ | ✔ |
| Actuarial Studies and Economics | PhD | 1544 | - | ✔ | ✔ | ✔ | ✔ | ✔ | ✔ |
| Banking and Finance | PhD | 1561 | - | ✔ | ✔ | ✔ | ✔ | ✔ | ✔ |
| Business Law and Taxation | PhD | 1535 | - | ✔ | ✔ | ✔ | ✔ | ✔ | ✔ |
| Economics | PhD | 1540 | - | ✔ | ✔ | ✔ | ✔ | ✔ | ✔ |
| Industrial Relations and Organisational Behaviour | PhD | 1601 | - | ✔ | ✔ | ✔ | ✔ | ✔ | ✔ |
| Information, Library and Archive Studies | PhD | 1990 | - | ✔ | ✔ | ✔ | ✔ | ✔ | ✔ |
| Information Systems | PhD | 1525 | - | ✔ | ✔ | ✔ | ✔ | ✔ | ✔ |
| Marketing | PhD | 1550 | - | ✔ | ✔ | ✔ | ✔ | ✔ | ✔ |
| Organisation and Management | PhD | 1605 | - | ✔ | ✔ | ✔ | ✔ | ✔ | ✔ |
| Strategy and Entrepreneurship | PhD | 1532 | - | ✔ | ✔ | ✔ | ✔ | ✔ | ✔ |
| Management* | PhD | 1350 | - | ✔ | ✔ | ✔ | ✔ | ✔ | ✔ |
| Commerce and Economics | MPhil | 2585 | 72 | ✔ | ✔ | ✔ | ✔ | ✔ | ✔ |
| Actuarial Studies | MActSt | 8411 | 72 | ✔ | ✔ | ✔ | ✔ | ✔ | ✔ |
| Actuarial Studies (Extension) | MActSt(Extn) | 8416 | 96 | ✔ | ✔ | ✔ | ✔ | ✔ | ✔ |
| Business Administration – Full Time* | MBA | 8350 | 84 | ✔ | ✔ | ✔ | ✔ | ✔ | ✔ |
| Business Administration (Executive)* | MBA(Exec) | 8355 | 84 | ✔ | ✔ | ✔ | ✔ | ✔ | ✔ |
| Business Administration (Construction)* | MBA | 8352 | 84 | ✔ | ✔ | ✔ | ✔ | ✔ | ✔ |
| Business Administration (Construction)* | GradDip | 5952 | 48 | ✔ | ✔ | ✔ | ✔ | ✔ | ✔ |
| Business and Technology | MBT | 8616 | 72 | ✔ | ✔ | ✔ | ✔ | ✔ | ✔ |
| Business and Technology | GradDip | 5457 | 48 | ✔ | ✔ | ✔ | ✔ | ✔ | ✔ |
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| Change Management* | GradCert | 7315 | 24 | ✔ | ✔ | ✔ | ✔ | ✔ | ✔ |
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2010 Tuition Fee Schedule

Identification of Courses and Course Fees 2010

A course is defined by the Academic Board as a unit of instruction approved by the University as being a discrete part of the requirements for a program offered by the University.

Each approved course of the University is identified by a sequence of eight characters, consisting of a four character alphabetical prefix which identifies the subject area, and a four digit numeric suffix which identifies the course. Each course has a unit of credit value defined.

Course identifiers are approved by the Registrar and the system of allocation is based on the following guidelines:

1. A four character alphabetical prefix is used to indicate the subject areas. This usually correlates with the authority offering the course (normally a School of the University), but in some cases identifies subject specialisations or cross-disciplinary subject areas.

2. Each course identifier is unique and is not used for more than one course title.

Courses offered are listed in full in the UNSW Handbook. The subject areas and organisational units for each identifying alphabetical prefix are also described in the specialisation pages in the Handbook (www.handbook.unsw.edu.au).

Course Prefixes and Associated Fees Per Unit of Credit (UOC)

The following table shows indicative tuition fee amounts for 2010 (dependent on your fee type). The fees listed on this table are in Australian dollars (AUD). Tuition fees are reviewed annually and may increase each year. The University of New South Wales makes every attempt to ensure that all information is correct at the time of publication. However, the University reserves the right to amend any or all of the information below without notice in response to changing circumstances or for any other reason.

A standard semester academic load is 24 UOC (48 UOC per annum).

Fees for courses are charged by unit of credit according to the classification of the course (that is undergraduate, postgraduate, research) and then the classification of the student.

To calculate the charge for a course refer to the course prefix, appropriate course classification and student classification to determine the fee per unit of credit, then multiply by the number of UOC.

For Example: An International student is enrolling in a Faculty of Arts and Social Sciences course, ARTS1030, which has a value of 6 units of credit and is classified as Undergraduate.

The fee for this course will be $455 x 6 = $2730.00

Non-award course fees are also charged according to the classification of the course, as above.

The fees listed are applicable to students who commenced study from Summer Session 2003 onwards.

2010 Tuition Fee Schedule

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**Australian School of Business**

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UNSW requires that undergraduate students undertake a structured program in General Education as an integral part of their degree. The University believes that a general education complements the more specialised learning undertaken in a student’s chosen field of study and contributes to the flexibility which graduates are increasingly required to demonstrate. Employers repeatedly point to the complex nature of the modern work environment and advise that they highly value graduates with the skills provided by a broad general education, in addition to the specialised knowledge provided in more narrowly defined degree programs. As well, over many years graduates of this University have reported that they greatly valued their General Education studies, which are found to be relevant to both career and personal development.

The General Education Program at UNSW intends to broaden and deepen students’ understanding of the environment in which they live and work and to enhance their critical analysis skills. Above all, the program presents students with interesting, challenging and enjoyable opportunities to pursue their own intellectual curiosity.

**Objectives of the General Education Program**

The following objectives were approved by the Council of the University in December 1994. (Minor changes were approved by Council in 2005).

1. To provide a learning environment in which students acquire, develop, and deploy skills of rational thought and critical analysis.
2. To enable students to evaluate arguments and information.
3. To empower students to systematically challenge received traditions of knowledge, beliefs and values.
4. To enable students to acquire skills and competencies, including appropriate written and spoken communication skills.
5. To ensure that students examine the purposes and consequences of their education and experience at University, and to foster acceptance of professional and ethical action and the social responsibility of graduates.
6. To foster among students the competence and the confidence to contribute creatively and responsibly to the development of their society.
7. To provide structured opportunities for students from disparate disciplines to interact cooperatively within a learning situation.
8. To provide opportunities for students to explore discipline and paradigm bases other than those of their professional or major disciplinary specialisation through non-specialist courses offered in those other areas.
9. To provide an environment in which students are able to experience the benefits of moving beyond the knowledge boundaries of a single discipline and explore cross and interdisciplinary connections, and cross-cultural contexts.
10. To provide a learning environment and teaching methodology in which students can bring the approaches of a number of disciplines to bear on a complex problem or issue.

**General Education Requirements**

The University’s basic requirements are the same for students in all single degree programs:

(a) Students must satisfactorily complete a minimum of 12 units of credit (UoC) in General Education courses or their equivalent (unless otherwise entitled to exemption). Combined undergraduate degrees offered with another Faculty and leading to the award of two degrees satisfy the requirement (12 UoC in General Education) within the program.

(b) Effective from Semester 2, 2008, to meet their 12 UoC General Education requirement, students may take up to 12 UoC of General Education, or courses substituted for General Education, from any Faculty or Faculties, other than the Faculty that is the authority for the program in which the student is enrolled. ADFA students must take courses from outside their home discipline cluster.

(c) Students with an identified need may substitute approved academic English courses for up to 6 UoC of General Education.

To provide greater depth and academic rigor in General Education, the University will move to 6 UoC General Education courses. 3 UoC General Education courses will continue to be offered during the transition period but no new 3 UoC designated General Education courses will be introduced. Remaining 3 UoC courses were reviewed in Semester 2, 2009 and will be discontinued by the end of 2011.
Procedures

The University, in common with other large organisations, has established rules and procedures which are designed for the benefit of all members of the University. In some cases there are penalties (e.g. fines or exclusion from examinations) for non-compliance.

Students should refer, in the first instance, to myUNSW (https://my.unsw.edu.au) where University policies and procedures are listed in detail as well as information regarding fees, online enrolment and a range of student services.

Alternatively, please contact the appropriate Student Centre:

**Kensington Campus, UNSW Student Central**
Lower Ground Floor, Chancellery Building
Open: Mon, Tues, Thurs 8:30-5:30, Wed: 10:00-5:30 and Fri 8:30-5:00
Tel: +61 2 9385 8500
Email: studentcentral@unsw.edu.au
Website: www.studentcentral.unsw.edu.au

**College of Fine Arts Student Centre**
Ground Floor, Block
Open: Mon to Fri 9:00-5:00 (closed 1:00-2:00 Thurs.)
Tel: +61 2 9385 0684
Email: cofa@unsw.edu.au
Website: www.cofa.unsw.edu.au/schoolsunits/units/studentcentre/

**UNSW@ADFA (University College Student Administrative Services)**
Top Floor, Administration Building - Australian Defence Force Academy
Open: Mon to Thurs: 08:30-16:30, Fri: 08:30-16:00 (closes 13:00 on first Fri of month)
Tel: +61 2 6268 6000
Email: sas@adfa.edu.au
Website: www.unsw.adfa.edu.au/student/contact/
Outright and Deferred Gifts and Bequests for Beneficial and Endowment Purposes

Since its foundation in 1949 the University of New South Wales has contributed to the prosperity and development of industry and commerce in Australia through its teaching, research and community outreach. While it receives a measure of support from governments, the University relies to a considerable extent on funds from a diverse range of other sources in order to continue its vital role of high-level teaching, scholarship and research on which so much of society’s development and ongoing success depends.

In 1988, the University established the University of New South Wales Foundation Limited as the principal vehicle for its fundraising activities. The UNSW Foundation gives particular emphasis to growing its endowment, while the capital base generates funds for use in perpetuity. An endowed gift today will still deliver benefits into the next century, whether by supporting scholarships, enabling research or rewarding other aspects of the University’s aspiration and mission.

The Foundation Funds have grown from $3m in the mid 1990’s to over $63 million in 2009. The Foundation last year disbursed around $10 million in earnings from endowed and beneficial funds for UNSW activities including the University capital program. The UNSW Foundation ensures that the highest standards of financial probity and accountability are applied to its activities.

Bequests are another way of leaving a legacy for future generations to support the University of New South Wales. All contributions, large and small, are significantly valued as they allow UNSW to continue to offer quality education, a wide range of scholarships and to enable the University to tackle important issues of our globe through high quality research.

Individuals, private foundations, corporations and organisations wishing to support the University’s advancement through philanthropic support are encouraged to contribute to UNSW by contacting the Chief Executive on 61 2 9385 3277, email to unswfoundation@unsw.edu.au or visit the website at www.alumni.unsw.edu.au.

Gifts to the University are tax deductible.
UNSW Scholarships and Co-op Program

UNSW Scholarships
The university offers a wide variety of scholarships for study at UNSW. Many of these have been made available by the generous donations and bequests of private donors, organisations, and industry leaders. Scholarships are awarded to reward academic and/or sporting excellence, to assist students from rural areas or those with financial disadvantage, for indigenous students, for students wanting to study a particular program, and for those students undertaking approved travel within a study program. Scholarships are available to high school leavers and throughout a student's academic career. For further details and the latest scholarship listings, please visit: www.scholarships.unsw.edu.au

UNSW Co-op Program
The UNSW Co-op Program is a merit based career development scholarship program set up by industry and UNSW to provide financial reward and professional training and development for selected high achieving undergraduate students in the disciplines of Business, Science, Engineering and the Built Environment.

The UNSW Co-op Program is open to Year 12 students entering university for the first time, or those commencing university for the first time after a gap year. Students must be Australian Citizens or Permanent Residents of Australia and interested in studying programs offered under the UNSW Co-op Program. Co-op scholarship programs are all based on existing undergraduate programs at UNSW but with special features: UNSW Co-op Program scholars receive a tax-free scholarship of $15000 per annum ($60 000 for a four year degree; $75 000 for a five year degree), a minimum of three structured industry training placements (between 9 and 18 months) gaining valuable work experience with different sponsor companies and a series of development programs designed to further enhance their professional skills and capabilities.

For more information on the UNSW Co-op Program, please visit www.co-op.unsw.edu.au
The University of New South Wales has over 600 prizes awarded annually to students for meritorious academic achievement. There is also a considerable number of prizes awarded for postgraduate work. Prizes are in the form of cash payment, medals, book vouchers, membership of organisations and other items, together with a suitably inscribed certificate. Prizes are awarded on the recommendation of the Head of School/Department, and will appear on the prize winner’s academic transcript.

The wide range of prizes awarded is made possible by the generous support of individuals, organisations, UNSW Schools and Faculties and others. A complete list of UNSW prizes can be found on myUNSW at https://my.unsw.edu.au/student/prizes/Prizes.html

Information regarding establishment of new prizes may be obtained from the Graduation/Prizes Office via UNSW Student Central, Lower Ground floor, the Chancellery. Phone +61 2 9385 8500, email studentcentral@unsw.edu.au.

We wish to thank all donors for their generous support of UNSW prizes.
Conditions for the Award of Degrees

First Degrees

The rules, regulations and conditions for the award of first degrees are set out under the relevant program entry in the Handbook (www.handbook.unsw.edu.au).

The list of undergraduate programs offered by the University appears earlier in this Calendar in the section “Schedule of UNSW Undergraduate Programs”.

Higher Degrees

The list of postgraduate programs by research and course work offered by the University appears earlier in this Calendar in the section “Schedule of UNSW Postgraduate Programs”.

Postgraduate Coursework

The rules, regulations and conditions for the award of postgraduate degrees, diplomas and certificates appear under the relevant program entry in the Handbook.

Postgraduate Research

The conditions for the award of the higher degrees: Doctor of Philosophy and Master of Philosophy follow. The conditions for the award of the higher degree Masters by Research appear under the relevant program entry in the Handbook.

Higher Doctorates

The conditions for the award of the higher doctorates: Doctor of Science, Doctor of Laws, Doctor of Letters, Doctor of Music and Doctor of Engineering also follow.

Postgraduate Research

Doctor of Philosophy (PhD)

1. Conditions governing the award

The degree of Doctor of Philosophy may be awarded by the Council on the recommendation of the Faculty Research Committee or Higher Degree Committee (hereinafter referred to as the Committee) to a candidate who completes a piece of research that demonstrates a significant and original contribution to knowledge in their field of study.

2. Qualifications

(1) An applicant for admission to the degree shall have been awarded an appropriate degree of Bachelor with Honours from the University of New South Wales or a qualification from another tertiary institution considered equivalent by the Committee.

(2) In exceptional cases, an applicant who the Committee considers holds academic and professional qualifications equivalent to the qualifications specified in 2(1) may be permitted to enrol in the degree.

(3) If the Committee is not satisfied with the qualifications submitted by an applicant the Committee may require the applicant to undergo such assessment or carry out such work as the Committee may prescribe, before permitting enrolment as a candidate in the degree.

3. Enrolment

(1) An application for admission as a candidate for the degree must be made either online or on the prescribed form which will be lodged with the Graduate Research School or Student Administration at UNSW@ADFA at least two calendar months before the commencement of the semester in which enrolment is to begin. Applications for enrolment in a Cotutelle PhD degree are accepted under the conditions specified in the University Policy on Cotutelle PhD Degrees.1

(2) Before making the offer of a place the Committee must be satisfied that appropriate supervision, space and resources to support the research to be undertaken are available in the School of enrolment. All students will be enrolled in a School or an approved unit within the Faculty authorised to enrol research students and under the control of the Faculty Dean.2

(3) The candidate must be enrolled either as a full-time or a part-time student.

(4) All candidates must undertake the research at an approved UNSW location i.e. at a campus, teaching hospital, or other research facility of the University. The Committee may permit a candidate to spend a period of time in the field, within another institution or at another location provided that the research can be supported and supervised in a manner satisfactory to the Committee. In such instances the Committee will be satisfied that the location and period of time away from the University are necessary to the research program.

(5) All candidates must have appointed either a supervisor and a co-supervisor, or two joint supervisors, or a supervisory panel, in accordance with the procedures and definitions specified in the University Policy on Higher Degree Research Supervision.3

(6) The Committee may specify that the candidate complete coursework relevant to the proposed research program at a specified pass level.

(7) A candidate may apply to take leave from their candidature for a maximum of two semesters during the course of the degree. The Committee may approve a further request for leave from candidature taking into account supervision, resources and the impact on the research program.

(8) A full-time candidate shall present the thesis for examination no earlier than six semesters and no later than eight semesters from the date of enrolment. A part-time candidate shall present the thesis for examination no earlier than twelve semesters and no later than sixteen semesters from the date of enrolment. The Committee may approve submission of a thesis for examination after less than the minimum number of semesters of enrolment, on consideration of the body of research completed.

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1 Policy on Cotutelle PhD Degrees
2 UNSW Procedure for Approval of an Enrolment Code for Postgraduate Research Students
3 Policy on Higher Degree Research Supervision
(9) A candidate who exceeds the maximum time permitted for the degree may apply to the Committee for an extension of
candidature. The Committee may approve an extension of up to two semesters if it is satisfied that circumstances outside the
control of the candidate have impacted on the candidature. The Committee may approve a further extension under exceptional
circumstances.

4. Progression

(1) The progress of the candidate will be monitored by the Committee throughout the candidature.

(2) The enrolment of all candidates is subject to confirmation.

(a) In addition to a progress review, the first annual review must include consideration of the confirmation of candidature.
(b) Satisfactory progress, as assessed in accordance with the University procedures for confirmation of candidature 4 between
   six and nine months after enrolment, is required in order for the candidature to be confirmed.
(c) The confirmation period may be extended for the purpose of re-assessment as per 4.4(c) but the full confirmation period
   may not be extended beyond fifteen months for full-time candidates or thirty months for part-time candidates.

(3) Following the confirmation review:

(a) The progress of all candidates must be assessed at least annually at subsequent reviews in accordance with the University
   procedures for reviewing the progress of higher degree research candidatures. 4
(b) Re-enrolment in each year of the degree is conditional upon approval of the Committee following the annual review
   of candidature.

(4) As a result of the review process, including the confirmation review and subsequent reviews, the Committee will determine to:

(a) confirm the candidature and approve re-enrolment (following the confirmation review), or
(b) continue the candidature and approve re-enrolment, (following subsequent reviews) or
(c) approve re-enrolment for the purpose of re-assessment of the candidature within a specified timeframe and according to
   prescribed conditions and/or criteria that will be provided to the candidate in writing, or
(d) transfer the candidature to a Masters Degree (Research), or
(e) take such other action regarding the candidature as it considers appropriate.

(5) Where the progress of a candidate towards the completion of the degree is unsatisfactory, the Committee may:

(a) approve re-enrolment for a three month period for the purpose of re-assessment of the candidature against prescribed
   conditions and/or criteria that will be provided to the candidate in writing; and/or
(b) require the candidate to show cause as to why that candidature should not be terminated. 5 In such cases, the candidate
   must be given written notification of the reasons for the unsatisfactory progress and must be provided with the opportunity
   to make a written submission to the Committee; and/or
(c) terminate the candidature, where, in the opinion of the Committee, the candidate does not show good cause.

5. Thesis

(1) On completing the program of study a candidate must submit a thesis embodying the results of the investigation. Where
   the research has included a substantial studio/production/exhibition component, the length of the written thesis may be
   proportionally reduced from the appropriate length of the thesis in the discipline.

(2) The candidate may request in writing to the Graduate Research School or the Student Administration, UNSW®ADFA, or the
   College of Fine Arts Student Centre, six months in advance of the thesis submission date that the contents of the thesis be
   kept confidential for a period of up to two years.

(3) The candidate will give in writing to the Graduate Research School or the Student Administration, UNSW®ADFA, or the
   College of Fine Arts Student Centre, six weeks notice of intention to submit the thesis.

(4) The thesis must comply with the following requirements:

(a) it must be an original and significant contribution to knowledge of the subject;
(b) the research work described must have been completed during the period of enrolment for the degree;
(c) it must be written in English except that a candidate in the Faculty of Arts and Social Sciences may be permitted by the
   Committee to write a thesis in an appropriate language as specified in the Faculty guidelines on submission of a thesis in a
   language other than English; 6
(d) it must reach a satisfactory standard of expression and presentation;
(e) it must consist of an account of the candidate’s own research. All research performed conjointly with other persons must
   be fully acknowledged and include a statement of the candidate’s contribution to the conjoint research.

(5) The candidate must not submit as the main content of the thesis any work or material that has previously been submitted
   for a university degree or other similar award.

(6) Four copies of the thesis must be presented in a form that complies with the requirements of the University for the preparation
   and submission of theses for higher degrees. 7

6. Examination

(1) There must be three examiners of the thesis, appointed by the Committee in accordance with the University procedures
   for appointment of examiners, 4 at least two of whom must be external to the University.

(2) The research presented in the thesis must be examined by written reports submitted by each examiner.

(3) Each examiner must submit to the Committee a concise written report on the thesis and must recommend to the Committee
   one of the following:

(a) The thesis merits the award of the degree.
(b) The thesis merits the award of the degree subject to minor corrections as listed being made to the satisfaction of the

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4 UNSW Procedure for Confirmation and Review of Progress of a PhD Candidature
5 UNSW Procedure for Show Cause and Termination of Higher Degree Research Candidatures
6 Faculty of Arts and Social Sciences Guidelines on Thesis Submission in Languages other than English
7 Policy on Preparation and Submission of Masters by Research and Doctoral Theses for Examination
8 Policy on Examination of Research Degrees
Head of School or unit.

(c) The thesis requires further work on matters detailed in the report. Should performance of this further work be to the satisfaction of the Committee, the thesis would merit the award of the degree.

(d) The thesis in its present form does not merit the award of the degree and further work as described in the report is required. The revised thesis should be subject to re-examination.

(e) The thesis does not merit the award of the degree and does not demonstrate sufficient merit to warrant resubmission.

(4) The Committee must consider the recommendations of the examiners and the basis for those recommendations provided in the written reports, and decide whether or not the candidate be awarded the degree and which of the recommendations specified in (3)(a)–(e) will be implemented.

(a) The Committee, in making this decision, may:
(ii) appoint an additional examiner for the thesis, or
(iii) require the candidate to submit to an oral examination9 under conditions specified by the Committee.

(b) In determining whether the performance of further work recommended under (3c) is to the satisfaction of the Committee, the Committee may seek additional expert advice from an assessor or panel of assessors on the further work that has been performed.

(c) In the case of a decision that the revised thesis should be the subject of re-examination as specified under (3d), the examiners who recommended re-examination must be appointed to re-examine the thesis. If one or more of the original examiners decline to re-examine the thesis the Committee must appoint new examiner(s) in their place.

(d) The examiner may not recommend option 3(d) for a re-examined thesis. The Committee, in making a decision on whether the revised and re-examined thesis has satisfied the conditions for the award of the degree, may seek further advice on the examiners' reports and the revised thesis as specified in (4a)(ii) and (iii).

(e) In the case of a decision by the Committee not to award the degree as specified under (3e), the candidate must be given written notification of the reasons for this recommendation, and must be provided with the opportunity to make a written submission to the Committee.

(f) In the case of a decision by the Committee not to award the degree as specified under (3e), the Committee may consider whether the candidate has satisfied the conditions for the award of a Masters by Research degree. The candidate must be given written notification of the reasons for this recommendation, and must be provided with the opportunity to make a written submission to the Committee.

7. Fees

A candidate must pay such fees as determined by the Council and specified in the relevant fees policy.10

Master of Philosophy (MPhil)

Conditions governing the Award

1. The degree of Master of Philosophy may be awarded by the Council on the recommendation of the Higher Degree Committee or the Research Committee of the appropriate Faculty, (hereinafter collectively referred to as the Committee) to a candidate who has demonstrated ability to undertake research by the submission of a thesis embodying the results of an original investigation, and who has satisfied the advanced postgraduate coursework requirements of the degree. The degree will comprise the equivalent of between 18 and 24 Units of Credit (UoC) of coursework with the remainder of the degree allocated to the thesis.

Qualifications

2. (1) A candidate for the degree shall have been awarded an appropriate Bachelor degree in the relevant discipline from the University of New South Wales at a level specified by the Committee or a qualification considered equivalent by the Committee from another tertiary institution.

(2) In exceptional cases an applicant who submits evidence of such other academic and professional qualifications approved by the Committee may be permitted to enrol in the degree.

(3) If the Committee is not satisfied with the qualifications submitted by an applicant the Committee may require the applicant to undergo such assessment or carry out such work as the Committee may prescribe, before permitting enrolment.

Enrolment

3. (1) An application for admission as a candidate for the degree shall be made either online or on the prescribed form which shall be lodged with the Graduate Research School or Student Administration at UNSW@ADFA at least two calendar months before the commencement of the semester in which enrolment is to begin.

(2) Before making the offer of a place the Committee shall be satisfied that appropriate supervision, space and resources are available to support the research to be undertaken.

(3) The candidate shall be enrolled as either a full-time or a part-time student.

(4) A candidate may be granted up to 24 UoC advanced standing for subjects undertaken at the appropriate level determined by the Committee, towards the coursework component.

(5) All candidates will undertake the research at an approved UNSW location i.e. at a campus, teaching hospital, or other research facility of the University. The Committee may permit a candidate to spend a period of time in the field, within another institution or elsewhere away from the University provided that the work can be supported and supervised in a manner satisfactory to the Committee. In such instances the Committee shall be satisfied that the location and period of time away from the University are necessary to the research program.

(6) All candidates will have appointed either a supervisor and a co-supervisor, or two joint supervisors, or a supervisory panel, in accordance with the procedures and definitions specified in the University Policy on Higher Degree Research Supervision.

9 Guidelines for Oral Examinations
10 Domestic students – Research Training Scheme and UNSW Fee Policy: Domestic Students; International students – UNSW Fee Policy: International Students
Preparation and Submission of Master by Research and Doctoral Theses for Examination

(7) The coursework will be successfully completed within the first two semesters of enrolment of the MPhil unless approval is given by the Committee.

(8) A full-time candidate will present the thesis for examination no earlier than the equivalent of two semesters and no later than four semesters from the date of enrolment and a part-time candidate will present the thesis for examination no earlier than four semesters and no later than eight semesters from the date of enrolment.

(9) A candidate who exceeds the maximum time permitted for the degree may apply to the Committee for an extension of candidature. The Committee may approve an extension of one semester if the Committee is satisfied that circumstances outside the control of the candidate have impacted on the candidature.

Progression

4. The progress of the candidate will be monitored by the Committee.

(1) The research proposal will be reviewed as soon as feasible after enrolment. For a full-time student this will be after one semester. This review will focus on both the viability of the research proposal, and evidence of satisfactory commencement of the research.

(2) Progress in the program will require that the approved coursework is undertaken during candidature, and that all courses are passed at the first attempt at a level prescribed by the Committee. As a result of failure in any part of the coursework component, the Committee may, on consideration of documented conditions outside the control of the candidate, permit the candidate to complete additional assessment.

(3) Re-enrolment in the second year of the degree is conditional upon satisfactory progress assessed at an annual review of candidature as recommended by a School review panel in accordance with the University procedures for reviewing progress of higher degree research candidatures.

Thesis

5. (1) On completing both the program of research and all coursework, a candidate shall submit a thesis embodying the results of the investigation. Where the research has included a substantial studio/production/exhibition component, the length of the written thesis is proportionally reduced.

(2) The candidate shall give in writing to the Graduate Research School or the Student Administration, UNSW@ADFA, or the COFA Student Centre, six weeks notice of intention to submit the thesis.

(3) The thesis shall present an account of the candidate’s own research.

(4) Three copies of the thesis shall be presented in a form which complies with the requirements of the University for the preparation and submission of theses for higher degrees by research.

(5) A candidate may apply to the University to protect Intellectual Property by restricting circulation of the thesis for a limited period not exceeding two years.

(6) An electronic version of the thesis shall be submitted to the library on completion of all work and corrections required by the Committee as a result of the examination process.

Examination

6. (1) The research presented in the thesis will be examined by written reports submitted by two examiners.

(2) There shall be no fewer than two examiners of the thesis, appointed by the Committee under the conditions specified in the University examination of higher degree thesis procedures. At least one of the examiners must be external to the University.

(3) Each examiner shall submit to the Committee a concise report on the thesis, and shall recommend to the Committee one of the following assessments:

(a) The thesis is satisfactory.

(b) The thesis is satisfactory subject to minor corrections as listed being made to the satisfaction of the Head of School.

(c) The thesis requires further work on matters detailed in the report. Should performance in this further work be to the satisfaction of the Higher Degree Committee, the thesis would be satisfactory.

(d) The thesis is not satisfactory in its present form and further work as described in the report is required. The revised thesis should be subject to re-examination.

(e) The thesis is not satisfactory and does not demonstrate that resubmission would be likely to alter that assessment.

(4) The Committee shall, after consideration of the examiners’ reports and recommendations on the thesis, decide whether or not the candidate be awarded the degree.

(a) The Committee, in making this decision, may appoint a third examiner for the thesis, or may seek further advice on the examiners’ reports and the thesis from an independent assessor, or may require the candidate to submit to an oral examination under conditions specified by the Committee.

(b) In the case of a decision that the revised thesis should be the subject of re-examination, one or both of the examiners who recommended re-examination will be re-appointed to re-examine the thesis. If the original examiners decline to re-examine the thesis the Committee will appoint a new examiner. There will be only one revision and re-examination permitted.

Preparation and Submission of Master by Research and Doctoral Theses for Examination

Candidates are required to give two months notice, in writing, of the expected date on which the thesis will be submitted.

1. Every candidate for the degree of Master by research is required to submit 3 paper copies of the thesis for examination. Every candidate for the degree of Doctor of Philosophy is required to submit 4 paper copies of the thesis for examination. These copies may be submitted in temporary binding, preferably spiral bound format, such that the thesis can be forwarded to examiners without the possibility of disarrangement. Theses stapled or presented in ringbinder folders will not be accepted.

At the completion of the examination and prior to graduation, every candidate who has satisfied requirements for the award of the degree will submit a final bound paper copy and a digital copy for deposit and preservation in the University Library (see 13). Students are also required to submit a final bound copy of the thesis to their supervisor and/or Head of School.

Where examiners have previously agreed to examine a digital copy of the thesis, the candidate may, with the approval of the supervisor, submit a combination of paper and digital copies as appropriate.

Students enrolled in research degrees at the College of Fine Arts or the Australian Defence Force Academy are required to give notice of intention to submit to the Student Centre at the College or Academy. Students enrolled in research degrees at
Kensington are required to give notice of intention to submit to the Graduate Research School. The paper copies of the thesis are to be submitted to the Graduate Research School.

2. All copies shall contain in the preliminary pages, preceding the Table of Contents, an Abstract of not more than 350 words which shall indicate the problem investigated, the procedures followed, the general results obtained and the major conclusions reached, but shall not contain any illustrative matter.

3. All copies will include the following statement:

**Originality Statement** I hereby declare that this submission is my own work and to the best of my knowledge it contains no materials previously published or written by another person, or substantial proportions of material which have been accepted for the award of any other degree or diploma at UNSW or any other educational institution, except where due acknowledgment is made in the thesis. Any contribution made to the research by others, with whom I have worked at UNSW or elsewhere, is explicitly acknowledged in the thesis. I also declare that the intellectual content of this thesis is the product of my own work, except to the extent that assistance from others in the project's design and conception or in style, presentation and linguistic expression is acknowledged.

4. The following statements will be agreed to during the digital submission process and will be included in the Library deposit copy.

(a) **Copyright Statement** I hereby grant to the University of New South Wales or its agents the right to archive and to make available my thesis or dissertation in whole or in part in the University libraries in all forms of media, now or hereafter known, subject to the provisions of the Copyright Act 1968. I retain all proprietary rights, such as patent rights. I also retain the right to use in future works (such as articles or books) all or part of this thesis or dissertation. I also authorise University Microfilms to use the abstract of my thesis in Dissertations Abstract International (this is applicable to doctoral theses only). I have either used no substantial portions of copyright material in my thesis or I have obtained permission to use copyright material; where permission has not been granted I have applied will apply for a partial restriction of the digital copy of my thesis or dissertation.

(b) **Authenticity Statement** I certify that the Library deposit digital copy is a direct equivalent of the final officially approved version of my thesis. No emendation of content has occurred and if there are any minor variations in formatting, they are the result of the conversion to digital format.

5. All copies shall contain a title page showing the title, author’s name, degree and year of submission.

6. All copies shall be in either 1.5 or double-spaced typescript. Font size shall be not less than 11-point (10-point for footnotes) in a legible font and printed using a high quality laser printer or equivalent.

7. For paper copies, the size of the paper shall be International Standards Organisation paper size A4 (297 mm x 210mm). The paper used shall be of good quality and sufficiently opaque for normal reading. Faded, dirty or faint copies will not be accepted. A page may be printed on both sides as long as this does not interfere with the readability of the thesis. Pages shall be numbered consecutively. The margins on each sheet shall be not less than 40 mm on the left-hand side, 20 mm on the right-hand, 30 mm at the top and 20 mm at the bottom.

8. Diagrams, charts and tables should be presented in the text where possible. Large diagrams or charts may be folded and included in the text and arranged so as to open out. Visual records submitted in a text-based thesis may also be included. Other material submitted with the thesis must be marked with the candidate’s name so that it can be linked readily with the thesis. All additional material submitted with the paper copies shall be digitised, where possible, and submitted as an attachment to the digital Library deposit copy.

9. Where the work presented for examination contains artefacts, such as a film, sculpture or painting, which remain the possession of the candidate, a full visual documentary record of the work shall be submitted in an appropriate format. All the work presented in the exhibition of work must be fully catalogued. The catalogue must contain visual documentation of work in progress; overall views of the final presentation and of each individual piece showing the entire work. For three-dimensional work, slides or other visual media, several views of the work are required. The visual documentary record shall be digitised, where possible, and submitted as an attachment to the digital Library deposit copy.

10. Where the work contains large-scale drawings these may be presented separately only with the supervisor’s permission. They shall be of International Standards Organisation paper size A1 (841 mm x 594 mm) and shall have a margin of at least 40 mm on the left-hand side to permit binding. They shall be bound together on the left-hand side and shall have a clear sheet of drawing paper on top and underneath. On the top sheet shall be printed the words ‘The University of New South Wales …… of …… Degree’ and the title of the thesis, and underneath that, the year of submission. On the bottom right-hand corner shall be printed the name of the candidate. Drawings and graphics may be originals on cartridge paper or black and white prints. Where they are computer generated, they must be printed using a high resolution laser printer or equivalent. They should be suitably coloured where appropriate and extra work may be added in ink to original drawings. The drawings shall be digitised, where possible, and submitted as an attachment to the digital Library deposit copy.

11. Where part of the thesis contains work which the candidate has had accepted for publication, or published, details of all publications must be clearly stated.


13. **Library Deposit Copies:**

One paper bound copy and one digital copy of every thesis, which has satisfied University requirements for the award of the degree, must be deposited in the University Library at the conclusion of the examination and prior to the candidate being awarded the degree. The digital copy shall be submitted to the Library in an approved format. Details of the approved format are available at the Library website: http://info.library.unsw.edu.au/osd/services/adthesis.html Candidates are encouraged to submit the thesis electronically via PDF but other digital submissions are acceptable. The Library paper deposit copy shall be bound in accordance with the requirements given below and will be printed on acid free permanent paper, which will ensure preservation of the thesis for a minimum of 300 years. The Library deposit paper copy is to be bound in boards covered with buckram and shall be lettered on the spine as follows:

(a) At the bottom and across: UNSW; if the volume is too thin for this UNSW may be printed vertically;

(b) 70 mm from the bottom and across: the degree and year of submission of the thesis, for example – PhD 2009;

(c) Evenly spaced between the degree and year and the top of the spine: the name of the candidate, initials first and then the surname, reading upwards in one line.
No further lettering or any decoration is required on the spine or anywhere on the binding. In the binding of theses which include mounted photographs, folded graphs, etc., leaves at the spine shall be packed to ensure even thickness of the volume. All loose material shall be inserted in a pocket in the back inside cover of the volume binding or bound into a dummy volume of the same dimensions and the same lettering as the text volume.

Schedule

Degrees

1. Degrees for which candidates are required to submit 4 copies of a thesis to the Dean of Graduate Research, at the Graduate Research School located in the Rupert Myers Building:
   Doctor of Medicine, Doctor of Philosophy, Doctor of Education, Doctor of Juridical Science, Master of Surgery

2. Degrees for which candidates are required to submit 3 copies of a thesis to the Dean of Graduate Research, at the Graduate Research School located in the Rupert Myers Building:
   Master of Architecture – by research
   Master of Archives Administration
   Master of Arts – by research
   Master of Building
   Master of the Built Environment – by research
   Master of Commerce (Honours) – by thesis
   Master of Community Health – by research
   Master of Education – by research
   Master of Educational Administration – by research
   Master of Engineering
   Master of Health Administration – by research
   Master of Health Professions Education
   Master of Information Studies – by research
   Master of Landscape Architecture
   Master of Laws – by research
   Master of Medicine – by research
   Master of Music – by research
   Master of Music Education – by research
   Master of Paediatrics – by research
   Master of Philosophy
   Master of Public Health – by research
   Master of Science – by research
   Master of Social Science
   Master of Social Work – by research
   Master of Town Planning

3. Students enrolled in research degrees in the College of Fine Arts or the Australian Defence Force Academy are required to submit the requisite number of copies to the Student Centre at the College or Academy.

This schedule may be varied from time to time as the University adds new programs, deletes old ones or amends the conditions of existing degrees.

Note: Policy with Respect to the Use of Higher Degree Theses

The University holds that the deposit copies of a thesis submitted for a higher degree and retained in the Library should be retained not only for record purposes but also, within copyright privileges of the author, should be public property and accessible for consultation at the discretion of the University Librarian. As digital theses are freely available to the public, candidates must obtain permission for use of copyright material and signoff accordingly. Otherwise such material will need to be restricted. The University also recognises that there may be other exceptional circumstances requiring restrictions on copying or conditions of use of paper copies, and restrictions or partial restrictions of digital copies. Another option is that digital theses may be restricted to the UNSW campus domain. It is expected that restricted digital theses will still be submitted with metadata, such as the abstract, being publicly available. There may be exceptional circumstances when even the metadata will not be made available.

Requests for restriction of access to a thesis for a period of up to two years must be made in writing to the Dean of Graduate Research. Requests for a longer period of restriction may be considered in exceptional circumstances if accompanied by a letter of support from the supervisor or Head of School.

Higher Doctorates

Doctor of Science (DSc)

1. The degree of Doctor of Science may be granted by the Council on the recommendation of the Academic Board for an original contribution or contributions of distinguished merit to some branch of science.

2. A candidate for the degree of Doctor of Science shall be either:
   (a) a graduate of the University of New South Wales of at least ten years standing; or
   (b) a graduate of another approved university of at least ten years standing who has been a full-time member of the academic staff of the University of New South Wales and has been engaged in advanced study and research in the University for a period of not less than four years.

3. The degree shall be awarded on the published work of the candidate.
4. A candidate for the degree shall forward to the Dean of Graduate Research an application together with:
   (a) Four copies (wherever possible) of the work referred to in paragraph 3;
   (b) A declaration indicating those sections of the work, if any, which have been submitted previously for a degree or other award in any university.

5. In submitting published work, every candidate shall submit a short discourse describing the research activities embodied in the submission. The discourse shall make clear the extent of originality and the candidate's part in any collaborative work.

6. The discourse and list of published work shall be forwarded by the Dean of Graduate Research to the Presiding Member of the relevant Faculty, or if not appropriate, to the Committee on Research for determination of the membership of an ad hoc committee which shall conduct the examination.

7. Following the adoption of a report from the ad hoc committee that the work referred to in paragraph 3 above is prima facie worthy of examination, the work shall be submitted to three examiners appointed by the Committee on Research on the recommendation of the ad hoc committee.

8. At the conclusion of the examination each member shall submit a report on the published work and shall recommend whether or not the degree be awarded. The ad-hoc committee shall, after consideration of the examiners' reports, recommend to the Committee on Research whether or not the candidate be awarded the degree.

9. The Committee on Research shall, after consideration of the ad-hoc committee's recommendation and the examiners' reports, recommend to the Academic Board whether or not the candidate be awarded the degree.

10. A candidate shall pay such fees as may be determined from time to time by the Council.

**Doctor of Letters (Dlitt)**

1. The degree of Doctor of Letters may be granted by the Council on the recommendation of the Academic Board for an original contribution or contributions of distinguished merit to Letters.

2. A candidate for the degree of Doctor of Letters shall be either:
   (a) a graduate of the University of New South Wales of at least ten years standing; or
   (b) a graduate of another approved university of at least ten years standing who has been a full-time member of the academic staff of the University of New South Wales and has been engaged in advanced study and research in the University for a period of not less than four years.

3. The degree shall be awarded on the published work of the candidate.

4. A candidate for the degree shall forward to the Dean of Graduate Research an application together with:
   (a) Four copies (wherever possible) of the work referred to in paragraph 3;
   (b) A declaration indicating those sections of the work, if any, which have been submitted previously for a degree or other award in any university.

5. In submitting published work, every candidate shall submit a short discourse describing the work embodied in the submission. The discourse shall make clear the extent of originality and the candidate's part in any collaborative work.

6. The discourse and list of published work shall be forwarded by the Dean of Graduate Research to the Presiding Member of the relevant Faculty, or if not appropriate, to the Committee on Research for determination of the membership of an ad hoc committee which shall conduct the examination.

7. Following the adoption of a report from the ad hoc committee that the work referred to in paragraph 3 above is prima facie worthy of examination, the work shall be submitted to three examiners appointed by the Committee on Research on the recommendation of the ad hoc committee.

8. At the conclusion of the examination each member shall submit a report on the published work and shall recommend whether or not the degree be awarded. The ad-hoc committee shall, after consideration of the examiners' reports, recommend to the Committee on Research whether or not the candidate be awarded the degree.

9. The Committee on Research shall, after consideration of the ad-hoc committee’s recommendation and the examiners' reports, recommend to the Academic Board whether or not the candidate be awarded the degree.

10. A candidate shall pay such fees as may be determined from time to time by the Council.

**Doctor of Laws (LLD)**

1. The degree of Doctor of Laws may be granted by the Council on the recommendation of the Academic Board for an original contribution or contributions to legal learning of such merit that it has achieved or is likely to achieve general recognition by scholars in the field.

2. A candidate for the degree of Doctor of Laws shall be either:
   (a) a graduate of the University of New South Wales of at least ten years standing; or
   (b) a graduate of another approved university of at least ten years standing who has been a full-time member of the academic staff of the University of New South Wales and has been engaged in advanced study and research in the University for a period of not less than four years.

3. The degree shall be awarded on the published work of the candidate.

4. A candidate for the degree shall forward to the Dean of Graduate Research an application together with:
   (a) Four copies (wherever possible) of the work referred to in paragraph 3;
   (b) A declaration indicating those sections of work, if any, which have been submitted previously for a degree or other award in any university.

5. In submitting published work, every candidate shall submit a short discourse describing the research activities embodied in the submission. The discourse shall make clear the extent of the originality of the candidate's part in any collaborative work.

6. The discourse and list of published work shall be forwarded by the Dean of Graduate Research to the Presiding Member of the relevant Faculty, or if not appropriate, to the Committee on Research for determination of the membership of an ad hoc committee which shall conduct the examination.
7. Following the adoption of a report from the ad hoc committee that the work referred to in paragraph 3. above is prima facie worthy of examination, the work shall be submitted to three examiners appointed by the Committee on Research on the recommendation of the ad hoc committee.

8. At the conclusion of the examination each examiner shall submit a report on the published work and shall recommend whether or not the degree be awarded. The ad-hoc committee shall, after consideration of the examiners' reports, recommend to the Committee on Research whether or not the candidate be awarded the degree.

9. The Committee on Research shall, after consideration of the ad-hoc committee's recommendation and the examiners' reports, recommend to the Academic Board whether or not the candidate be awarded the degree.

10. A candidate shall pay such fees as may be determined from time to time by the Council.

Doctor of Music (DMus)

1. The degree of Doctor of Music may be granted by the Council on the recommendation of the Academic Board for an original contribution or contributions of distinguished merit to Music.

2. A candidate for the degree of Doctor of Music shall be either:
   (a) a graduate of the University of New South Wales of at least ten years standing; or
   (b) a graduate of another approved university of at least ten years standing who has been a full-time member of the academic staff of the University of New South Wales and has been engaged in advanced study and research in the University for a period of not less than four years.

3. The degree shall be awarded on the published work of the candidate.

4. A candidate for the degree shall forward to the Dean of Graduate Research an application together with:
   (a) Four copies (wherever possible) of the work referred to in paragraph 3.
   (b) A declaration indicating those sections of work, if any, which have been submitted previously for a degree or other award in any university.

5. In submitting published work, every candidate shall submit a short discourse describing the work embodied in the submission. The discourse shall make clear the extent of the originality of the candidate's part in any collaborative work.

6. The discourse and list of published work shall be forwarded by the Dean of Graduate Research to the Presiding Member of the relevant Faculty, or if not appropriate, to the Committee on Research for determination of the membership of an ad hoc committee which shall conduct the examination.

7. Following the adoption of a report from the ad hoc committee that the work referred to in paragraph 3. above is prima facie worthy of examination, the work shall be submitted to three examiners appointed by the Committee on Research on the recommendation of the ad hoc committee.

8. At the conclusion of the examination each examiner shall submit a report on the published work and shall recommend whether or not the degree be awarded. The ad-hoc committee shall, after consideration of the examiners' reports, recommend to the Committee on Research whether or not the candidate be awarded the degree.

9. The Committee on Research shall, after consideration of the ad-hoc committee's recommendation and the examiners' reports, recommend to the Academic Board whether or not the candidate be awarded the degree.

10. A candidate shall pay such fees as may be determined from time to time by the Council.

Doctor of Engineering (DEng)

1. The degree of Doctor of Engineering may be granted by the Council on the recommendation of the Academic Board for an original contribution or contributions of distinguished merit to some branch of Engineering.

2. A candidate for the degree of Doctor of Engineering shall be either:
   (a) a graduate of the University of New South Wales of at least ten years standing; or
   (b) a graduate of another approved university of at least ten years standing who has been a full-time member of the academic staff of the University of New South Wales and has been engaged in advanced study and research in the University for a period of not less than four years.

3. The degree shall be awarded on the published work of the candidate.

4. A candidate for the degree shall forward to the Dean of Graduate Research an application together with:
   (a) Four copies (wherever possible) of the work referred to in paragraph 3.
   (b) A declaration indicating those sections of the work, if any, which have been submitted previously for a degree or other award in any university.

5. In submitting published work, every candidate shall submit a short discourse describing the research activities embodied in the submission. The discourse shall make clear the extent of originality and the candidate's part in any collaborative work.

6. The discourse and list of published work shall be forwarded by the Dean of Graduate Research to the Presiding Member of the relevant Faculty, or if not appropriate, to the Committee on Research for determination of the membership of an ad hoc committee which shall conduct the examination.

7. Following the adoption of a report from the ad hoc committee that the work referred to in paragraph 3. above is prima facie worthy of examination, the work shall be submitted to three examiners appointed by the Committee on Research on the recommendation of the ad hoc committee.

8. At the conclusion of the examination each member shall submit a report on the published work and shall recommend whether or not the degree be awarded. The ad-hoc committee shall, after consideration of the examiners' reports, recommend to the Committee on Research whether or not the candidate be awarded the degree.

9. The Committee on Research shall, after consideration of the ad-hoc committee's recommendation and the examiners' reports, recommend to the Academic Board whether or not the candidate be awarded the degree.

10. A candidate shall pay such fees as may be determined from time to time by the Council.
Higher Doctorate References
DSc, DLitt, LLD, DMus

1. For these purposes 'science' includes engineering, applied sciences and associated technologies, and such fields of learning as the Academic Board may determine to be appropriate for the award of the degree.

2. In these rules, the term ‘published work’ shall mean printed as a book or in a periodical or as a pamphlet or an exhibition or performance or screening readily available to the public. The purpose of requiring publication is to ensure that the work submitted has been available for criticism. The examiners may disregard any of the work submitted if, in their opinion, it has not been available for criticism.

3. Candidates in the visual arts should catalogue their work in the form of mounted transparencies, video tape, video disc or film.

DEng

1. For these purposes 'Engineering' may include engineering, applied sciences and associated technologies, and such fields of learning as the Academic Board may determine to be appropriate for the award of the degree.

2. In these rules, the term ‘published work’ shall mean printed as a book or in a periodical or as a patent or a pamphlet or an exhibition or performance or screening readily available to the public. The purpose of requiring publication is to ensure that the work submitted has been available for criticism. The examiners may disregard any of the work submitted if, in their opinion, it has not been available for criticism.

3. Candidates in the visual arts should catalogue their work in the form of mounted transparencies, video tape, video disc or film.
The University of New South Wales Act 1989 commenced on 1 July 1990.

The University of New South Wales By-law 2005 in force under the Act commenced on 7 October 2005 and this version of the University of New South Wales Rules came into effect on 25 February 2008.

### University of New South Wales Act 1989

The Legislature of New South Wales enacts:

#### Part 1 – Preliminary

1. **Name of Act**
   
   This Act may be cited as the *University of New South Wales Act 1989*.

2. **Commencement**
   
   (1) This Act (section 31 (2) and (3) excepted) commences on a day or days to be appointed by proclamation.
   
   (2) The provisions of section 31 (2) and (3) commence on the date of assent to this Act.

3. **Definitions**
   
   (1) In this Act:
   
   - **commercial functions** of the University means the commercial functions described in section 6 (3) (a).
   - **Council** means the Council of the University.
   - **University** means the University of New South Wales established by this Act.

   (2) In this Act, a reference to a graduate of the University is a reference to a person who is the recipient of a degree or diploma, or of such other award or certificate as may be prescribed by the by-laws, conferred or awarded:
   
   - (a) by the University,
   - (b) by or on behalf of any former institution that has, pursuant to this Act or to the *Higher Education (Amalgamation) Act 1989* or otherwise, become a part of the University, or
   - (c) by any predecessor of any such institution.

   (3) In this Act:
   
   - (a) a reference to a function includes a reference to a power, authority and duty, and
   - (b) a reference to the exercise of a function includes, where the function is a duty, a reference to the performance of the duty.

   (4) Notes included in this Act do not form part of this Act.

#### Part 2 – Constitution and functions of the University

4. **Establishment of University**

   A University, consisting of:
   
   - (a) a Council,
   - (b) the professors and full-time members of the academic staff of the University and such other members or classes of members of the staff of the University as the by-laws may prescribe, and
   - (c) the graduates and students of the University,

   is established by this Act.

5. **Incorporation of University**

   The University is a body corporate under the name of the University of New South Wales.

6. **Object and functions of University**

   (1) The object of the University is the promotion, within the limits of the University's resources, of scholarship, research, free inquiry, the interaction of research and teaching, and academic excellence.

   (2) The University has the following principal functions for the promotion of its object:
   
   - (a) the provision of facilities for education and research of university standard,
   - (b) the encouragement of the dissemination, advancement, development and application of knowledge informed by free inquiry,
   - (c) the provision of courses of study or instruction across a range of fields, and the carrying out of research, to meet the needs of the community,
   - (d) the participation in public discourse,
   - (e) the conferring of degrees, including those of Bachelor, Master and Doctor, and the awarding of diplomas, certificates and other awards,
   - (f) the provision of teaching and learning that engage with advanced knowledge and inquiry,
   - (g) the development of governance, procedural rules, admission policies, financial arrangements and quality assurance processes that are underpinned by the values and goals referred to in the functions set out in this subsection, and that are sufficient to ensure the integrity of the University's academic programs.

   (3) The University has other functions as follows:
   
   - (a) the University may exercise commercial functions comprising the commercial exploitation or development, for the University's benefit, of any facility, resource or property of the University or in which the University has a right or interest (including, for example, study, research, knowledge and intellectual property and the practical application of study, research, knowledge and intellectual property), whether alone or with others,
(b) the University may develop and provide cultural, sporting, professional, technical and vocational services to the community,

(c) the University has such general and ancillary functions as may be necessary or convenient for enabling or assisting the University to promote the object and interests of the University, or as may complement or be incidental to the promotion of the object and interests of the University,

(d) the University has such other functions as are conferred or imposed on it by or under this or any other Act.

(4) The functions of the University may be exercised within or outside the State, including outside Australia.

7. Facilities for students, staff and others

The University may, for the purposes of or in connection with the exercise of its functions, provide such facilities for its students and staff and other members of the university community as the University considers desirable.

Part 3 – The Council, authorities and officers of the University

8. The Council

(1) There is to be a Council of the University.

(2) The Council is the governing authority of the University and has the functions conferred or imposed on it by or under this Act.

9. Constitution of Council

(1) The Council is to consist of:

(a) 3 official members, being:

(i) the Chancellor (if the Chancellor is not otherwise a member of the Council), and

(ii) the Vice-Chancellor, and

(iii) the person for the time being holding the office of President of the Academic Board (if that person is not the Vice-Chancellor) or of Deputy President of the Academic Board (if the President is the Vice-Chancellor), and

(b) 6 external persons appointed by the Minister, and

(c) one or more external persons (being such number as is prescribed by the by-laws) appointed by the Council, at least one of whom is a graduate of the University, and

(d) 4 persons:

(i) who are members of the academic staff of the University, and

(ii) who have such qualifications as may be prescribed by the by-laws, and

(iii) who are elected by members of the academic staff of the University in the manner prescribed by the by-laws, and

(e) one person:

(i) who is a member of the non-academic staff of the University, and

(ii) who has such qualifications as may be prescribed by the by-laws, and

(iii) who is elected by members of the non-academic staff of the University in the manner prescribed by the by-laws, and

(f) one person:

(i) who is a postgraduate student of the University but who is not a member of the academic or non-academic staff of the University, and

(ii) who has such qualifications as may be prescribed by the by-laws, and

(iii) who is elected by postgraduate students of the University in the manner prescribed by the by-laws, and

(g) 4 external persons:

(i) who are graduates of the University, and

(ii) who have such qualifications as are prescribed by the by-laws, and

(iii) who are elected by graduates of the University in the manner prescribed by the by-laws.

(2) The by-laws may not prescribe a number of members for the purposes of subsection (1) (c) that when added to the number of other members to be appointed or elected to the Council would exceed 22.

(3) The Minister may appoint a person who is a member of the Parliament of New South Wales under subsection (1) (b) but only if the person is nominated by the Council for appointment.

No more than 2 such persons may hold office at any one time as appointed members under subsection (1) (b).

(4) Of the members of the Council:

(a) at least 2 must have financial expertise (as demonstrated by relevant qualifications and by experience in financial management at a senior level in the public or private sector), and

(b) at least one must have commercial expertise (as demonstrated by relevant experience at a senior level in the public or private sector).

(5) All appointed members of the Council must have expertise and experience relevant to the functions exercisable by the Council and an appreciation of the object, values, functions and activities of the University.

(6) The majority of members of the Council must be external persons.

(7) The by-laws are to prescribe the procedures for the nomination of persons for appointment as members of the Council.

(8) Schedule 1 has effect in relation to the members and procedure of the Council.
A reference in this section to external persons is a reference to persons who are not members of the academic or non-academic staff of the University or undergraduate or postgraduate students of the University.

10. Chancellor

(1) Whenever a vacancy in the office of Chancellor occurs, the Council must elect a person (whether or not a member of the Council) to be Chancellor of the University.

(2) The Chancellor, unless he or she sooner resigns as Chancellor or ceases to be a member of the Council, holds office for 4 years from the date of election and on such conditions as may be prescribed by the by-laws.

(3) The Chancellor has the functions conferred or imposed on the Chancellor by or under this or any other Act.

11. Deputy Chancellor

(1) Whenever a vacancy in the office of Deputy Chancellor occurs, the Council must elect one of its members to be Deputy Chancellor of the University.

(2) The Deputy Chancellor, unless he or she sooner resigns as Deputy Chancellor or ceases to be a member of the Council, holds office for 2 years from the date of election and on such conditions as may be prescribed by the by-laws.

(3) In the absence of the Chancellor, or during a vacancy in the office of Chancellor or during the inability of the Chancellor to act, the Deputy Chancellor has all the functions of the Chancellor.

12. Vice-Chancellor

(1) Whenever a vacancy in the office of Vice-Chancellor occurs, the Council must appoint a person (whether or not a member of the Council) to be Vice-Chancellor of the University.

(2) The Vice-Chancellor holds office for such period, and on such conditions, as the Council determines.

(3) The Vice-Chancellor is the principal executive officer of the University and has the functions conferred or imposed on the Vice-Chancellor by or under this or any other Act.

13. Visitor

(1) The Governor is the Visitor of the University but has ceremonial functions only.

(2) Accordingly, the Visitor has no functions or jurisdiction with respect to the resolution of disputes or any other matter concerning the affairs of the University (other than a matter involving the exercise of ceremonial functions only).

14. Academic Board

(1) There is to be an Academic Board of the University, consisting of:
   (a) the Vice-Chancellor, and
   (b) such other persons as the Council may, in accordance with the by-laws, determine.

(2) Subject to subsection (1), the constitution and functions of the Academic Board are to be as prescribed by the by-laws.

Part 4 – Functions of Council

Division 1 – General

15. Functions of Council

(1A) The Council:
   (a) acts for and on behalf of the University in the exercise of the University's functions, and
   (b) has the control and management of the affairs and concerns of the University, and
   (c) may act in all matters concerning the University in such manner as appears to the Council to be best calculated to promote the object and interests of the University.

(1B) Without limiting the functions of the Council under subsection (1A), the Council is, in controlling and managing the affairs and concerns of the University:
   (a) to monitor the performance of the Vice-Chancellor, and
   (b) to oversee the University's performance, and
   (c) to oversee the academic activities of the University, and
   (d) to approve the University's mission, strategic direction, annual budget and business plan, and
   (e) to oversee risk management and risk assessment across the University (including, if necessary, taking reasonable steps to obtain independent audit reports of entities in which the University has an interest but which it does not control or with which it has entered into a joint venture), and
   (f) to approve and monitor systems of control and accountability for the University (including in relation to controlled entities within the meaning of section 15A), and
   (g) to approve significant University commercial activities (within the meaning of section 20A), and
   (h) to establish policies and procedural principles for the University consistent with legal requirements and community expectations, and
   (i) to ensure that the University's grievance procedures, and information concerning any rights of appeal or review conferred by or under any Act, are published in a form that is readily accessible to the public, and
   (j) to regularly review its own performance (in light of its functions and obligations imposed by or under this or any other Act), and
   (k) to adopt a statement of its primary responsibilities, and
   (l) to make available for members of the Council a program of induction and of development relevant to their role as such a member.

(1) Without limiting the functions of the Council under subsection (1A), the Council may, for and on behalf of the University in the exercise of the University's functions:
   (a) provide such courses, and confer such degrees and award such diplomas and other certificates, as it thinks fit,
   (b) appoint and terminate the appointment of academic and other staff of the University,
(c) (Repealed)
(d) borrow money within such limits, to such extent and on such conditions as to security or otherwise as the Governor on the recommendation of the Treasurer may approve,
(e) invest any funds belonging to or vested in the University,
(f) promote, establish or participate in (whether by means of debt, equity, contribution of assets or by other means) partnerships, trusts, companies and other incorporated bodies, or joint ventures (whether or not incorporated),
(g) (Repealed)
(h) establish and maintain branches and colleges of the University, within the University and elsewhere,
(i) make loans and grants to students, and
(j) impose fees, charges and fines.

(2) The functions of the Council under this section are to be exercised subject to the by-laws.

(3) Schedule 2 has effect in relation to the investment of funds by the Council.

Note. The Annual Reports (Statutory Bodies) Act 1984 regulates the making of annual reports to Parliament by the Council and requires the Council to report on the University's operations (including in relation to risk management and insurance arrangements) and a range of financial and other matters.

15A. Controlled entities

(1) The Council must ensure that a controlled entity does not exercise any function or engage in any activity that the University is not authorised by or under this Act to exercise or engage in, except to the extent that the Council is permitted to do so by the Minister under this section.

(2) The Minister may, by order in writing, permit the Council to authorise a controlled entity to exercise a function or engage in an activity of the kind referred to in subsection (1). Permission may be given in respect of a specified function or activity, or functions or activities of a specified class.

(3) The Governor may make regulations providing that subsection (1) does not apply to functions or activities of a specified class.

(4) Nothing in the preceding subsections confers power on a controlled entity to engage in any activity.

(5) Nothing in the preceding subsections affects any obligations imposed on a controlled entity by or under any Act or law, other than an obligation imposed on the controlled entity by the Council at its discretion.

(5A) The Council is, as far as is reasonably practicable, to ensure:

(a) that the governing bodies of controlled entities:

(i) possess the expertise and experience necessary to provide proper stewardship and control, and
(ii) comprise, where possible, at least some members who are not members of the Council or members of staff, or students, of the University, and
(iii) adopt and evaluate their own governance principles, and
(iv) document, and keep updated, a corporate or business strategy containing achievable and measurable performance targets, and
(b) that a protocol is established regarding reporting by governing bodies of controlled entities to the Council.

(6) In this section:

controlled entity means a person, group of persons or body of which the University or Council has control within the meaning of a standard referred to in section 39 (1A) or 45A (1A) of the Public Finance and Audit Act 1983.

16. Delegation by Council

The Council may, in relation to any matter or class of matters, or in relation to any activity or function of the University, by resolution, delegate all or any of its functions (except this power of delegation) to any member or committee of the Council or to any authority or officer of the University or to any other person or body prescribed by the by-laws.

16A. Operation of certain Acts

Nothing in this Act limits or otherwise affects the operation of the Ombudsman Act 1974, the Public Finance and Audit Act 1983 or the Annual Reports (Statutory Bodies) Act 1984 to or in respect of the University or the Council.

16B. Recommendations of Ombudsman or Auditor-General

The Council must include in each annual report of the Council as part of the report of its operations a report as to any action taken by the Council during the period to which the report relates to implement any recommendation made in a report of the Ombudsman or the Auditor-General concerning the Council or the University:

(a) whether or not the recommendation relates to a referral by the Minister under section 20E, and
(b) whether or not the recommendation relates to a University commercial activity (as defined in section 20A).

Division 2 – Property

17. Powers of Council relating to property

(1) The Council:

(a) may acquire by gift, bequest or devise any property for the purposes of this Act and may agree to carry out the conditions of any such gift, bequest or devise, and
(b) has the control and management of all property at any time vested in or acquired by the University and may, subject to this section, dispose of property in the name and on behalf of the University.

(2) The Council is not, except with the approval of the Minister, to alienate, mortgage, charge or demise any lands of the University.

(3) Notwithstanding subsection (2), the Council may, without the approval of the Minister, lease any lands of the University if:

(a) the term of the lease does not exceed 21 years, and
(b) the Council is satisfied that it is to the benefit of the University, whether from a financial or educational standpoint or otherwise, that the lease be entered into.

(4) In the case of a lease of any lands of the University, or any renewal of the lease, to a residential college affiliated with the University, the lease:
(a) is to be for a term not exceeding 99 years, and
(b) is to be at a nominal rent, and
(c) is to contain a condition that the lease is not to be assigned and such other conditions as the Council thinks fit.

(5) The rule of law against remoteness of vesting does not apply to or in respect of any condition of a gift, bequest or devise to which the University has agreed.

18. Powers of Council over certain property vested in Crown

(1) Where any property used for the conduct of the University is vested in the Crown or a Minister of the Crown (whether as Constructing Authority or otherwise), the Council has the control and management of that property and is responsible for its maintenance.

(2) Nothing in subsection (1) enables the Council to alienate, mortgage, charge or demise any land vested in the Crown or a Minister of the Crown (whether as Constructing Authority or otherwise).

(3) Notwithstanding subsection (2), the Council may, (on behalf of the Crown or a Minister of the Crown) lease land of which it has, pursuant to this section, the control and management.

(4) Such a lease:
   (a) is to be for a term not exceeding 21 years, and
   (b) is to contain a condition that the lease is not to be assigned and such other conditions as the Council thinks fit.

(5) The Council is, in the exercise of its functions under this section, subject to the control and direction of the Minister.

19. Acquisition of land

(1) The Minister may, for the purposes of this Act, acquire land (including an interest in land) by agreement or by compulsory process in accordance with the Land Acquisition (Just Terms Compensation) Act 1991.

(2) The Minister may do so only if the University:
   (a) applies to the Minister for acquisition of the land, and
   (b) makes provision to the satisfaction of the Minister for the payment of the purchase price or of compensation for compulsory acquisition (together with all necessary charges and expenses incidental to the acquisition).

(3) For the purposes of the Public Works Act 1912, any acquisition of land under this section is taken to be for an authorised work and the Minister is, in relation to that authorised work, taken to be the Constructing Authority.

(4) Sections 34, 35, 36 and 37 of the Public Works Act 1912 do not apply in respect of works constructed under this section.

20. Grant or transfer of certain land to University

(1) If land on which the University is conducted is vested in the Crown or a Minister of the Crown (whether as Constructing Authority or otherwise), the land may:
   (a) if it is vested in the Crown—be transferred to the University subject to such trusts, conditions, covenants, provisions, exceptions and reservations as the Minister for Natural Resources thinks fit, or
   (b) if it is vested in a Minister of the Crown—be conveyed or transferred to the University for such estate, and subject to such trusts and rights of way or other easements, as the Minister in whom the land is vested thinks fit.

(2) A conveyance, transfer or other instrument executed for the purposes of this section:
   (a) is not liable to stamp duty under the Stamp Duties Act 1920, and
   (b) may be registered under any Act without fee.

Division 3 – Commercial activities

20A. Definitions

In this Division:

the Guidelines means the guidelines approved for the time being under section 20B.

University commercial activity means:

(a) any activity engaged in by or on behalf of the University in the exercise of commercial functions of the University, and
(b) any other activity comprising the promotion of, establishment of or participation in any partnership, trust, company or other incorporated body, or joint venture, by or on behalf of the University, that is for the time being declared by the Guidelines to be a University commercial activity.

20B. Guidelines for commercial activities

(1) The Minister on the advice of the Treasurer may approve Guidelines requiring specified processes and procedures to be followed in connection with University commercial activities.

(2) The Council may submit proposals for the Guidelines to the Minister for approval.

(3) Without limitation, the Guidelines may contain provision for or with respect to the following in connection with University commercial activities:

(a) requiring feasibility and due diligence assessment,
(b) requiring the identification of appropriate governance and administrative arrangements (including as to legal structures and audit requirements),
(c) requiring the undertaking of risk assessment and risk management measures,
(d) regulating and imposing requirements concerning the delegation by the Council of any of its functions under this Act in connection with University commercial activities,
(e) declaring a specified activity to be a University commercial activity for the purposes of paragraph (b) of the definition of that expression in section 20A,
(f) establishing a protocol regarding the rights and responsibilities of members of the Council in relation to commercialisation, with a view to avoiding real or apparent conflicts of interest.

(4) The Council must ensure that the Guidelines are complied with.
(5) The Minister's power to approve Guidelines is not limited by any proposals for Guidelines submitted by the Council or any failure by the Council to submit proposals for the Guidelines.

(6) Guidelines are approved by the Minister by giving notice in writing to the Council of the approved Guidelines. The power of the Minister on the advice of the Treasurer to approve Guidelines under this section includes the power to amend or rescind and replace the Guidelines from time to time.

**20C. Register of commercial activities**

(1) The Council is to maintain a Register of University commercial activities and is to enter and keep in the Register the following details of each of those activities:

(a) a description of the activity,
(b) details of all parties who participate in the activity,
(c) details of any appointment by or on behalf of the University to relevant boards or other governing bodies,
(d) details of any meetings at which relevant matters were considered and approved for the purposes of compliance with the Guidelines,
(e) such other details as the Guidelines may require.

(2) The Guidelines may make provision for the following:

(a) exempting specified activities or activities of a specified class from all or specified requirements of this section,
(b) altering the details to be included in the Register in respect of specified activities or activities of a specified class,
(c) enabling related activities to be treated as a single activity for the purposes of the Register.

(3) The Council must comply with any request by the Minister to provide the Minister with a copy of the Register or any extract from the Register.

**20D. Reports to Minister on commercial activities**

(1) The Minister may request a report from the Council as to University commercial activities or as to any particular University commercial activity or aspect of a University commercial activity.

(2) The Council must provide a report to the Minister in accordance with the Minister's request.

**20E. Referral of matters to Ombudsman or Auditor-General**

The Minister may refer a University commercial activity or any aspect of a University commercial activity (whether or not the subject of a report by the Council to the Minister):

(a) to the Auditor-General for investigation and report to the Minister, or
(b) as a complaint to the Ombudsman that may be investigated by the Ombudsman as a complaint under the *Ombudsman Act 1974*.

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**Part 4A – Duties of Council members**

**20F. Duties of Council members**

The members of the Council have the duties set out in Schedule 2A.

**20G. Removal from office for breach of duty**

(1) The Council may remove a member of the Council from office for breach of a duty set out in Schedule 2A.

(2) The removal from office may be effected only at a meeting of the Council of which notice (including notice of the motion that the member concerned be removed from office for breach of duty) was duly given.

(3) The removal from office may be effected only if the motion for removal is supported by at least a two-thirds majority of the total number of members for the time being of the Council.

(4) The motion for removal must not be put to the vote of the meeting unless the member concerned has been given a reasonable opportunity to reply to the motion, either orally or in writing.

(5) If the member to whom the motion for removal refers does not attend the meeting, a reasonable opportunity to reply to the motion is taken to have been given if notice of the meeting has been duly given.

(6) A member of the Council may not be removed from office by the Council for breach of duty except pursuant to this section.

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**Part 5 – General**

**21. Advance by Treasurer**

The Treasurer may, with the approval of the Governor, advance to the Council money for the temporary accommodation of the University on such terms and conditions in relation to repayment and interest as may be agreed upon.

**21A. Stamp duty exemption**

(1) Unless the Treasurer otherwise directs in a particular case, neither the University nor the Council is liable to duty under the *Duties Act 1997*, in respect of anything done by the University or Council for the purposes of the borrowing of money or the investment of funds of the University under this Act.

(2) The Treasurer may direct in writing that any other specified person is not liable to duty under the *Duties Act 1997* in respect of anything done for the purposes of the borrowing of money or the investment of funds of the University under this Act, and the direction has effect accordingly.

**22. Financial year**

The financial year of the University is:

(a) if no period is prescribed as referred to in paragraph (b)—the year commencing on 1 January, or
(b) the period prescribed by the by-laws for the purposes of this section.

**23. No religious test or political discrimination**

A person must not, because of his or her religious or political affiliations, views or beliefs, be denied admission as a student of the University or be ineligible to hold office in, to graduate from or to enjoy any benefit, advantage or privilege of the University.
24. Exemption from membership of body corporate
A student or graduate of the University or a member of staff of the University is entitled to be exempted by the Council, on
grounds of conscience, from membership of the body corporate of the University.

25. Re-appointment or re-election
Nothing in this Act prevents any person from being re-appointed or re-elected to any office under this Act if the person is
eligible and otherwise qualified to hold that office.

26. Seal of University
The seal of the University is to be kept in such custody as the Council may direct and is only to be affixed to a document
pursuant to a resolution of the Council.

27. By-laws
(1) The Council may make by-laws, not inconsistent with this Act, for or with respect to any matter that is required or permitted
to be prescribed or that is necessary or convenient to be prescribed for carrying out or giving effect to this Act and, in particular,
for or with respect to:
(a) the management, good government and discipline of the University,
(b) the method of election of members of the Council who are to be elected,
(c) the manner and time of convening, holding and adjourning the meetings of the Council or Academic Board,
(d) the manner of voting (including postal voting or voting by proxy) at meetings of the Council or Academic Board,
(e) the functions of the presiding member of the Council or Academic Board,
(f) the conduct and record of business of the Council or Academic Board,
(g) the appointment of committees of the Council or Academic Board,
(h) the quorum and functions of committees of the Council or Academic Board,
(i) the resignation of members of the Council, the Chancellor, the Deputy Chancellor or the Vice-Chancellor,
(j) the tenure of office, stipend and functions of the Vice-Chancellor,
(k) the designation of members of staff of the University as academic staff, non-academic staff, full-time staff, part-time staff
or otherwise and the designation of students of the University as undergraduate students, postgraduate students or otherwise,
(l) the number, stipend, manner of appointment and dismissal of officers and employees of the University,
(m) admission to, enrolment in and exclusion from courses of studies,
(n) the payment of such fees and charges, including fines, as the Council considers necessary, including fees and charges
to be paid in respect of:
(i) entrance to the University,
(ii) tuition,
(iii) lectures and classes,
(iv) examinations,
(v) residence,
(vi) the conferring of degrees and the awarding of diplomas and other certificates,
(vii) the provision of amenities and services, whether or not of an academic nature, and
(viii) an organisation of students or of students and other persons,
(o) the exemption from, or deferment of, payment of fees and charges, including fines,
(p) without limiting the operation of paragraphs (n) and (o), the imposition and payment of penalties for parking and traffic
infringements,
(q) the courses of lectures or studies for, the assessments for and the granting of degrees, diplomas, certificates and honours
and the attendance of candidates for degrees, diplomas, certificates and honours,
(r) the assessments for, and the granting of, fellowships, scholarships, exhibitions, bursaries and prizes,
(s) the admission of students and former students of other universities and institutions of higher education to any status
within the University or the granting to graduates of such universities or institutions, or other persons, of degrees or diplomas
without examination,
(t) the establishment and conduct of places of accommodation for students (including residential colleges and halls of
residence within the University) and the affiliation of residential colleges,
(u) the affiliation with the University of any educational or research establishment,
(v) the creation of Faculties, Schools, Departments, Centres or other entities within the University,
(w) the provision of schemes of superannuation for the officers and employees of the University,
(x) the form and use of academic costume,
(y) the form and use of an emblem of the University or of any body within or associated with the University,
(z) the use of the seal of the University, and
(aa) the making, publication and inspection of rules.
(2) A by-law has no effect unless it has been approved by the Governor.

28. Rules
(1) The by-laws may empower any authority (including the Council) or officer of the University to make rules (not inconsistent
with this Act or the by-laws) for or with respect to any or all of the matters for or with respect to which by-laws may be made,
except the matters referred to in sections 3 (2), 9 (1) (c)–(h) and (7), 10 (2), 15 (1) (d) and (e), 22 and 27 (1) (b) and (k) and
clauses 1 (1) (c) and (d) and 3 of Schedule 1.
(2) A rule:
(a) has the same force and effect as a by-law, and
(b) may, from time to time, be amended or repealed by the Council (whether or not the Council is empowered to make
such a rule), or by the authority or officer of the University for the time being empowered to make such a rule, and
(c) takes effect on the day on which it is published or on such later day as may be specified in the rule, and
(d) must indicate the authority or officer who made the rule and that it is made under this section.
(3) In the event of an inconsistency between a by-law and a rule, the by-law prevails to the extent of the inconsistency.
(4) The fact that a provision of this Act specifically provides for a matter to be the subject of by-laws (without mention of rules) does not prevent the matter from being the subject of rules made in accordance with this section.

29. Recovery of charges, fees and other money
Any charge, fee or money due to the University under this Act may be recovered as a debt in any court of competent jurisdiction.

30. Repeal etc
(1) The University of New South Wales Act 1968, and the University of New South Wales Regulations 1969, are repealed.
(2) The Council of the University of New South Wales, as constituted immediately before the repeal of the University of New South Wales Act 1968, is dissolved.
(3) The persons holding office as members of the Council and Deputy Chancellor immediately before the repeal of the University of New South Wales Act 1968 cease to hold office as such on that repeal.

31. Savings and transitional provisions
(1) Schedule 3 has effect.
(2) For the purpose only of enabling the Council to be duly constituted on or after the commencement of section 9, elections may be conducted and appointments made before that commencement as if:
(a) the whole of this Act, and
(b) sections 14 and 22 of the Higher Education (Amalgamation) Act 1989,
were in force.
(3) A member who is elected or appointed to the Council under this section does not assume office before the commencement of section 9.

Schedule 1 – Provisions relating to members and procedure of the Council (Section 9)

1. Term of office
(1) Subject to this Act, a member of the Council holds office as follows:
(a) in the case of an official member, while the member holds the office by virtue of which he or she is a member,
(b) in the case of a member appointed under section 9 (1) (b) or (c), for such term (not exceeding 4 years) as may be specified in the member’s instrument of appointment,
(c) in the case of an elected member referred to in section 9 (1) (d), (e), (f) or (g), for such term (not exceeding 2 years) as may be prescribed by the by-laws,
(d) in the case of an elected member referred to in section 9 (1) (h), for such term (not exceeding 4 years) as may be prescribed by the by-laws.
(2) The need to maintain an appropriate balance of experienced and new members on the Council must be taken into account:
(a) by the Council, when making the by-laws required under this clause, and
(b) by the Minister and the Council, when appointing members to the Council.
(3) A person must not be appointed or elected to serve more than 12 consecutive years of office (unless the Council otherwise resolves in relation to the person).

2. Vacation of office
The office of a member of the Council becomes vacant if the member:
(a) dies, or
(b) declines to act, or
(c) resigns the office by writing under his or her hand addressed:
   (i) in the case of a member appointed by the Minister, to the Minister, or
   (ii) in the case of a member appointed by the Council, to the Chancellor, or
   (iii) in the case of an elected member, to the Vice-Chancellor, or
(d) becomes bankrupt, applies to take the benefit of any law for the relief of bankrupt or insolvent debtors, compounds with his or her creditors or makes any assignment of his or her estate for their benefit, or
(e) becomes a mentally incapacitated person, or
(f) is convicted in New South Wales of an offence that is punishable by imprisonment for 12 months or more or is convicted elsewhere than in New South Wales of an offence that, if committed in New South Wales, would be an offence so punishable, or
(g) is, or becomes, disqualified from managing a corporation under Part 2D.6 of the Corporations Act 2001 of the Commonwealth, or
(h) is removed from office by the Council pursuant to section 20G, or
(i) is absent from 3 consecutive meetings of the Council of which reasonable notice has been given to the member personally or in the ordinary course of post and is not, within 6 weeks after the last of those meetings, excused by the Council for his or her absence, or
(j) in the case of an elected member, ceases to be qualified for election, or
(k) in the case of a member appointed by the Minister, is removed from office by the Minister, or
(l) in the case of a member appointed by the Council, is removed from office by the Council.

3. Filling of vacancy in office of member
Schedule 2 – Investment (Section 15)

1. Definition of “funds”
For the purposes of this Schedule, the funds of the University include funds under the control of the University and real property, securities or other property comprising an investment.

2. Investment powers
(1) The Council may invest the funds of the University in any manner approved by the Minister from time to time by order in writing with the concurrence of the Treasurer.
(2) The Minister is to maintain a Register of approvals in force under this Schedule. The Register is to be open to inspection by the public.
(3) The procedure for the calling of meetings of the Council and for the conduct of business at those meetings is, subject to this Act and the by-laws, to be as determined by the Council.

3. Investment common funds
(1) The Council may establish one or more investment common funds.
(2) The Council may from time to time, without liability for breach of trust, bring into or withdraw from any such investment common fund the whole or any part of trust funds or other funds of the University.
(3) Subject to subclause (4), the Council must periodically distribute the income of each investment common fund among the funds participating in the common fund, having regard to the extent of the participation of each fund in the common fund during the relevant accounting period.
(4) The Council may, if it considers it expedient to do so, from time to time add some portion of the income of an investment common fund to the capital of the common fund or use some portion of the income to establish or augment a fund or funds as a provision against capital depreciation or reduction of income.
(5) In an investment is brought into an investment common fund:
   (a) the University is to be taken to hold that investment on behalf of and for the benefit of the common fund instead of the
participating trust fund or other fund, and
(b) that participating fund is to be taken to have contributed to the common fund an amount of money equivalent to the
value attributed to the investment by the Council at the time it is brought into the common fund, and
(c) on the withdrawal of that participating fund from the common fund, the amount of money to be withdrawn is to be
the amount equivalent to the value attributed by the Council to the equity in the common fund of that participating fund
at the time of withdrawal.

(6) The inclusion in an investment common fund of trust funds does not affect any trust to which those trust funds (or money
attributed to them) are subject.

(7) On the withdrawal of trust funds from an investment common fund, the funds (or money attributed to them) continue to
be subject to the trust.

4. Terms of trust to prevail
In respect of the trust funds of the University:
(a) the investment powers of the Council, and
(b) the power of the Council to bring the trust funds into an investment common fund,
are subject to any express direction in or express condition of the trust.

Schedule 2A – Duties of Council members (Section 20F)
1. Duty to act in best interests of University
A member of the Council must carry out his or her functions:
(a) in good faith in the best interests of the University as a whole, and
(b) for a proper purpose.

2. Duty to exercise care and diligence
A member of the Council must act honestly and exercise a reasonable degree of care and diligence in carrying out his or her
functions.

3. Duty not to improperly use position
A member of the Council must not make improper use of his or her position:
(a) to gain, directly or indirectly, an advantage for the member or another person, or
(b) to cause detriment to the University.

4. Duty not to improperly use information
A member of the Council must not make improper use of information acquired because of his or her position:
(a) to gain, directly or indirectly, an advantage for the member or another person, or
(b) to cause detriment to the University.

5. Disclosure of material interests by Council members
(1) If:
(a) a member of the Council has a material interest in a matter being considered or about to be considered at a meeting
of the Council, and
(b) the interest appears to raise a conflict with the proper performance of the member's duties in relation to the consideration
of the matter,
the member must, as soon as possible after the relevant facts have come to the member's knowledge, disclose the nature
of the interest at a meeting of the Council.

(2) A disclosure by a member of the Council at a meeting of the Council that the member:
(a) is a member, or is in the employment, of a specified company or other body, or
(b) is a partner, or is in the employment, of a specified person, or
(c) has some other specified interest relating to a specified company or other body or to a specified person,
is a sufficient disclosure of the nature of the interest in any matter relating to that company or other body or to that person
which may arise after the date of the disclosure and which is required to be disclosed under subclause (1).

(3) Particulars of any disclosure made under this clause must be recorded by the Council in a book kept for the purpose and
that book must be open at all reasonable hours for inspection by any person on payment of a reasonable fee determined by
the Council.

(4) After a member of the Council has disclosed the nature of an interest in any matter, the member must not, unless the
Council otherwise determines:
(a) be present during any deliberation of the Council with respect to the matter, or
(b) take part in any decision of the Council with respect to the matter.

(5) For the purpose of the making of a determination by the Council under subclause (4), a member of the Council who has
a material interest in a matter to which the disclosure relates must not:
(a) be present during any deliberation of the Council for the purpose of making the determination, or
(b) take part in the making by the Council of the determination.

(6) A contravention of this clause does not invalidate any decision of the Council.

(7) This clause does not prevent a person from taking part in the consideration or discussion of, or from voting on any question
relating to, the person's removal from office by the Council pursuant to section 20G.

(8) This clause applies to a member of a committee of the Council and the committee in the same way as it applies to a member
of the Council and the Council.

(9) For the purposes of this clause, a member has a material interest in a matter if a determination of the Council in the matter
may result in a detriment being suffered by or a benefit accruing to the member or an associate of the member.
In this clause:

associate of a member means any of the following:
(a) the spouse, de facto partner, parent, child, brother or sister, business partner or friend of the member,
(b) the spouse, de facto partner, parent, child, brother or sister, business partner or friend of a person referred to in paragraph (a) if that relationship is known to the member,
(c) any other person who is known to the member for reasons other than that person's connection with the University or that person's public reputation.

Schedule 3 – Savings and transitional provisions (Section 31)

1A. Savings or transitional regulations
(1) The Governor may make regulations containing provisions of a savings or transitional nature consequent on the enactment of the following Acts:
   University Legislation Amendment Act 2004
   (2) Any such provision may, if the regulations so provide, take effect from the date of assent to the Act concerned or a later date.
(3) To the extent to which any such provision takes effect from a date that is earlier than the date of its publication in the Gazette, the provision does not operate so as:
   (a) to affect, in a manner prejudicial to any person (other than the State or an authority of the State), the rights of that person existing before the date of its publication, or
   (b) to impose liabilities on any person (other than the State or an authority of the State) in respect of anything done or omitted to be done before the date of its publication.

1. University a continuation of the old University
The University is a continuation of, and the same legal entity as, the University of New South Wales established by the University of New South Wales Act 1968.

2. Chancellor
(1) The person who, immediately before the commencement of this clause, held office as the Chancellor of the University of New South Wales:
   (a) remains Chancellor of the University, and
   (b) continues to hold office as such (unless he or she sooner resigns) for the residue of the term for which he or she was appointed as Chancellor.
(2) Section 10 (2) does not apply to or in respect of the Chancellor referred to in this clause.

3. Deputy Chancellor
The Council must, at its first meeting that takes place after the commencement of this clause or as soon as practicable thereafter, appoint a Deputy Chancellor of the University.

4. Vice-Chancellor
(1) The person who, immediately before the commencement of this clause, held office as the Vice-Chancellor of the University of New South Wales:
   (a) remains Vice-Chancellor of the University, and
   (b) continues to hold office as such (unless he or she sooner resigns) for the residue of the term for which he or she was appointed as Vice-Chancellor.
(2) Section 12 (2) does not apply to or in respect of the Vice-Chancellor referred to in this clause.

5. Savings of delegations
Any delegation made or taken to have been made by the Council of the University of New South Wales under the University of New South Wales Act 1968 is to be taken to be a delegation under this Act by the Council.

6. Existing investments
Nothing in this Act affects the validity of any investment made on behalf of the University before the commencement of Schedule 2.

7. By-laws
The By-laws of the University of New South Wales:
   (a) continue in force as if they had been made by the Council, and
   (b) may be amended and revoked accordingly.

8. Visitor
(1) Section 13 (2) extends to disputes and other matters arising before the commencement of this clause.
(2) However, if an inquiry by or at the direction of the Visitor into a dispute or other matter has commenced or been completed before the commencement of this clause, the dispute or other matter is to be dealt with and determined as if the Universities Legislation (Amendment) Act 1994 had not been enacted.

9. Effect of the University Legislation (Amendment) Act 1994 on existing by-laws and rules
(1) Any by-law made or taken to have been made under this Act and in force immediately before the commencement of this clause is to be taken to have been made under this Act as amended by the University Legislation (Amendment) Act 1994, but only to the extent to which it could have been made under this Act if this Act had been so amended at the time the by-law was made.
(2) Any rule in force immediately before the commencement of this clause is to be taken to have been made under this Act as amended by the University Legislation (Amendment) Act 1994, but only to the extent to which it could have been made under this Act if this Act had been so amended at the time the rule was made.

10. Investment powers
Until an order is made under clause 2 of Schedule 2 (as substituted by the Universities Legislation Amendment (Financial and Other Powers) Act 2001), approval is taken to have been given by order under that clause to the investment by the Council of
any funds of the University in any manner that the Council was authorised to invest those funds immediately before the Council ceased to be an authority for the purposes of Part 3 (Investment) of the Public Authorities (Financial Arrangements) Act 1987.

11. Validation

Any act or omission occurring before the substitution of section 6 by the Universities Legislation Amendment (Financial and Other Powers) Act 2001 that would have been valid had that section as so substituted been in force from the commencement of that section as originally enacted is (to the extent of any invalidity) taken to be, and always to have been, valid.


(1) In this clause:

amending Act means the University Legislation Amendment Act 2004.

former section 9 means section 9 as in force immediately before its substitution by the amending Act.

ew new section 9 means section 9 as substituted by the amending Act.

relevant day means the date of assent to the amending Act.

(2) Subject to this Act, on the relevant day:

(a) a person holding office under former section 9 (2) ceases to hold that office, and

(b) a person holding office under former section 9 (4) or (6) is taken to be appointed as a member under new section 9 (1) (b) or (c), respectively, for the balance of the person's term of office, and

(c) a person holding office under former section 9 (5) (a), (b), (c), (d) or (e) is taken to be elected as a member under new section 9 (1) (d), (e), (f), (g) or (h), respectively, for the balance of the person's term of office.

(3) On, or as soon as is reasonably practicable after, the relevant day, the Minister must appoint the balance of the members required to be appointed under new section 9 (1) (b).

(4) The Council is to make all necessary by-laws and take all necessary steps to ensure, as far as possible, that the Council is duly constituted under new section 9 as soon as is reasonably practicable after the relevant day.

(5) For the purposes of making the by-laws referred to in subclause (4), the Council must be constituted so as to include all of the members required to be appointed under new section 9 (1) (b).

(6) The Council is taken to be properly constituted until such time as it is constituted in accordance with new section 9.

(7) A casual vacancy occurring in the office of a member before the Council is duly constituted under new section 9 is to be filled as follows:

(a) if the vacancy occurs in the office of a member appointed under new section 9 (1) (b), the Minister is to appoint a person whom the Minister considers appropriate,

(b) if the vacancy occurs in the office of a member appointed under new section 9 (1) (c), the Council is to appoint a person whom the Council considers appropriate,

(c) if the vacancy occurs in the office of a member elected under new section 9 (1) (d) or (e), the Council is to appoint a person qualified to hold that office,

(d) if the vacancy occurs in the office of a member elected under new section 9 (1) (f) or (g), the Council is to appoint a person qualified to hold that office following consultation with the relevant student body or bodies recognised by the Council,

(e) if the vacancy occurs in the office of a member elected under new section 9 (1) (h), the Council is to appoint a person qualified to hold that office following consultation with the alumni association or body for the University.

(8) Subject to this Act, a member appointed under subclause (7) holds office from the time that person is appointed under that subclause until the expiry of the term of that member's predecessor.

(9) Subject to this Act, if, on the expiry:

(a) of a member's term of office that is continued under subclause (2) (b) or (c), or

(b) in the case of a member appointed under subclause (7), of the term of office of the member's predecessor,

the by-laws necessary to enable a person to be duly appointed or elected (as the case may be) to that office under new section 9 are not yet in force, the member may continue to hold that office until such time as a person is so duly appointed or elected.

(10) For the purposes of subclause (2), a member filling a casual vacancy and holding office immediately before the relevant day is taken to hold that office immediately before the relevant day under the provision under which the member's predecessor was elected or appointed.

(11) A person who ceases to hold office under subclause (2) (a):

(a) is not entitled to any remuneration or compensation because of loss of that office, and

(b) is eligible (subject to this Act and if otherwise qualified) to be appointed as a member.

(12) Consecutive years of office served by a member immediately before the relevant day are to be taken into account in applying clause 1 (3) of Schedule 1 in respect of the member.

(13) However, clause 1 (3) of Schedule 1 does not affect the operation of subclause (2) (b) or (c) or (9) of this Schedule.

(14) Section 20G, as inserted by the amending Act, applies only in relation to breaches of duty constituted by acts or omissions occurring after the relevant day.

(15) No amendment made by the amending Act affects the continuity of the Council.

(16) The provisions of this clause are subject to any regulations made under clause 1A.
University of New South Wales By-law 2005

Part 1 – Preliminary

1. Name of By-law
This By-law is the University of New South Wales By-law 2005.

2. Application
This By-law applies to and in respect of the University of New South Wales as constituted by the University of New South Wales Act 1989.

3. Definitions
In this By-law and in a rule:
academic staff member of the Council means a member of the Council referred to in section 9 (1) (d) of the Act.
graduate member of the Council means a member of the Council referred to in section 9 (1) (h) of the Act.
non-academic staff member of the Council means the member of the Council referred to in section 9 (1) (e) of the Act.
Nominations Committee means the Committee established under clause 48.
postgraduate student member of the Council means the member of the Council referred to in section 9 (1) (g) of the Act.
Registrar means the Registrar of the University.
rule means a rule made by the Council under section 28 (1) of the Act.
the Act means the University of New South Wales Act 1989.
undergraduate student member of the Council means the member of the Council referred to in section 9 (1) (f) of the Act.

Part 2 – Chancellor, Deputy Chancellor and Vice-Chancellor

4. Chancellor and Deputy Chancellor
(1) The Chancellor and Deputy Chancellor, by virtue of their offices, are members of:
   (a) every committee constituted by any by-law or rule or any resolution of the Council, and
   (b) every board and Faculty in the University.
(2) The Chancellor may preside at any meeting of any such committee, board or Faculty and has all the rights and powers of the presiding member of any such committee, board or faculty.
(3) A retiring Chancellor or Deputy Chancellor is eligible for re-election.
(4) This clause has effect despite any other clause of this By-law.

5. Vice-Chancellor
(1) The Vice-Chancellor has the duty of promoting the interests and furthering the development of the University.
(2) The Vice-Chancellor, by virtue of his or her office, is a member of:
   (a) every committee constituted by any by-law or rule or any resolution of the Council, and
   (b) every board and Faculty in the University.
(3) The Vice-Chancellor may preside at any meeting of any such committee, board or Faculty and has all the rights and powers of the presiding member of any such committee, board or faculty.
(4) Despite subclauses (2) and (3), the Vice-Chancellor is not to be a member of the audit committee of the University if the Council so determines.
(5) While a determination of the Council under subclause (4) remains in force, the Vice-Chancellor may attend any meeting of the audit committee of the University but only as an observer.
(6) The Vice-Chancellor is, under the Council and subject to this By-law and the rules and any resolution of the Council:
   (a) to manage and supervise the administrative, financial and other activities of the University, and
   (b) to consult with and advise the Academic Board, and all other University boards, Faculties, committees, professors and heads of departments, and
   (c) to supervise the discipline of the University, with power to impose penalties for breach of discipline or for misconduct of any kind, and
   (d) to give effect to this By-law and the rules and to any regulations or orders made, or to any resolution or report passed or adopted, by the Council, and
   (e) to have such functions of the Council as the Council may, from time to time, delegate to the Vice-Chancellor.
(7) Nothing in this clause affects the precedence or authority of the Council, the Chancellor or the Deputy Chancellor.
(8) In this clause:
audit committee means the committee of the Council on which the Council confers principal responsibility for approving and monitoring systems of control and accountability for the University.

Part 3 – Elected members of Council

Division 1 – Preliminary

6. Definitions
In this Part:
close of ballot, in relation to an election, means 5 pm on the day appointed for the election.
Roll of the University means a Roll referred to in clause 10.
7. Returning Officer

(1) An election referred to in this Part is to be conducted by the Registrar, who is to be the Returning Officer for the election.

(2) The Vice-Chancellor may appoint a Deputy Returning Officer with such powers as the Vice-Chancellor may determine.

(3) The Returning Officer's decision is, subject to the Act and this By-law, final on all matters affecting the eligibility of candidates, the conduct and results of an election and such other matters as may from time to time affect the conduct of elections.

8. Scrutineers

(1) The Vice-Chancellor may appoint scrutineers to assist the Returning Officer to ascertain the result of an election.

(2) Each candidate is entitled to nominate one such scrutineer.

9. Time of elections

(1) Elections to elect members of the Council are to be held at the times specified in this clause.

(2) Elections to elect members of the academic staff of the University and a member of the non-academic staff of the University to the Council are to be held in even numbered years on such day in May as the Council may from time to time appoint.

(3) Elections to elect an undergraduate student of the University and a postgraduate student of the University to the Council are to be held in even numbered years on such day in June as the Council may from time to time appoint.

(4) Elections to elect graduates of the University to the Council are to be held on such day in June 2006 as the Council may appoint, and on such day in June every 2 years after that year as the Council may from time to time appoint.

(5) Elections to elect graduates of the University to the Council in 2006 are to be held as follows:

(a) one election for 2 graduates for terms of 2 years each,
(b) one election for 2 graduates for terms of 4 years each.

(6) In 2008, and in even numbered years after that, there is to be an election for 2 graduates of the University for terms of 4 years each.

Division 2 – Electors and candidates

10. Rolls

The Returning Officer is to keep the following:

(a) for the purposes of section 9 (1) (d) of the Act—a Roll of Academic Staff containing the names and addresses of those persons who:

(i) hold the post of professor, associate professor, principal lecturer, senior lecturer, lecturer or associate lecturer at the University (or, if an alternative designation is adopted for any of those posts, the post as so designated), and

(ii) hold a full-time, or not less than 0.5 fractional, appointment to the post concerned,

(b) for the purposes of section 9 (1) (e) of the Act—a Roll of Non-Academic Staff containing the names and addresses of those persons who hold a full-time, or not less than 0.5 fractional, appointment to a post at the University other than a post referred to in paragraph (a) (i),

(c) for the purposes of section 9 (1) (f) of the Act—a Roll of Undergraduate Students containing the names and addresses of those persons who are enrolled as students of the University proceeding towards:

(i) a bachelor's degree, or

(ii) a diploma other than a graduate diploma,

(d) for the purposes of section 9 (1) (g) of the Act—a Roll of Postgraduate Students containing the names and addresses of those persons who are enrolled as students of the University proceeding towards:

(i) a degree other than a bachelor's degree, or

(ii) a graduate diploma, or

(iii) a graduate certificate,

(e) for the purposes of section 9 (1) (h) of the Act—a Roll of Graduates containing the names and addresses of those persons who are graduates of the University.

11. Qualification for election as member of academic staff

For the purposes of section 9 (1) (d) of the Act, in respect of a person seeking election as a member of the academic staff of the University, the prescribed qualification is that the person's name is on the Roll of Academic Staff at the time specified in the notice referred to in clause 16 for the close of nominations for the election.

12. Qualification for election as member of non-academic staff

For the purposes of section 9 (1) (e) of the Act, in respect of a person seeking election as a member of the non-academic staff of the University, the prescribed qualification is that the person's name is on the Roll of Non-Academic Staff at the time specified in the notice referred to in clause 16 for the close of nominations for the election.

13. Qualification for election as undergraduate student

For the purposes of section 9 (1) (f) of the Act, in respect of a person seeking election as an undergraduate student of the University, the prescribed qualifications are that the person's name:

(a) is on the Roll of Undergraduate Students, and

(b) is not on the Roll of Academic Staff or the Roll of Non-Academic Staff, at the time specified in the notice referred to in clause 16 for the close of nominations for the election.

14. Qualification for election as postgraduate student

For the purposes of section 9 (1) (g) of the Act, in respect of a person seeking election as a postgraduate student of the University, the prescribed qualifications are that the person's name:

(a) is on the Roll of Postgraduate Students, and

(b) is not on the Roll of Academic Staff or the Roll of Non-Academic Staff, at the time specified in the notice referred to in clause 16 for the close of nominations for the election.
15. Qualification for election as graduate

For the purposes of section 9 (1) (h) of the Act, in respect of a person seeking election as a graduate of the University, the prescribed qualifications are that:
(a) the person’s name is on the Roll of Graduates, and
(b) the person is not a member of the academic or non-academic staff of the University, and
(c) the person’s name is not on the Roll of Undergraduate Students or the Roll of Postgraduate Students, at the time specified in the notice referred to in clause 16 for the close of nominations for the election.

Division 3 – Commencement of election procedures

16. Notice of election and call for nominations

(1) If an election of members of the Council is to be held, the Returning Officer is to publish a notice referred to in subclause (4) on the official noticeboards on the premises of the University and in such other places as the Council may determine.
(2) In the case of an election of graduates of the University, the notice must also be published in 2 or more daily newspapers circulating in Sydney.
(3) The notice must be published:
(a) in the case of an election of graduates of the University—at least 70 days before the day appointed for the election, and
(b) in all other cases—at least 40 days before the day appointed for the election.
(4) The notice must:
(a) state that an election is to be held to fill the office or offices concerned, and
(b) specify the day appointed for the election, and
(c) invite nominations of persons for election, and
(d) specify the way in which nominations are to be made, and
(e) specify the date and time by which nominations must reach the Returning Officer (being a date that is, in the case of an election of graduates of the University, at least 35 days before the day appointed for the election and, in all other cases, at least 28 days before that day), and
(f) state that ballot papers will be posted to persons entitled to vote in the election, and
(g) state that ballot papers that do not reach the Returning Officer by close of ballot will not be counted in the election, and
(h) give details of the number of vacancies to be filled and of the terms of office of the members of the Council to be elected, and
(i) contain such other information relating to the election as the Returning Officer thinks fit.

17. Making of nominations

(1) Nominations of candidates for an election of members of the Council are to be made by sending or delivering nomination papers to the Returning Officer.
(2) A nomination paper must be signed by 2 persons entitled to vote at the election for which the candidate is nominated and must be endorsed with or accompanied by the written consent of the person nominated.
(3) There must be a separate nomination paper for each candidate.
(4) A candidate may provide with the nomination paper a recent photograph and a statement of not more than 150 words containing information relating to the candidate that he or she wishes to supply. That information may include, for example, such of the following as are applicable to the candidate:
(a) full name and age,
(b) Faculty, School or Department,
(c) course and academic year,
(d) academic qualifications,
(e) occupation and experience,
(f) positions or offices held at any time in public bodies, clubs and institutions (including University clubs and societies) with dates of tenure,
(g) honours and distinctions.
(5) The Returning Officer is to edit all statements supplied. Statements containing more than 150 words will be reduced so as not to exceed that limit.
(6) The edited statements, and a copy of any photograph supplied, are to be printed and distributed with the ballot papers.
(7) The Returning Officer is to reject a nomination paper if satisfied that:
(a) the nomination is not duly made, or
(b) the person nominated is not eligible to be elected.

18. Notification of candidature and qualified voters

(1) The Returning Officer is, as soon as practicable after the close of nominations for an election, to cause a list of the names of the persons whose nominations have been accepted (together with the names of their nominators) to be posted on the official noticeboards on the premises of the University and in such other places as the Council may determine.
(2) The Returning Officer is to make a list of the names on the relevant Roll of the University, as at the close of nominations, available for inspection at the University during the period from the close of nominations to the close of ballot.

19. Dealing with nominations

(1) If no more than 4 nominations of persons for election to the Council as:
(a) an academic staff member, or
(b) a graduate member,
are accepted in either of those categories, the Returning Officer is to declare the person or persons nominated to be elected. If more than 4 nominations are accepted in either category, there must be a ballot in the category concerned.
(2) If no more than one nomination of persons for election to the Council as:
   (a) the non-academic staff member, or
   (b) the undergraduate student member, or
   (c) the postgraduate student member,
   is accepted in any of those categories, the Returning Officer is to declare the person nominated to be elected. If more than
one nomination is accepted in any category, there must be a ballot in the category concerned.

Division 4 – Conduct of ballot

20. Form of ballot
A ballot for a Council election must be a secret ballot using the optional preferential system.

21. Distribution of ballot papers
(1) If there is to be an election for members of the Council, the Returning Officer is to post a ballot paper to each person whose
name is on the relevant Roll of the University, addressed to the person at his or her last known address.
(2) The ballot papers are to be posted at least:
   (a) in the case of an election of graduates—21 clear days, and
   (b) in all other cases—14 clear days,
   before the day appointed for the election.
(3) Following receipt of a written application, the Returning Officer may, on being satisfied that a ballot paper has been lost or
destroyed, supply a duplicate ballot paper to the person to whom the lost or destroyed ballot paper was posted.
(4) The fact that a person whose name is on the relevant Roll of the University did not receive a ballot paper does not invalidate
an election.
(5) In this clause, a reference to a person's name being on a relevant Roll of the University is a reference to the person's name
being on that Roll at the time specified in the notice referred to in clause 16 for the close of nominations for the relevant election.

22. Material to accompany ballot papers
(1) Each ballot paper is to be accompanied by:
   (a) a notice setting out how the ballot paper is to be completed and specifying the date and time of the close of ballot, and
   (b) 2 envelopes, one marked “Ballot Paper” and the other addressed to the Returning Officer.
(2) There must be printed on the envelope addressed to the Returning Officer a form of declaration of identity and entitlement
to vote to be signed by the voter.

23. Contents of ballot paper
(1) Each ballot paper must contain the names of the candidates in the order determined by the Returning Officer in accordance
with subclause (3).
(2) The ballot paper must be initialed by the Returning Officer or by a person appointed by the Returning Officer. A ballot
paper stamped with a facsimile of the relevant initials is taken to be initialed in accordance with this subclause.
(3) The Returning Officer is to determine the order of candidates in the following way:
   (a) the names of the candidates concerned are to be written on separate and similar slips of paper,
   (b) the slips are to be folded so as to prevent identification,
   (c) the slips are then to be mixed and drawn at random,
   (d) the candidates' names are to be listed in the order in which they are drawn.

24. Method of voting
(1) Each voter is to mark a vote on the ballot paper by placing the figure “1” in the square opposite the name of the candidate
to whom the voter desires to give first preference.
(2) The voter may, but need not, place consecutive figures (commencing with the figure “2”) in the squares opposite the names
of any of the remaining candidates so as to indicate, by numerical sequence, the order of the voter’s preference for them.
(3) The voter is to send or deliver to the Returning Officer the ballot paper enclosed (without anything else) and sealed in the
envelope marked “Ballot Paper”, which must be enclosed and sealed in the other envelope addressed to the Returning Officer,
with the form of declaration as to identity and entitlement to vote duly completed.
(4) All formal ballot papers received by the Returning Officer before the close of ballot are to be counted in the ballot.
(5) All envelopes received by the Returning Officer under this clause must remain unopened until the close of the ballot.

25. Informal ballot papers
(1) A ballot paper is informal if it has on it any mark or writing that, in the opinion of the Returning Officer, would enable any
person to identify the voter.
(2) A ballot paper is informal if it is not initialed in accordance with clause 23 (2).
(3) A ballot paper is informal if:
   (a) the sole figure “1” does not appear in the square opposite the name of one candidate, or
   (b) that sole figure appears in more than one square.

26. Procedure on close of ballot
As soon as practicable after the close of ballot, the Returning Officer, in the presence of those of the scrutineers that choose
to be present:
(2) is to open the envelopes addressed to the Returning Officer and received before the close of ballot, and
(3) if the declaration of identity and entitlement to vote is duly signed by a qualified voter, is to place the unopened envelope
containing the ballot paper with other similar envelopes, and
(c) is to open the envelopes referred to in paragraph (b) and take out the ballot papers, and
(d) is to count the votes, and ascertain the result of the ballot, in the manner set out in Divisions 5 and 6.
Division 5 – Election to fill one position only

27. Definitions
In this Division:

an absolute majority of votes means a number of votes that is greater than one-half of the number of ballot papers counted.

continuing candidate means a candidate not already elected or excluded from the count.

28. Election to fill one position only to be determined in accordance with this Division
If a ballot has been held for the purpose of filling one position, the result of the ballot is to be determined in accordance with this Division.

29. Informal ballot papers to be rejected
(1) The Returning Officer is to reject any informal ballot papers and count the formal ballot papers.
(2) A reference in any other clause of this Division to a ballot paper is taken to be a reference to a formal ballot paper, and a reference to a vote is taken to be a reference to a vote in a formal ballot paper.

30. Candidate with absolute majority of votes elected
(1) The Returning Officer is to count the number of first preference votes for each candidate.
(2) The Returning Officer is to declare elected the candidate who has received the largest number of first preference votes, if that number constitutes an absolute majority of votes.

31. Procedure if no candidate has absolute majority of votes
(1) If no candidate has received an absolute majority of first preference votes, the candidate who has received the fewest first preference votes is to be excluded and each of the ballot papers counted to that candidate is to be counted to the continuing candidate next in order of the voter’s preference.
(2) The Returning Officer is to declare elected any candidate who, on completion of the count under subclause (1), has received an absolute majority of votes.
(3) If 2 or more candidates have an equal number of votes at the time that it is necessary to exclude one of them, the candidate to be excluded is to be determined as follows:
   (a) the names of the candidates concerned must be written on separate and similar slips of paper,
   (b) the slips must be folded so as to prevent identification and mixed and drawn at random,
   (c) the candidate whose name is first drawn must be excluded.

32. Process to continue until candidate elected
The process of excluding the candidate who has the fewest first preference votes and counting each of the ballot papers counted to that candidate to the continuing candidate next in order of the voter’s preference is to be continued until:
(a) one continuing candidate has an absolute majority of votes, in which case the Returning Officer is to declare that candidate elected, or
(b) there are only 2 continuing candidates who do not have an equal number of votes, in which case the candidate with the larger number of votes is to be declared elected, even if the number of votes is below an absolute majority of votes, or
(c) there are only 2 continuing candidates who have an equal number of votes, in which case the candidate elected must be determined as follows:
   (i) the names of the candidates concerned must be written on separate and similar slips of paper,
   (ii) the slips must be folded so as to prevent identification and mixed and drawn at random,
   (iii) the candidate whose name is first drawn is elected.

Division 6 – Election to fill more than one position

33. Definitions
In this Division:

continuing candidate means a candidate not already elected or excluded from the count.

quota means the quota determined in accordance with clause 36.

surplus votes means votes in excess of the quota.

34. Election to fill more than one position to be determined in accordance with this Division
If a ballot has been held for the purpose of filling more than one position, the result of the ballot must be determined in accordance with this Division.

35. Informal ballot papers to be rejected
(1) The Returning Officer is to reject any informal ballot papers.
(2) A reference in any other clause of this Division to a ballot paper is taken to be a reference to a formal ballot paper, and a reference to a vote is taken to be a reference to a vote in a formal ballot paper.

36. Determination of quota
The Returning Officer is to determine a quota by:
(a) counting the number of first preference votes, and
(b) dividing the total number of those votes by 1 more than the number of candidates required to be elected, and
(c) increasing the quotient so obtained (disregarding any remainder) by 1.

37. Candidate who meets or exceeds quota elected
(1) The first preference votes for each candidate are to be counted.
(2) The Returning Officer is to declare elected each candidate who has received a number of first preference votes that is equal to or greater than the quota.
38. Procedure if further position to be filled
(1) If any further position remains to be filled, the surplus votes of each elected candidate are to be transferred to the continuing candidates as follows:
   (a) the transfer value of the surplus votes is to be ascertained by dividing the number of surplus votes of the elected candidate by the number of first preference votes received by that candidate,
   (b) the total number of ballot papers of the elected candidate showing the next available preference for a particular continuing candidate is to be multiplied by the transfer value,
   (c) the number so obtained (disregarding any fraction) is to be added to the number of first preference votes of the particular continuing candidate,
   (d) all those ballot papers are to be transferred to the particular continuing candidate.
(2) The Returning Officer is to declare elected each continuing candidate who, on the completion of the transfer, has received a number of votes equal to or greater than the quota.

39. Procedure if insufficient candidates have reached quota
(1) If, after the counting of first preference votes or the transfer of surplus votes (if any) of elected candidates, no candidate has (or fewer than the number of candidates required to be elected have) received a number of votes equal to or greater than the quota, the candidate who has the fewest first preference votes is to be excluded and the count is to proceed in accordance with this clause.
(2) All ballot papers showing a first preference vote for an excluded candidate and the next available preference for a particular continuing candidate are to be transferred, each ballot paper at a transfer value of 1, to the particular continuing candidate and added to the number of votes of the particular continuing candidate.
(3) Any ballot papers obtained by an excluded candidate by means of a transfer to that candidate are to be transferred (beginning with the ballot papers received by that candidate at the highest transfer value and ending with the ballot papers received at the lowest transfer value) as follows:
   (a) the total number of ballot papers received by the excluded candidate at a particular transfer value from a particular candidate and showing the next available preference for a particular continuing candidate are to be multiplied by that transfer value,
   (b) the number so obtained (disregarding any fraction) is to be added to the number of votes of the particular continuing candidate,
   (c) all those ballot papers are to be transferred to the particular continuing candidate.
(4) The Returning Officer is to declare elected each continuing candidate who, on the completion of the transfer, has received a number of votes equal to or greater than the quota.
(5) However, the surplus votes of the candidate so elected are not to be transferred until all the ballot papers of the excluded candidate have been transferred.

40. No transfer of surplus votes or ballot papers to continuing candidate who reaches or exceeds quota
If a continuing candidate has received a number of votes equal to or greater than the quota on the completion of the transfer of:
(a) the surplus votes and ballot papers of an elected candidate, or
(b) the ballot papers of an excluded candidate,
no surplus votes or ballot papers of any other candidate are to be transferred to the candidate so elected.

41. Transferred ballot papers of elected candidates taken to be first preferences
Each ballot paper of an elected candidate that was obtained by means of a transfer from a previously elected candidate or an excluded candidate is, for the purpose of the transfer of the surplus votes of the elected candidate, to be dealt with as if:
(a) any vote it shows for the candidate concerned were a first preference vote, and
(b) the name of any other candidate previously elected or excluded had not been on the ballot paper, and
(c) the numbers indicating subsequent preferences had been altered accordingly.

42. Procedures to continue until positions filled
The procedure of transferring to the continuing candidates the surplus votes of elected candidates, and the procedure of excluding the candidates with the fewest first preference votes, are to continue in accordance with this Division until:
(a) the number of continuing candidates is equal to the number of positions remaining to be filled, in which case the Returning Officer is to declare those candidates elected, or
(b) there is only one position remaining to be filled and only 2 continuing candidates who do not have an equal number of votes, in which case the candidate with the larger number of votes is to be declared elected, even if the number of votes is below the quota, or
(c) there is only one position remaining to be filled and only 2 continuing candidates who have an equal number of votes, in which case the candidate elected must be determined as follows:
   (i) the names of the candidates concerned must be written on separate and similar slips of paper,
   (ii) the slips must be folded so as to prevent identification and mixed and drawn at random,
   (iii) the candidate whose name is first drawn is elected.

43. Special provisions relating to elections for graduates in 2006
(1) A person may stand as a candidate in both the 4 year term election and the 2 year term election for graduate members of the Council referred to in clause 9 (5).
(2) The result of the 4 year term election is to be determined before the counting of votes for the 2 year term election may commence.
(3) If a person standing as a candidate in both elections is declared elected in the 4 year term election:
   (a) the person is excluded as a candidate in the 2 year term election, and
   (b) each ballot paper received for the 2 year term election is to be dealt with as if:
      (i) the name of any candidate excluded under paragraph (a) has not been on the ballot paper, and
(ii) the numbers indicating subsequent preferences (that is, subsequent to the preference indicated for any excluded candidate) had been altered accordingly.

(4) In addition to the grounds for informality provided for in clause 25, a ballot paper received for the 2 year term election is informal if the voter’s preferences relate only to candidates excluded under subclause (3) (a).

(5) Except as provided by this clause, the 2 year term and 4 year term elections are to be conducted, and the results of the ballots determined, in accordance with this Part.

(6) In this clause:

the 2 year term election means the election referred to in clause 9 (5) (a).

the 4 year term election means the election referred to in clause 9 (5) (b).

Division 7 – Elected Council member terms of office and casual vacancies

44. Terms of office

(1) The term of office of a person elected to the Council as a graduate member is:

(a) in the case of any such person elected at the election referred to in clause 9 (5) (a), 2 years, and

(b) in any other case, 4 years.

(2) The term of office of a person elected to the Council as an academic staff member, the non-academic staff member, the undergraduate student member or the postgraduate student member is 2 years.

(3) The term of office of a member referred to in this clause begins on 1 July next following his or her election.

45. Casual vacancy in office of elected member

(1) A casual vacancy in the office of an elected member of the Council is to be filled in the manner specified in this clause.

(2) If there is a casual vacancy in the office of an elected member of the Council and 12 months or more of the former elected member's term remains from the date of commencement of the vacancy, the Returning Officer is to conduct a new election for the vacant office in accordance with the provisions of this Part concerning the election of such an elected member of the Council.

(3) If the office remains vacant after that election, the Council is to resolve either:

(a) to fill the vacancy in such manner as the Council determines after appropriate consultation, or

(b) not to fill the vacancy.

(4) If there is a casual vacancy in the office of an elected member of the Council and less than 12 months of the former member's term remains from the date of commencement of the vacancy, the Council is to resolve either:

(a) to fill the vacancy in such manner as the Council determines after appropriate consultation, or

(b) not to fill the vacancy.

(5) In this clause:

casual vacancy means:

(a) a vacancy referred to in clause 2 of Schedule 1 to the Act, or

(b) a vacancy that arises by reason of insufficient nominations for the office having been received by the Returning Officer.

Part 4 – Appointed members of Council

Division 1 – General

46. Definitions

In this Part:

external persons has the same meaning as it has in section 9 (9) of the Act.

Secretary means the Secretary to the Council.

47. Number of members appointed under section 9 (1) (c)

For the purposes of section 9 (1) (c) of the Act, the Council is to appoint 2 external persons as members of the Council.

Division 2 – Nomination procedures relating to appointed members

48. Nominations Committee

(1) The Council is to establish a Nominations Committee.

(2) Subject to subclause (3), the Committee is to consist of:

(a) the Chancellor, Deputy Chancellor, Vice-Chancellor and the President of the Academic Board, and

(b) 2 members of the Council who are external persons.

(3) The Committee may be differently constituted if the Council so determines.

49. Invitation for proposals

(1) Not earlier than 4 months and not later than 2 months before the date the term of office of a member of the Council appointed under section 9 (1) (b) or (c) of the Act expires, the Secretary is to invite proposals for persons who may be suitable:

(a) for the Council to nominate for consideration for appointment by the Minister, or

(b) for appointment by the Council,

as the case may be.

(2) The Secretary is to make such an invitation by placing a notice to that effect in the agenda papers for the next occurring meeting of the Council and by any other means that the Secretary considers appropriate.

(3) The notice must:

(a) state that the Council is seeking proposals from persons:

(i) who, being eligible, wish to propose themselves, or

(ii) who wish to propose another person who is eligible, for nomination for consideration for appointment by the Minister,
or for appointment by the Council, as the case may be, and
(b) state that appointed members of the Council must be external persons, and
(c) briefly state any expertise and experience required (including that required under section 9 (5) of the Act), and
(d) if the vacancy to be filled is in the office of a member appointed under section 9 (1) (c) of the Act, state whether the vacancy is to be filled by a graduate, and
(e) state that the proponent may include with the proposal a recent photograph of the person being proposed, and must include a statement containing information about the person which includes the following:
   (i) the person’s full name, address and other contact details,
   (ii) the person’s occupation and academic qualifications,
   (iii) the person’s experience and expertise relevant to the office concerned,
   (iv) such other information as the person being proposed wishes to supply, and
(f) state that the proposal must be signed and dated by the person being proposed, and
(g) state that a proposal by a person who is not the person being proposed must also include the full name, address, contact details and signature of the proponent, and
(h) specify a date and time by which the proposal must reach the Secretary.

(4) The Secretary must forward all proposals received to the Nominations Committee and advise the Committee of:
(a) any proposal that does not comply with the requirements specified in the notice referred to in subclause (3), and
(b) any proposal for a person who is not eligible to be appointed to the office concerned.

50. Nominations Committee to consider proposals
The Nominations Committee is:
(a) to consider the proposals forwarded by the Secretary under clause 49 (4), and
(b) to determine which of the persons whose names have been proposed are to be recommended to the Council:
   (i) for nomination for consideration by the Minister, or
   (ii) for appointment by the Council,
   as the case may be, and
(c) to recommend the length of appointment for each such person, and
(d) to forward those recommendations to the Council together with the names of the relevant proponents.

51. Council to consider recommendations of Nominations Committee
(1) The Council is:
   (a) to consider the recommendations forwarded by the Nominations Committee, and
   (b) to determine which of those persons are to be:
      (i) nominated for consideration for appointment by the Minister, or
      (ii) appointed by the Council,
      as the case may be, and
   (c) to determine:
      (i) in the case of the persons referred to in paragraph (b) (i), the recommended length of appointment for each such person, or
      (ii) in the case of the persons referred to in paragraph (b) (ii), the length of appointment for each such person.

(2) The Chancellor is to forward the determinations referred to in subclause (1) (b) (i) and (c) (i) to the Minister.

(3) The Council may make the determinations referred to in subclause (1) only at a meeting of the Council:
   (a) convened by the Chancellor, the Deputy Chancellor or the Vice-Chancellor (or in their absence, the Registrar), and
   (b) of which the Registrar or the Secretary has given each member of the Council at least 7 days’ notice.

(4) The notice referred to in subclause (3) (b) must:
   (a) be posted or delivered to each member of the Council, and
   (b) state the date, time and place of the meeting, and
   (c) state the purpose of the meeting.

Division 3 – Casual vacancy in office of appointed member

52. Casual vacancy in office of member appointed under section 9 (1) (b)
(1) If a casual vacancy occurs in the office of a member of the Council appointed under section 9 (1) (b) of the Act, the Chancellor is to forward to the Minister for consideration for appointment the name of another person nominated by the Council from the persons who were recommended by the Nominations Committee under clause 50 for the office concerned.

(2) If no such person is available for appointment:
   (a) a new invitation for proposals is to be issued in accordance with clause 49, and
   (b) the Chancellor is to forward to the Minister for consideration for appointment the name of a person (being a person proposed in response to that invitation) determined in accordance with the procedures set out in clauses 50 and 51.

53. Casual vacancy in office of member appointed under section 9 (1) (c)
(1) A casual vacancy in the office of a member of the Council appointed under section 9 (1) (c) of the Act is to be filled in the manner specified in this clause.

(2) If there is such a casual vacancy, and half or less of the former appointed member’s term remains from the date of commencement of the vacancy, the Council is to appoint another person from the persons who were recommended by the Nominations Committee under clause 50 for the office concerned.
(3) If no such person is available for appointment, or if more than half of the former appointed member’s term remains from the date of commencement of the vacancy:

(a) a new invitation for proposals is to be issued in accordance with clause 49, and

(b) the Council is to appoint a person (being a person proposed in response to that invitation) determined in accordance with the procedures set out in clauses 50 and 51.

Part 5 – The Academic Board

54. Definition

In this Part, a reference to a Faculty or board of studies includes a reference to any academic unit established in the University.

55. Members of Academic Board

The members of the Academic Board are as follows:

(a) the Vice-Chancellor,

(b) the Chancellor,

(c) the Deputy Chancellor,

(d) the Registrar,

(e) the persons appointed by the Council to be:

(i) the Deans of the Faculties, and

(ii) the Rector of University College, Australian Defence Force Academy, and

(iii) the Dean and Director of the Australian Graduate School of Management,

(f) the persons elected to be the Presiding Members of:

(i) the Faculties, and

(ii) the Academic Board of University College, Australian Defence Force Academy, and

(iii) boards of studies having the status or responsibilities of Faculties,

(g) 2 Deputy Vice-Chancellors, nominated by the Vice-Chancellor in consultation with the President of the Academic Board,

(h) 12 persons elected by and from the full-time professors of the University,

(i) 12 persons elected by and from the full-time non-professorial members of the academic staff,

(j) 2 persons, enrolled as candidates for a degree of bachelor or a non-graduate diploma, elected by and from the undergraduate students,

(k) 2 persons, enrolled as candidates for a higher degree, graduate diploma or graduate certificate, elected by and from the postgraduate students,

(l) such other persons as the Council may appoint after considering the advice of the Academic Board.

56. Functions of Academic Board

(1) The functions of the Academic Board are:

(a) to be the principal academic body of the University, and

(b) to further and co-ordinate the work of the Faculties, boards of studies and other academic units, and to encourage teaching, scholarship and research, and

(c) to advise the Vice-Chancellor and Council on matters relating to teaching, scholarship and research within the University, and

(d) to consider and report on matters referred to it by the Council or by the Vice-Chancellor, and

(e) to have such functions of the Council as the Council may, from time to time, delegate to it.

(2) Subject to this By-law and the rules and to any resolution of the Council, the Academic Board:

(a) may request reports from Faculties and boards of studies, and

(b) may consider and take action on reports submitted to it by any Faculty or board of studies, and

(c) may refer matters to Faculties or boards of studies for consideration and report, and

(d) may appoint internal and external examiners on the recommendation of the Faculty or board of studies concerned, and

(e) may, on the recommendation of the Faculties, boards of studies and other academic units, determine matters concerning the courses of study or examinations in any Faculty, board of studies or academic unit, and

(f) may determine the conditions of competition for any fellowship, scholarship or prize and make the awards, and

(g) may, after receiving reports from the Faculties, boards of studies and other academic units concerned:

(i) determine the conditions for the admission to candidature for, and the award of, degrees, diplomas and graduate certificates, and

(ii) recommend to the Council that a person who has been awarded a degree, diploma or graduate certificate in another university or educational establishment be admitted to a degree, diploma or graduate certificate in the University of New South Wales without any examination, and

(h) may submit recommendations to the Council with respect to the selection of academic, teaching and research staff, and

(i) may perform the duties of a Faculty or a board of studies for all subjects not relating to any Faculty or board of studies and perform any function conferred or imposed on it by this By-law, although any Faculty or board of studies may have failed to report, and

(j) may submit recommendations to the Council or to the Vice-Chancellor with respect to any other matters relating to academic standards or facilities, and

(k) may submit recommendations to the Council with respect to the filling of casual vacancies in Council membership, and

(l) is to submit a report on its proceedings to the meeting of the Council next following that of the Academic Board.
(3) In determining the conditions of competition for any fellowship, scholarship or prize, the Academic Board is to give effect to any wishes of the founder or donor regarding the fellowship, scholarship or prize if the University has agreed to do so.

(4) If the Academic Board does not approve without amendment any recommendation made by a Faculty or a board of studies, the Academic Board is to, if requested to do so by the Faculty or board of studies, transmit the recommendation to the Council.

(5) The Council may at any time, of its own motion or at the request of a Faculty or a board of studies, review any decision of the Academic Board.

57. President and Deputy Presidents of Academic Board

(1) The members of the Academic Board are to elect a President and 2 Deputy Presidents from among themselves.

(2) The elections are to be held in July in even numbered years and are to be conducted by postal ballot.

(3) The terms of office of the President and the Deputy Presidents are to begin on 1 August next following their election and are to expire 2 years later.

(4) Neither the President nor a Deputy President is entitled to serve more than 2 consecutive terms in that office.

58. Casual vacancy in office of President or Deputy President

(1) The members of the Academic Board are to fill a casual vacancy in the office of the President or of a Deputy President by electing one of their number to the vacant office.

(2) Any person so elected is to hold office with the same rights and powers as, and for the balance of the term of, the President or Deputy President whose place that member has filled.

(3) There is a casual vacancy in the office of President or of a Deputy President if the President or Deputy President concerned:

   (a) dies, or
   (b) resigns the office by letter addressed to the Vice-Chancellor, or
   (c) being a member of the academic staff of the University, leaves the service of the University or proceeds on leave of absence for a period exceeding 2 months.

(4) If a person is elected to fill a casual vacancy in an office in which less than 1 year of the term of office remains, then that term of office is not to be counted as a term of office for the purpose of clause 57(4).

59. Existing authority to prevail

Nothing in this Part is to be construed as affecting the precedence or authority of the Council, the Chancellor, the Deputy Chancellor or the Vice-Chancellor as prescribed in the Act, this By-law or any rules.

Part 6 – The Faculties and Deans

60. Creation of Faculties

(1) The Council may constitute such Faculties as it considers fit.

(2) Each Faculty is to consist of the professors, associate professors, principal lecturers, senior lecturers, lecturers and associate lecturers (or such alternative designations as may be adopted for those academic positions in the subjects for which the Faculty is responsible) and such other persons having appropriate qualifications as the Council may appoint to the Faculty.

(3) The Registrar is a member of each Faculty.

61. Functions of Faculties

(1) Each Faculty is:

   (a) to supervise the teaching in the subjects with which the Faculty is concerned, and
   (b) to be responsible, with the assistance of such examiners as the Academic Board may from time to time appoint on the report of the Faculty or of the dean of the Faculty, for the conduct of examinations in those subjects, and
   (c) to take cognisance of and encourage scholarship and research in those subjects, and
   (d) to consider and report on all matters referred to it by the Council, the Vice-Chancellor or the Academic Board.

(2) Each Faculty is to consider and report to the Academic Board on matters relating to the studies, lectures, examinations, degrees, diplomas and graduate certificates of the Faculty.

(3) The matters concerned include, for example, the following:

   (a) the annual descriptions of subjects for lectures that the Faculty is responsible for supervising,
   (b) all admissions ad eundem gradum to degrees, diplomas and graduate certificates of the Faculty,
   (c) all admissions with advanced standing to courses in the Faculty.

(4) Each Faculty is to have such other duties and powers as may from time to time be assigned to it by the Council.

(5) Nothing in this clause is to be construed as affecting the precedence and authority of the Council, the Chancellor, the Deputy Chancellor, the Vice-Chancellor or the dean of the Faculty, as prescribed in the Act, this By-law or any rules.

(6) This clause does not affect the authority of the Academic Board, under which authority every Faculty is to exercise the powers, authorities and discretions and perform the duties vested in and conferred on it by this By-law. However, on the request of a Faculty, the Academic Board is to refer to the Council for final decision any matters in dispute between the Faculty and the Academic Board.

62. Deans

(1) The Council is to appoint a dean to each Faculty to serve for such periods as the Council may determine.

(2) The Council may appoint deans in areas other than Faculties, and those deans are also to serve for such periods as Council may determine.

(3) The dean appointed to any Faculty, and the deans appointed in areas other than Faculties, are to work under the supervision of the Vice-Chancellor and are to have such duties as the Vice-Chancellor may from time to time specify.

(4) The dean appointed to any Faculty is a member of the Faculty and of any committee within the Faculty, and may, if he or she so desires, preside at any meeting of such Faculty or committee.
(5) Nothing in this clause affects the precedence or authority of the Council, the Chancellor, the Deputy Chancellor or the Vice-Chancellor.

Part 7 – Honorary degrees

63. Honorary degrees
(1) The Council may admit, honoris causa, to any degree (other than that of Bachelor) within the University, any person who is recommended for admission to that degree:
   (a) at a meeting of the Faculty or board of studies in which it is proposed he or she be so admitted—by not less than two-thirds of the members of that Faculty or board of studies present and voting at the meeting, and
   (b) at a meeting of the Academic Board—by not less than two-thirds of the members of the Academic Board present and voting at that meeting,
   as being a person of distinguished eminence in some branch of learning appropriate to that Faculty or board of studies.
(2) The Council may admit, honoris causa, to the degree of Doctor in an appropriate field in the University any person considered by the Council to be distinguished by eminent service to the community.
(3) The Council may admit, honoris causa, to the degree of Doctor of the University any person considered by the Council to be distinguished by eminent service to the University.

Part 8 – Miscellaneous

64. Rules
(1) The Council may make rules in accordance with section 28 of the Act.
(2) A rule made by the Council must be published in an official University publication.
(3) A rule must indicate that it is made by the Council under section 28 of the Act.
(4) A copy of the current rules of the University must be made available without charge and at the convenience of the Registrar to, and on the prior written request of, any member of the University.

65. Constitution of University
For the purposes of section 4 (b) of the Act, the persons appointed to the offices of Deputy Vice-Chancellor, Pro-Vice-Chancellor, President of the Academic Board and the Registrar of the University and to such other offices as the Council may by rule from time to time determine are prescribed to be members of the body corporate of the University.

66. Delegation by Council
For the purposes of the delegation of the Council’s functions in accordance with section 16 of the Act, the following persons and bodies are prescribed:
   (a) a research institute affiliated with the University,
   (b) an officer or employee of a research institute affiliated with the University.

67. Repeal
(1) The University of New South Wales By-law 1996 is repealed.
(2) Any act, matter or thing that, immediately before the repeal of the University of New South Wales By-law 1996, had effect under that By-law continues to have effect under this By-law (but only to the extent that it relates to this By-law and is not inconsistent with this By-law and the acts, matters or things done under this By-law).
(3) In particular, any rule made pursuant to a provision of the repealed By-law is taken to have been made pursuant to the corresponding provision of this By-law.
University of New South Wales Rules

These rules are made by Council under the University of New South Wales Act 1989 ("The Act") and in particular under section 28 (the general power to make rules) and clause 64 of the By-law (the general power of Council to make rules).

1. The Council

Meetings and Rules of Procedure

1.1 The Council shall ordinarily meet on at least 6 occasions in each year, on dates to be determined by the Council and on such other days as may be necessary.

1.2 The Chancellor or, in the absence of the Chancellor, the Deputy Chancellor or, in the absence of both, the Vice-Chancellor may call a special meeting of the Council to meet at any time in the interval between ordinary meetings.

1.3 Upon the written request of any 5 members of the Council, the Chancellor, Deputy Chancellor or Vice-Chancellor or, in their absence, the Registrar shall convene a special meeting of the Council to be held within 14 days after the receipt of the request. The written request shall specify the matters which the 5 members wish the Council to consider.

1.4 Any meeting of the Council may be adjourned to a later date.

1.5 The Secretary to the Council shall post or deliver to each member of the Council a written notice of meeting specifying the date of the next meeting of the Council and whether the meeting is an ordinary or special meeting. The notice of meeting shall, so far as practicable, be posted or delivered 7 days prior to the date of the meeting. All matters to be considered at any meeting shall be stated in the notice of meeting or in a supplementary notice of meeting which shall be posted or delivered to each member of the Council, so far as practicable, 3 days before the meeting. Where practicable, the notice of meeting or supplementary notice of meeting shall be accompanied by supporting statements in sufficient detail to allow members the opportunity to consider the matters prior to the meeting.

1.6 (a) At ordinary meetings, unless otherwise decided by the Council, no motion initiating any subject for discussion shall be made except in pursuance of a notice of motion given to the Secretary to the Council 10 days before the meeting of the Council at which the motion is to be moved.

1.6 (b) At special meetings, unless otherwise decided by the Council, no motion shall be made on any matters other than those listed in the notice of meeting or supplementary notice of meeting.

1.7 If a quorum of the Council is not present within half an hour after the time set for any meeting, the members then present may set a convenient future day as the day on which the meeting shall be held. The day set may be the day of the next ordinary meeting of the Council but in any case shall be such as to enable the Secretary to the Council to give all members 7 days' notice of the meeting, in accordance with section 1.5. Where the set day is the day of the next ordinary meeting of the Council, the business which was to have been dealt with at the meeting lacking a quorum shall take precedence over the business of the ordinary meeting of the Council.

1.8 The minutes of any meeting of the Council which have not been approved as being a true record shall be circulated to members prior to the next ordinary meeting of the Council. Upon being approved as correct, such minutes shall be signed by the Presiding Member as being the true record.

2. The Academic Board

Election of Staff Members

2.1 (a) The elections provided for in clauses 55(h) and 55(i) of the By-law shall be held in May in even numbered years and shall be conducted in the manner set out in section 4 of these Rules; and the term of office of a member elected at any such election shall commence on 1 July following the member's election and shall expire 2 years thereafter.

2.1 (b) For the purposes of the election to Academic Board, each full-time professor and full-time non-professorial academic staff member of the University shall belong to one of four electorates.

2.1 (c) The four electorates shall comprise the staff in faculties, including in related programs in the University College ADFA, according to the following higher education discipline groups:

- 2.1 (c)(i) Electorate A: society and culture; education; law; and creative arts;
- 2.1 (c)(ii) Electorate B: management and commerce;
- 2.1 (c)(iii) Electorate C: engineering and related technologies; architecture and building; and information technology, and
- 2.1 (c)(iv) Electorate D: natural and physical sciences; health; agriculture.

2.1 (d) The Registrar shall determine to which electorate in section 2.1(c) a faculty or program shall belong.

2.1 (e) The Registrar shall determine the appropriate electorate for a full-time professor or full-time non-professorial academic staff member who does not belong to an electorate by the operation of section 2.1(c).

2.1 (f) Full-time professors and full-time non-professorial academic staff are those who have not less than 0.5 fractional appointment.

2.1 (g) Those full-time professors and full-time non-professorial academic staff who are members of an electorate on the last day for receipt of nominations for the election shall be eligible to nominate candidates, stand for election and vote.

2.1 (h) Where a professor or a member of the academic staff is employed to undertake duties in more than one faculty or program that person shall be included on the roll of electors for the electorate where the greater amount of that person's professional time is occupied. In the event that equal time is spent in more than one faculty, that person shall nominate to the Registrar the electorate in which he or she wishes to belong.

2.1 (i) The Registrar shall determine for the electorates in section 2.1(c) the number of persons to be elected by and from the full-time professors and by and from the full-time non-professorial members of the academic staff of each electorate in accordance with the principles of proportional representation.
Election of Student Members
2.2 (a) The elections provided for in clauses 55(j) and 55(k) of the By-law shall be held annually in May and shall be conducted in the manner set out in section 4 of these Rules. The term of office of a member elected at any such election shall commence on 1 July next following the member’s election and shall expire one year thereafter.

2.2 (b) For the purposes of the election to Academic Board, each undergraduate student and postgraduate student of the University shall belong to one of two electorates. One undergraduate and one postgraduate student shall be elected by and from each electorate.

2.2 (c) Undergraduate students are enrolled students proceeding towards a degree of bachelor or non-graduate diploma in those faculties; and related programs in the University College ADFA.

2.2 (d) Postgraduate students are enrolled students proceeding towards a higher degree, graduate diploma or graduate certificate in those faculties; and related programs in the University College ADFA.

2.2 (e) The two electorates shall comprise the students in faculties, including related programs in the University College ADFA, according to one of the following higher education discipline groups:

   2.2 (e)(i) Electorate A: society and culture; education; creative arts; law; management and commerce;
   2.2 (e)(ii) Electorate B: engineering and related technologies; architecture and building; information technology; natural and physical sciences; health; agriculture.

2.2 (f) The Registrar shall determine which electorate in section 2.2(e) a faculty or program shall be assigned.

2.2 (g) The Registrar shall determine the appropriate electorate for an enrolled student who does not belong to an electorate by the operation of section 2.2(e).

2.2 (h) A person who is eligible as a staff member to nominate candidates, stand for election and vote under section 2.1(b) shall not be eligible as a student member under section 2.2(b).

2.2 (i) Those undergraduate students and postgraduate students who are members of an electorate on the last day for receipt of nominations for the election shall be entitled to nominate candidates, stand for election and vote.

2.2 (j) A student who is eligible to stand for election in more than one electorate may only stand in one electorate and must identify the relevant electorate on the nomination form.

2.2 (k) A student may nominate candidates and vote in each electorate in which he or she is eligible to be a member.

Appointed Members
2.2 (l) The term of office of a member of the Academic Board appointed by the Council shall be as the Council determines on the recommendation of the Academic Board.

Election of President and Deputy Presidents
2.3 (a) In accordance with clause 57 of the By-law the members of the Academic Board are to elect from their number, by postal ballot, a President and two Deputy Presidents in July in even numbered years. The terms of office of the President and the Deputy Presidents commence on 1 August next following their election and expire 2 years thereafter.

2.3 (b) Subject to the requirement for postal ballot set out in clause 57(2) of the By-law, and so far as is applicable, the elections provided for in clause 57 of the By-law shall be conducted in the manner set out in section 4 of these Rules.

2.3 (c) As soon as practicable after the ballot has been declared in the election for membership of the Academic Board the Returning Officer must issue a written notice calling for nominations to the positions of President and Deputy President. The notice must be issued to ex-officio members of the Academic Board and to the members who will take office on 1 July following that election.

2.3 (d) Persons who are to take office in the Academic Board on 1 July following the election shall be eligible to nominate candidates, stand for election and vote.

2.3 (e) Candidates may nominate for one position or both positions on the understanding that the election of the President will be determined first.

2.3 (f) If there is only one candidate for the office of President, the Registrar will declare that candidate duly elected. If there are then only two candidates remaining for the offices of Deputy President, the Registrar will declare those candidates duly elected. If there are more candidates for either office the election will proceed by postal ballot.

2.3 (g) Where a ballot is being conducted for both offices the votes for the President will be counted before the votes for the Deputy Presidents. If one of the candidates for the offices of Deputy President has already been declared elected as President, that candidate will then be excluded from the election for Deputy President and any ballot paper for that election in which such candidate receives a vote will be counted as though the candidate’s name did not appear on the ballot paper.

Casual Vacancies
2.4 A member of the Academic Board shall be deemed to have vacated office if he or she:

2.4 (a) being an ex-officio member, ceases to hold the office entitling that person to be a member of the Academic Board;

2.4 (b) being a member elected by and from the full-time academic staff:

   2.4 (b)(i) dies;
   2.4 (b)(ii) resigns office by letter addressed to the Vice-Chancellor;
   2.4 (b)(iii) leaves the service of the University; or
   2.4 (b)(iv) is absent without leave of the Academic Board from 3 consecutive meetings of the Academic Board;

2.4 (c) being a student member:

   2.4 (c)(i) dies;
   2.4 (c)(ii) resigns office by letter addressed to the Vice-Chancellor;
   2.4 (c)(iii) discontinues her or his enrolment or is excluded from the University; or
   2.4 (c)(iv) is absent without leave of the Academic Board from 3 consecutive meetings of the Academic Board; or

2.4 (d) being an appointed member:

   2.4 (d)(i) dies;
   2.4 (d)(ii) resigns office by letter addressed to the Vice-Chancellor; or
   2.4 (d)(iii) is absent without leave of the Academic Board from 3 consecutive meetings of the Academic Board.
2.5 When a casual vacancy occurs in the office of an elected member of the Academic Board, the remaining members of the Academic Board shall appoint a person to fill the vacancy by co-opting to membership from the appropriate electorate, a member of the full-time professorial or full-time non-professorial academic staff or a student, as the case may be.

2.6 A co-option to fill a casual vacancy in the office of an elected member shall be conducted in the following manner:

2.6 (a) Where twelve months or more of the former member's term remains from the date of the commencement of the vacancy, a new election shall be held in accordance with section 4 of these Rules.

2.6 (b) Where less than twelve months of the former member's term remains from the date of the commencement of the vacancy, the Academic Board shall fill the vacancy in such manner as the Academic Board shall determine.

2.7 Where an elected member ceases to be eligible for membership of the electorate which elected him/her to the Academic Board, otherwise than as provided in section 2.6(b) or (c), a casual vacancy will be deemed to have occurred in that electorate. The Academic Board may, at its discretion, recommend to Council that the person be appointed to the Academic Board under s55(l) of the By-laws (the 'Such Other Persons' provision) for the remainder of the period for which he or she was originally elected.

Proceedings of Academic Board

2.8 The Registrar shall act as Secretary to the Academic Board.

2.9 (a) The Academic Board shall meet at the discretion of the President or upon the written request of the Chancellor or Vice-Chancellor or any 5 members of the Academic Board.

2.9 (b) All questions which come before the Academic Board at which a quorum is present, except where otherwise provided by these Rules, shall be decided by the majority of members present, and the President shall have a vote and, in the case of an equality of votes, a casting vote.

2.9 (c) The number of Academic Board members that constitutes a quorum is 20.

2.9 (d) All meetings of the Academic Board shall be convened by written notice from the Registrar specifying the time, place and agenda of the meeting.

2.9 (e) A report of the proceedings of the Academic Board shall be circulated to members of the Council with the notice or supplementary notice of matters to be considered at the meeting of the Council next following that of the Academic Board and shall be laid on the table of the Council at that meeting.

2.10 (a) The Academic Board may approve procedures consistent with these Rules to govern the conduct of its meetings and may appoint and cancel the appointment of such committees as it considers necessary to carry out its business.

2.10 (b) The Academic Board or a committee appointed by it may act notwithstanding that there may be a vacancy or vacancies in the office of any member or members of the Academic Board or a committee.

3. The Faculties

3.1 (a) Each faculty shall meet as a Faculty Board at such times as provided in this section.

3.1 (b) Each faculty shall elect a Presiding Member in the manner provided in section 4 of these Rules, who shall preside at meetings of the Faculty Board and the Faculty Standing Committee, and shall carry out any other duties as may be assigned by Council.

3.1 (c) Subject to the requirements of this section 3.1(c) Presiding Member elections will be conducted in odd-numbered years by the Returning Officer in the manner set out in section 4 of these Rules. A person shall not be eligible to be elected as Presiding Member of any faculty unless he or she is a member of that faculty, under the terms of clause 60 of the By-law, and holds a full-time appointment in the faculty. Nominations for election as Presiding Member of any faculty shall be signed by 2 members of the faculty and shall be lodged with the Returning Officer before 5pm on the 3rd Monday in the month of September in the years in which an election will be held. Such nominations shall also include the written consent of the candidate. Where there is only 1 candidate, the Returning Officer shall declare that person elected as Presiding Member of the faculty. Where there is more than 1 candidate the Returning Officer shall conduct a ballot which closes not later than 5pm on the 3rd Monday in the month of October in the year in which the election is held.

3.1 (d) The term of office of the Presiding Member will be two years commencing on the first day of January of the year following the election. A person shall not be eligible to be elected Presiding Member of a faculty for more than two consecutive terms.

3.1 (e) If the Presiding Member is absent from a meeting of the Faculty Board or Faculty Standing Committee, the meeting may elect a Presiding Member for that meeting from the members of the faculty present.

3.1 (f) If the office of Presiding Member becomes vacant by death, resignation from office or the service of the University, or if the Presiding Member proceeds on leave of absence for a period of more than three months or otherwise before the expiration of the full term, and where the remainder of the term is six months or more, a successor shall be elected generally in the manner prescribed in section 3.1(c), and section 4 of these Rules, provided that such election shall be held as soon as practicable. In the interval the Dean shall act as Presiding Member of the faculty. Where the remainder of the term of office is less than six months, the office may be filled by appointment by the Dean, following consultation with members of the Faculty Standing Committee, that term of office not to be counted as a term of office for the purpose of section 3.1(d).

Election of student members to Faculty Boards

3.2 (a) The student members of each faculty shall elect student members to that Faculty Board.

3.2 (b) Any student enrolled for a program leading to a degree, diploma or certificate awarded by a faculty, at the date on which nominations close, shall be eligible to nominate candidates, stand for election and vote in an election for membership of that Faculty Board in the relevant electorate.

3.2 (c) Any student enrolled for a program leading to degrees, diplomas or certificates awarded by more than one faculty at the date on which nominations close, shall be eligible to nominate candidates, stand for election, and vote in an election for membership of each such Faculty Board in the relevant electorate, provided that the student is enrolled in a course controlled by that faculty in that year.

3.2 (d) Each Faculty Board shall recommend to the Academic Board for consideration and determination the number, or the formula for determining the number of students to be appointed to that Faculty Board; and any distinct and separate electorates. Each Faculty Board may at any time recommend changes in such matters.

3.2 (e) Subject to the requirements of this section 3.2, and so far as is applicable, student member elections will be conducted annually in May or October by the Returning Officer in the manner set out in section 4 of these Rules. The term of office of a
member elected at any such election shall be for a term of twelve months commencing from the date of the declaration of the election result or from such other date as shall be agreed between the Registrar and the Presiding Member of the relevant faculty.

3.2 (f) The successful candidates in any election shall be appointed to their respective Faculty Boards by the Registrar.

3.2 (g) When a casual vacancy occurs the Registrar shall appoint to the vacancy for the remainder of the period of membership the candidate, if any, who polled the greatest number of votes of the unsuccessful candidates at the most recent election in the relevant electorate. Where the casual vacancy cannot be filled in accordance with this section 3.2(g) the relevant Faculty Board shall be empowered to nominate a student to the Registrar for appointment to the vacancy.

3.2 (h) A student who has ceased to be enrolled shall not retain membership of the Faculty Board to which he or she has been elected except where the student has ceased to be enrolled by reason of having completed the program requirements between the time of election and the close of the period for which elected.

3.3 (a) The Faculty Board shall meet at least once each year and at such additional times as may be required. The Faculty Board will consider the business on the agenda. Other business will be considered only if the Presiding Member and a majority of other members present and voting agree. The Agenda for the meeting of the Faculty Board will be determined by the Presiding Member and Dean.

3.3 (b) A special meeting of the Faculty Board will be called if the Registrar receives a request in writing from sufficient members to constitute a quorum.

3.3 (c) Where a meeting of the Faculty Board has been called but a quorum is not present within 15 minutes after the notified time of commencement, the members then present shall be a quorum (for the purpose of this clause 3.3(c), a “reduced quorum”). A resolution passed at a meeting of the Faculty Board which was convened with a reduced quorum shall be of no effect unless and until it is ratified by resolution of the Academic Board.

3.3 (d) The quorum of the Faculty Board will be the greater of 20 or the product obtained by multiplying the number of full time academic staff of the faculty by one quarter, any fraction in the product being disregarded.

3.3 (e) At the first meeting in even numbered years, the Faculty Board shall consider the duties and powers of the Faculty Standing Committee and may make such recommendations to Council through the Academic Board concerning those duties and powers as it considers appropriate.

Faculty Committees

3.4 (a) Each faculty shall establish a Faculty Standing Committee. The Faculty Standing Committee shall perform such duties as may be assigned to it by Council on the recommendation of the relevant Faculty Board through the Academic Board.

3.4 (b) The members of the Faculty Standing Committee shall be the Presiding Member of the faculty, the Dean of the faculty, the Heads of the schools of the faculty, the person appointed to manage the business of the Faculty (for the purposes of these Rules, the “Faculty General Manager”) and such other persons as the Faculty Board may appoint which shall include at least one undergraduate and at least one postgraduate coursework student who will where practicable be enrolled in programs of the faculty, as appropriate.

3.4 (c) Where a meeting of the Faculty Board has been called but a quorum is not present within 15 minutes after the notified time of commencement, the members then present shall be a quorum (for the purpose of this clause 3.4(c), a “reduced quorum”). A resolution passed at a meeting of the Faculty Board which was convened with a reduced quorum shall be of no effect unless and until it is ratified by resolution of the Academic Board.

3.4 (d) The quorum of the Faculty Board will be the greater of 20 or the product obtained by multiplying the number of full time academic staff of the faculty by one quarter, any fraction in the product being disregarded.

3.4 (e) At the first meeting in even numbered years, the Faculty Board shall consider the duties and powers of the Faculty Standing Committee and may make such recommendations to Council through the Academic Board concerning those duties and powers as it considers appropriate.

Faculty Committees

3.5 (a) an Education Committee or an Undergraduate Education Committee and a Postgraduate Coursework Education Committee.

3.5 (b) a Research Committee or a Higher Degree Committee and a Research Management Committee.

3.5 (c) Two or more Faculties may establish a Cross-Faculty Standing Committee or Committees to exercise such duties and powers in relation to cross-faculty interdisciplinary programs as may be assigned to them by Council on the recommendation of the participating Faculty Boards through the Academic Board.

3.5 (d) The members of a Cross-Faculty Standing Committee shall be determined by the Academic Board on the recommendation of those Faculties establishing the committee.

3.5 (e) Except as specifically provided for in this Rule, a Cross-Faculty Standing Committee shall be dealt with and treated as if it were a Faculty Committee.

3.7 The Faculty Standing Committee shall establish an Assessment Review Group consisting of the Presiding Member of the Faculty, who shall be the Presiding Member of the Group, the Associate Dean(s) with responsibility for coursework student matters, the Director, Student Services or her/his nominee and ‘such other members of the Faculty’ as the Faculty Education Committee may appoint.

3.8 The quorum for the Faculty Standing Committee and each Faculty Committee will be a simple majority of the membership.

3.9 The number of members who shall constitute the quorum of the Faculty Board will be recalculated on 1 March each year.

3.10 Except where otherwise provided by these Rules all questions which come before a meeting of a Faculty Board, Faculty Standing Committee or Faculty Committee at which a quorum is present shall be decided by the majority of the members present and voting and the Presiding Member shall have a vote, and in the case of an equality of votes, a casting vote.

3.11 Nothing in these rules affects the precedence or authority of the Council, the Chancellor, the Deputy Chancellor, the Vice-Chancellor or the Dean.
4. Election Procedures

Application of these procedures

4.1 Except as otherwise provided in the Act, the By-law and other sections of these Rules, the election procedures (“Election Procedures”) set out in this section 4 are prescribed for the conduct of elections to Academic Board, Faculty Boards and offices within those boards.

Returning Officer

4.2 The Registrar shall be the Returning Officer. The Returning Officer may prescribe any necessary procedures or forms for the conduct of the election, provided they are not inconsistent with these Election Procedures or any other instruments under which the election is conducted.

The Returning Officer’s decision is final on all matters affecting the eligibility of candidates, the conduct and results of an election and such other matters as may from time to time affect the conduct of an election.

Eligibility

4.3 Eligibility criteria to nominate candidates, stand for election and vote in an election shall be as prescribed in any applicable By-law, Rule or resolution of the Council or Academic Board.

Nominations

4.4 The Returning Officer must allow a minimum period of 14 days for nominations to be received, followed by a minimum of 28 days from close of nominations to the close of ballot.

4.5 (a) Not less than 14 days before the close of nominations, the Returning Officer must issue a notice. The notice must be:

4.5 (a)(i) published on the University website, and

4.5 (a)(ii) published in such other places as the Returning Officer may determine.

4.5 (b) For the purposes of s4.5(a), the notice must:

4.5 (b)(i) state that an election is to be held to fill the position or positions concerned;

4.5 (b)(ii) specify the time appointed for the conduct of election;

4.5 (b)(iii) invite the nomination of persons for election;

4.5 (b)(iv) specify the way in which nominations are to be made;

4.5 (b)(v) specify the date and time by which nominations must reach the Returning Officer (being a date that is at least 28 days before the close of ballot);

4.5 (b)(vi) state how voters may cast a vote;

4.5 (b)(vii) state that (in the case of a postal ballot) ballot papers will be posted to persons entitled to vote in the election and that ballot papers which do not reach the Returning Officer by close of ballot will not be counted in the election;

4.5 (b)(viii) give details of the number of positions to be filled and of their respective terms, and

4.5 (b)(ix) contain such other information relating to the election as the Returning Officer may determine.

4.6 Nominations shall be lodged in writing with the Returning Officer no later than the time and date specified in the notice under section 4.5(b)(v). A nomination shall not be valid unless it contains the signed consent of the candidate, is signed by 2 persons entitled to vote at the election for which the candidate is nominated and is received by the Returning Officer before the close of nominations. There must be a separate nomination paper for each candidate.

4.7 A candidate may provide in the manner and within the time specified by the Returning Officer a recent photograph and a statement of not more than 150 words containing information relating to the candidate that he or she wishes to supply for publication in connection with the election. That information may include, for example, such of the following as may be applicable to the candidate:

4.7 (a) name;

4.7 (b) faculty, school or department;

4.7 (c) course and academic year;

4.7 (d) academic qualifications;

4.7 (e) occupation and experience;

4.7 (f) positions or offices held at any time in public bodies, clubs and institutions (including University clubs and societies) with dates of tenure, and

4.7 (g) honours and distinctions.

4.8 The Returning Officer may edit statements supplied. Statements containing more than 150 words will be reduced so as not to exceed that limit.

4.9 The Returning Officer is to reject a nomination if satisfied that:

4.9 (a) the nomination is not duly made; or

4.9 (b) the person nominated is not eligible to be elected.

4.10 Prior to the expiration of the time for receiving nominations the Returning Officer shall keep confidential information concerning particular nominations, but nothing in this section 4.10 shall prevent the Returning Officer from disclosing to the presiding member or officer of the relevant body whether sufficient nominations have been received.

4.11 As soon as practicable after the close of nominations, in such places and in such manner as the Returning Officer shall determine, the Returning Officer shall publish by notice in writing:

4.11 (a) a list of the candidates and the names of their nominators;

4.11 (b) where the number of candidates in any electorate does not exceed the number of vacancies, a declaration that the candidates are elected, and

4.11 (c) where the number of candidates in any electorate exceeds the number of vacancies in that electorate, the date upon which an election shall be held.

4.11 (d) Where no, or insufficient, nominations are received the Returning Officer shall, after making any relevant declarations under s4.11(b), call (“second call”) for further nominations for the vacancies remaining to be filled. The second call shall
follow the procedures set out above in section 4 as if for a fresh election. Notwithstanding that a second call may not result in a sufficient number of candidates to fill all vacancies or to cause a ballot to be conducted, no further calls may be made.

4.12 Where an election is required to be held, the Returning Officer shall, in such manner as the Returning Officer determines:

4.12 (a) prepare a roll of eligible voters, for each relevant electorate, as at the close of nominations, and
4.12 (b) make a list of the names on the relevant roll available for inspection by any person eligible to vote in the election during the period from the close of nominations to the close of ballot.

4.13 The above notice must specify the date of any election to be held.

**Ballots**

4.14 Ballots may be conducted by post, by personal voting or by way of an electronic voting program where such a program has been approved for use by the Registrar. Subject to the Act, the By-law and these Rules the Returning Officer shall determine which method or methods shall be used for any particular ballot.

“Ballot paper”: In this section 4 a reference to “ballot paper” includes, where the context requires, a document upon or through the medium of which a person may cast a vote.

4.15 The Registrar may approve an electronic voting program for use where he or she is satisfied that the program:

4.15 (a) will provide a voter with instructions on how to vote;
4.15 (b) will allow a voter to indicate his or her choice of candidate(s);
4.15 (c) gives a voter an opportunity to correct any mistakes before submitting his or her vote;
4.15 (d) will allow a voter to make an informal vote;
4.15 (e) will not allow a person to find out how a particular voter cast his or her vote;
4.15 (f) will not allow a voter to vote more than once for any ballot;
4.15 (g) will only allow a voter to vote in an election for which he or she is eligible to vote, and
4.15 (h) is designed to give the same result as would be obtained if the ballot were conducted by post or by personal voting.

4.16 Each ballot paper must contain the names of the candidates in the order determined by the Returning Officer in the following way:

4.16 (a) the names of the candidates concerned are to be written on separate and similar slips of paper,
4.16 (b) the slips are to be folded so as to prevent identification,
4.16 (c) the slips are then to be mixed and drawn at random,
4.16 (d) the candidates’ names are to be listed in the order in which they are drawn.

4.17 A voter is to mark a vote on the ballot paper by placing the symbol specified in the voting instructions accompanying the ballot paper opposite the name of the candidate(s) for whom the voter desires to give a vote.

4.18 Each candidate is entitled to nominate one scrutineer. A candidate who wishes to nominate a scrutineer must notify the Returning Officer by close of business 7 days before the close of ballot and provide contact details for the scrutineer.

4.19 For a postal ballot:

4.19 (a) each voter is to be sent (at least 14 days prior to the close of ballot) a ballot paper, a notice setting out how the ballot paper is to be completed and specifying the date and time of the close of ballot, and 2 envelopes, one marked “Ballot Paper” and the other addressed to the Returning Officer.
4.19 (b) the edited statements, and a copy of any photograph supplied, are to be printed and distributed with the ballot papers.
4.19 (c) there must be printed on the envelope addressed to the Returning Officer a form of declaration of identity and entitlement to vote to be signed by the voter.
4.19 (d) the fact that a person whose name is on the relevant roll did not receive a ballot paper does not invalidate an election.
4.19 (e) A ballot paper must be initialled by the Returning Officer or by a person authorised by the Returning Officer to do so.
A ballot paper stamped with a facsimile of the relevant initials is taken to be initialled in accordance with this section 4.19(e).
4.19 (f) The voter is to send or deliver to the Returning Officer the ballot paper enclosed (without anything else) and sealed in the envelope marked “Ballot Paper”, which must be enclosed and sealed in the other envelope addressed to the Returning Officer, with the form of declaration as to identity and entitlement to vote duly completed.
4.19 (g) All envelopes received by the Returning Officer must remain unopened until the close of the ballot.

4.20 For a personal ballot:

4.20 (a) Notices specifying the time(s) and location(s) appointed for the election are to be published on the University website and in such other places as the Returning Officer may determine at least 7 days prior to the close of ballot.
4.20 (b) Voters who are unable to attend campus to cast a personal vote because of program requirements, and who request a vote, shall, if practicable, be allowed the opportunity to vote by an electronic or postal vote as determined by the Returning Officer.
4.20 (c) The edited statements, and a copy of any photograph supplied, are to be displayed at the polling location(s).
4.20 (d) A ballot paper must be initialled by the Returning Officer or by a person authorised by the Returning Officer to do so at the time of issuing the ballot paper to the voter.
4.20 (e) The voter is to place his or her ballot paper in the ballot box provided at the voting location.

4.21 For an electronic ballot:

4.21 (a) Each voter is to be emailed (at least 7 days prior to the close of ballot) a notice detailing the nature of the election and setting out instructions on how to access the electronic voting program. The Returning Officer may, at his or her discretion, allow the opportunity for postal voting by a voter who, due to special circumstances peculiar to him or her, is unable to access the electronic voting program and who makes a timely request for a postal vote.
4.21 (b) The fact that a person whose name is on the relevant Roll of the University did not receive the email notice described in section 4.21(a) does not invalidate an election.
4.21 (c) The edited statements, and a copy of any photograph supplied, are to be published online and accessible by way of a link included in the e-mail sent to each voter in accordance with section 4.21(a).
4.21 (d) The voter is to submit his or her vote in accordance with the instructions provided in the electronic voting program.
4.22 All formal ballot papers received by the Returning Officer before the close of ballot are to be counted in the ballot.
4.23 No voter shall vote more than once in any election.
4.24 No ballot paper shall be issued or accepted after the close of the ballot.

Procedure on close of ballot
4.25 In the case of a postal ballot, as soon as practicable after the close of ballot, the Returning Officer, in the presence of those of the scrutineers that choose to be present:
4.25 (a) is to open the envelopes addressed to the Returning Officer and received before the close of the ballot,
4.25 (b) if the declaration of identity and entitlement to vote is duly signed by a qualified voter, is to place the unopened envelope containing the ballot paper with other similar envelopes,
4.25 (c) is to open the envelopes referred to in paragraph (b) and take out the ballot papers, and
4.25 (d) is to count the votes and ascertain the result of the ballot in the manner set out below.
4.26 In the case of an electronic ballot, as soon as practicable after the close of ballot, the Returning Officer is to count the votes and ascertain the result of the ballot in the manner set out below.
4.27 In the case of a personal ballot, as soon as practicable after the close of ballot, the Returning Officer, in the presence of those scrutineers that choose to be present, is to open the ballot box, take out the ballot papers, count the votes and ascertain the result of the ballot in the manner set out below.

Vote Counting
4.28 The Returning Officer is to reject any informal ballot papers and count the formal ballot papers.
4.29 A ballot paper shall be informal if:
4.29 (a) marked other than in accordance with the voting instructions accompanying the ballot paper;
4.29 (b) no vote for any candidate on the ballot paper has been indicated;
4.29 (c) votes for more candidates than are to be elected are indicated on the ballot paper.
4.30 The Returning Officer is to count the number of votes for each candidate.
4.31 The candidate(s) having the highest numbers of votes, being a number of candidate(s) equal to the number of positions to be filled, shall be declared elected.
4.32 If an equality of votes between two or more candidates prevents the declaration of elected candidates, the vote count will proceed as follows:
4.32 (a) the names of those candidates with such an equality of votes will be written on separate and similar slips of paper,
4.32 (b) the slips must be folded so as to prevent identification and mixed and drawn at random,
4.32 (c) the candidate whose name is first drawn shall be declared elected, and
4.32 (d) this process is to continue until all remaining positions are filled.
4.33 The Returning Officer shall make available details of the most recent vote count to any member of the University or of its Professional and Technical staff. The Returning Officer may, in his or her absolute discretion, provide in writing details of the most recent vote count upon written request of a person eligible to nominate candidates, stand for election and vote.

5. Miscellaneous
5.1 Membership of body corporate
For the purposes of section 4(b) of the Act, and in accordance with Clause 65 of the By-law 2005, the persons appointed to the offices of Chief Operating Officer, Chief Financial Officer, and Director Student Services are prescribed to be members of the body corporate of the University.
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